

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on October 21, 2003, at 5:00 p.m.

Chairman John L. Dobberteen called the meeting to order.

The Invocation was given by Commissioner Loudenslager.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

| | |
|--------------------|------------------------|
| Eric Shafer | Gerald E. Loudenslager |
| John W. Bippus | Robin Baker |
| Monte Bordner | David J. Pueschel |
| John L. Dobberteen | |

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resources Director.

AGENDA

Ms. West-Wing asked that the Cade Lake Development Plans be added under new business.

It was moved by Commissioner Bippus and supported by Commissioner Pueschel that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

Commissioner Loudenslager stated that on page 179 of the October 7, 2003 minutes the second paragraph should be changed.

As written:

"Commissioner Loudenslager thanked Mr. Andrews for his comments tonight."

Changed to:

"Commissioner Loudenslager thanked Mr. Brazo for his comments tonight."

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the minutes for October 7, 2003 be approved as amended. Motion carried.

COMMUNICATIONS

1. Letter from Michigan Association of Counties, Re: MAC Legislative Updates, October 10 and October 17, 2003.
2. Letter from the Michigan Association of Counties, Re: Highlights of two recent accomplishments.
3. Letter from Judy Nelson, Re: Rondi Beckwith.
4. Letter from State Emergency Telephone Service Committee, Re: Annual certification for wireless funds.
5. Copy of Letter from Andrew Goldberger to Department of Treasury, Re: Annual certification for wireless funds.
6. Letter from Bay County, Re: House Bill 4344 (Downtown Development Authority.)
7. Resolution from Oakland County, Re: Supporting Oakland County Commissioner Eric Coleman as Second Vice-President of the National Association of Counties.
8. Resolution from Antrim County, Re: Urging Governor Granholm to reconsider her veto of Senate Bill 293.
9. Minutes of Commission on Aging Board meeting of September 24, 2003.
10. Minutes of Southwest Michigan Substance Abuse Advisory Council meeting of September 15, 2003.

It was moved by Commissioner Bordner and supported by Commissioner Baker that the communications be accepted and placed on file. Motion carried.

CITIZENS COMMENTS

Judy Nelson, Equalization Director, stated that she had sent a letter to the Commissioners on October 10th and since she has received no response she is appealing directly to the Board. The letter is in reference to Rondi Beckwith, employee in the Register of Deeds office who is on Family Medical Leave. Mrs. Nelson stated that there are a number of employees that are willing to donate sick time so that Mrs. Beckwith will continue to draw a paycheck until her Sick and Accident Insurance begins. Cynthia Jarratt, Register of Deeds, is in full support of this offer.

Emails from other Counties were distributed. Some have policies for this and some do not. She believes that this is a good solution for Mrs. Beckwith at no cost to the taxpayers.

Commissioner Loudenslager stated that our employees are our most precious assets and would like to see something happen. He further stated that if this becomes precedent setting he believes that that is a movement in the right direction.

Commissioner Pueschel stated that this is no cost to the County and if we can do it then we should help Mrs. Beckwith.

Ms. West-Wing suggested that a policy be put into place, as several issues need to be addressed.

Chairman Dobberteen suggested that this could be discussed at the work session scheduled for next week.

Commissioner Shafer stated that we need to move as quickly as possible but he finds it difficult to think that we can do this in 5 minutes.

Commissioner Bippus stated that Ms. West-Wing is right. Could we do this effective immediately then put together a policy? Are there other reasons for not doing this? He believes that there could be unintended outcomes. He wants to do the right thing by our employees but is concerned with the downside of this issue.

Chairman Dobberteen suggested that this issue be revisited during Citizens Comments at the end of the meeting.

Brenda Babcock, Administrative Assistant in the Equalization Department, stated that she has worked with Mrs. Beckwith for the 3 years that she has worked for the County and also when Rondi was in her previous job and is more than willing to give up some sick time for her. She has worked here for approximately 23 years and has gone through 2 pregnancies and also short-term disabilities and in the past has used her sick bank as Rondi has. She stated that if this is approved she believes that by employees giving up some sick time for this cause that it could bridge bargaining lines by showing that the employees are willing to give up some sick time to Mrs. Beckwith. Mrs. Babcock stated that this is very emotional for her as she is looking at a young mother with 2 young children who is trying to see her children get to school age. If she can support her with sick time and in other ways, as well, that it is her desire to do so as it is the wish of many other employees.

