



Booking Fee Refund Form

Pursuant to Public Act 124. Section 4B. (1) Beginning August 1, 2003, each person who is incarcerated in the St. Joseph County Jail shall pay a fee of \$12.00 to the county Sheriff, when the person is admitted into the jail. **Failure to pay this fee would subject you to a \$100 civil fine.**

If you have been charged all or a portion of this fee, the charges(s) against you were criminal, and the prosecution against you was terminated or you were found not guilty of all charges, you may request a refund by completing the following form below and returning it to:

St. Joseph County Sheriff's Office
650 East Main St. P.O. Box 339
Centreville, Michigan 49032

Claim for reimbursement of Booking fee (type or print all information)

Claimants Full Name: _____ Date of Birth: _____

Current Address: _____

City, State Zip Code

Court in which prosecution was terminated or claimant found not guilty: _____

Date of Termination or claimant found not guilty: ____/____/____
Month Day Year

• Amount claimed: \$ _____

I certify and attest that the above information is correct.

Claimant Signature

Date

**Attach copy of payment receipt showing booking fee to this reimbursement claim form*