EMPLOYEE SERVICE AWARDS

The following employees were recognized for the years of service as specified and those denoted with an asterisk (*) were present to receive their award. Chairman Dobberteen stated that our greatest asset are our employees and he thanked them very much for their service as they are very much appreciated. Chairman Dobberteen read the names and Vice-Chairman Bordner handed them their pin.

| <u>10 Years:</u> | <u>Date of Hire</u> |
|--|---------------------|
| *Cindi Labencki, District Court Senior Probation Clerk | 12/23/92 |
| Kitty Buchner, Administrative Secretary | 1/05/93 |
| *Lonnie Palmer, Detective | 3/09/93 |
| *Mark Books, Jail Administrator | 8/10/93 |
| *Mark Brown, Circuit Court Administrator | 8/31/93 |
| Vicky Anders, Deputy Treasurer | 9/07/93 |
| Sally Wickum, Deputy District Court Clerk | 10/28/93 |

| | |
|--|----------|
| Brad Balk, Road Patrol Officer | 11/02/93 |
| *Alice Easterday, Family Division Caseworker | 11/16/93 |
| *Joanne Larimer, Family Division Bookkeeper | 12/08/93 |
| Mike Minger, Corrections Officer | 12/28/93 |

15 Years:

| | |
|--|----------|
| *Tom Cripe, Animal Control Officer | 3/17/88 |
| *Dan Wing, Data Processing Director | 5/03/88 |
| *Pete VanCamp, Road Patrol Officer | 10/04/88 |
| *Jimmie Barnes, Emergency Services Coordinator | 10/07/88 |
| *Jim Hart, Detective Sergeant | 10/18/88 |

20 Years:

| | |
|---|---------|
| *Phyllis Bainbridge, Chief Deputy Treasurer | 8/01/83 |
|---|---------|

25 Years:

| | |
|---|----------|
| Linda Jones, District Court Deputy Clerk | 8/15/78 |
| Henry VanGemert, Senior Probation Officer | 11/07/78 |

30 Years:

| | |
|--------------------------------|---------|
| *Janet Beals, County Treasurer | 2/20/73 |
|--------------------------------|---------|

35 Years:

| | |
|------------------------------------|---------|
| Judge James Noecker, Circuit Court | 4/01/68 |
|------------------------------------|---------|

CREATION OF CITIZEN COMPENSATION COMMITTEE

It was moved by Commissioner Bordner and supported by Commissioner Baker that the resolution creating the Citizen Compensation Committee tabled at the last meeting be removed from the table. Motion carried.

It was moved by Commissioner Bippus and supported by Commissioner Bordner that the resolution be removed.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay cast: 0

Motion carried.

The following new resolution was read by Commissioner Bordner:

RESOLUTION NO. 23-2003
CREATION OF CITIZEN COMPENSATION COMMITTEE

WHEREAS, the St. Joseph County Board of Commissioners from time to time have adjusted the rate of compensation for its members; and

WHEREAS, compensation is set prior to the general election every two years; and

WHEREAS, the Board of Commissioners has in the past been reluctant to adjust compensation for itself on a regular basis; and

WHEREAS, the St. Joseph County Board of Commissioners wishes a review of their compensation on a regular basis.

NOW, THEREFORE, BE IT RESOLVED, the St. Joseph County Board of Commissioners does hereby create a compensation committee to be formed for the express purpose of reviewing the compensation of the Board of Commissioners.

BE IT FURTHER RESOLVED, that this compensation committee be formed of five County citizens appointed by the Chair with the approval of the Board, that five members be appointed to four-year terms with one position renewing every two years and the remaining four to be reappointed on an alternating two-year cycle.

BE IT FURTHER RESOLVED, the directive of the compensation committee will be to review and assess compensation for the St. Joseph County Board of Commissioners.

BE IT FURTHER RESOLVED, that the recommendation of the committee be reported to the Board of Commissioners no later than the second meeting in November of the year preceding the general election.

BE IT FURTHER RESOLVED, that a majority vote of the Board of Commissioners elected and serving shall be required in order to adopt the recommendation of the committee.

It was moved by Commissioner Bordner and supported by Commissioner Baker that the resolution be adopted.

Commissioner Shafer stated that he has put a lot of thought into this issue and he was sitting in the audience when Commissioners' compensation issues were discussed last and he listened to the public comments. Commissioner Shafer stated further that he did not run for election for the compensation. He has received several telephone calls from constituents and because of that he will be voting no on this resolution. He does realize that the compensation could be lowered.

Commissioner Bippus stated that this is not a black and white issue. He does not believe that this is necessarily wrong, but he has no problems with the Commissioners dealing with this issue without the Committee but he will agree with the wisdom of the majority.

Commissioner Loudenslager stated that although it may be rare, he agrees with Commissioner Bippus. He has received several telephone calls from constituents and he believes that this is an end run around the citizens' issues and he will be voting no.

Commissioner Bippus mentioned that he has received no phone calls.

Commissioner Shafer stated that he does have a curiosity about where the Commissioners stand in relation to other counties. He said that last year's review did not include the per diems and that bothered him and having said that he feels that now is not the time to do this.

Commissioner Baker stated that he believes that this is the fairest way to do this and was surprised that it had not been done in the past and that is why he will support the resolution.

Commissioner Bordner referred to Commissioner Loudenslager's comment about an end run unless his constituents were getting their information from the media because this was not discussed at the last meeting. There was a citizen here at the last meeting that was very well informed on this matter but did not know that the Commissioners could not raise their compensation during their term of office. This issue was discussed during the budget process last year and it was not pleasant and part of the motion last year was to establish this Citizens Compensation Committee. Hopefully, all the numbers will be available this year. He believes that it is the right thing to do to have somebody else look at the issue. He will be supporting the resolution.

Commissioner Pueschel stated that it would make a difference on who is on this committee. He sees both sides of the issue but believes that setting up this committee could be better than the Commission itself deciding their compensation. This could be the right thing to do. He will support the resolution.

Mark Clute, Deputy Equalization Director, asked if he understood that the committee would just make a recommendation and the Commission would still have to approve or disapprove the recommendation.

Chairman Dobberteen stated that that was correct.

Commissioner Loudenslager referred to the raises that were received by the legislature in recent years because they did not vote to turn down the recommendation of the Compensation Commission therefore the raises went into effect.

Commissioner Bordner stated that the Board has to take action to approve the recommendation, if they do not then the recommendation does not become effective.

Tim Carls of Klinger Lake Road, Centreville asked if this Committee was going to be paid. The government already sets the cost of living standards and wonders why does this Commission sit here and decide that they need more than the public is getting. Mr. Carls stated that Commissioner Shafer said that he did not run for this seat for the money, he wanted to serve the community. He said that he did not think that the community is upset over a cost of living increase but has a problem with paying a complete separate panel to decide how much the Board should be compensated. He asked if the per diem is compensated according to the salary. Chairman Dobberteen stated that that was for the Compensation Committee to decide and for the Board to approve if they do.

Commissioner Bordner asked Ms. West-Wing what the per diems are for other Committees. Ms. West-Wing stated that it was \$25.00. Commissioner Bordner stated that that is what the Compensation Committee would be paid and that it is not a budget buster. Mr. Carls said that this money would not be spent if the Commission would go along with the cost of living increase. Commissioner Bordner stated that there is specific criteria regarding Commissioners' compensation and that it can only be done if the Board approved the recommendation.

Dave Allen, Three Rivers, stated that he believes that the Committee should be formed as he suspects that our Commissioners are probably compensated below other counties our size for public officials. One thing that we face in Michigan, and St. Joseph County is no exception, is the issue of leadership. He thinks that Commissioners should be compensated if they do an effective job. He hopes that the Committee compares St. Joseph County with other counties our size and comes back with a fair compensation recommendation and hopes that the public would support it for the future County Commissioners in the County.

Chairman Dobberteen stated that he wants this matter taken out of the hands of the Commissioners and looked at objectively by the Committee.

Commissioner Baker stated that of the telephone calls that he has received this issue seems to be a hot issue and that is one of the reasons why someone else needs to look at the issue.

The aye and nay vote was called as follows:

Aye votes cast: 4 - Commissioners Baker, Pueschel, Bordner and Dobberteen.

Nay votes cast: 3 - Commissioners Shafer, Loudenslager and Bippus.

Resolution adopted.

Chairman Dobberteen asked the Commissioners to submit names to him of people to serve on this Committee for consideration.

2002 ANIMAL CONTROL ANNUAL REPORT

Tom Miller, Animal Control Director, presented the 2002 Annual Report. He highlighted several areas and particularly mentioned the current practice that they have of laterally transferring animals. The downside is the loss of \$2,000 to \$3,000 in revenue and the upside is the positive public appeal that it brings.

He would like to give special recognition to Sharon Forsyth and Judy Garn who are the volunteers that help with this program and they also donate their time for animal adoption. They call themselves the "Mutt Movers." They now receive a stipend for fuel to transport dogs to other shelters. He also thanked volunteers Tom and Linda Molter.

In addition, Mr. Miller thanked the Animal Rescue Fund for never turning anyone away from giving money to spay and neuter animals.

Also, Mr. Miller stated that he appreciates Jim Brandon of Nottawa Gas who donates dog food.

The high point of the year was when they received a \$20,000 donation from someone who did not want it to be used for day to day expenses, but rather something else. Mr. Miller stated that renovations to the shelter have been completed and he added that when some property is sold that more money from this same estate would be received.

Mr. Miller stated that the renovations that were done have caused positive comments and they also give a positive image of the shelter.

Commissioner Baker stated that he has received as many calls on this issue as he has on the compensation issue and he said that he appreciates all those people that have assisted in making these programs work.

Commissioner Bordner thanked Mr. Miller for all that he does and appreciated his recent promptness in answering a call to his house.

Commissioner Shafer stated that all that he hears around the community is good regarding the Animal Control Shelter and further stated that Mr. Miller has always done a good job.

Following is a comparison of 2001 and 2002 figures stating that it has been a trend that revenues continue to increase:

| | 2001 | 2002 |
|--|--------|--------|
| Complaints Received and Answered | 1,973 | 1,800 |
| Miles Driven | 33,577 | 34,704 |
| Dogs Received at the Pound | 1,306 | 1,113 |
| Cats Received at the Pound | 395 | 349 |
| Animal Bites Investigated | 69 | 87 |
| Livestock Complaints | 36 | 46 |
| Dogs Running at Large | 427 | 393 |
| Miscellaneous Complaints | 142 | 162 |
| Dogs Reported Missing or Found | 458 | 464 |
| Dogs Adopted or Reclaimed (excluding kennels) | 528 | 478 |
| Dogs Euthanized | 535 | 429 |
| Service Dogs Donated - also lateral transfers for 2002 | - | 112 |
| Dogs Sold to Kennels | 243 | 94 |

Receipts

| | | |
|--|---------------|---------------|
| Sale of Dogs and Cats | 11,829.50 | 10,036.50 |
| License Sales (kenell licenses included) | 41,780.50 | 44,193.00 |
| Pick-Up and Disposal Fees | 955.50 | 790.00 |
| Bond Forfeitures | 1,040.00 | 680.00 |
| Bonds Payable | 9,985.00 | 11,920.00 |
| Miscellaneous Revenue (spay/neuter) | <u>467.72</u> | <u>205.54</u> |
| Total Collected | 66,058.22 | 67,825.04 |

It was moved by Commissioner Bordner and supported by Commissioner Baker that the 2002 Animal Control Annual Report be accepted. Motion carried.

APPORTIONMENT REPORT

Judy Nelson, Equalization Director, presented the following Apportionment Report. She stated that this report does not make any decisions on any value. The numbers in the Apportionment Report are based on millage rates according to the previous values adopted in the Equalization and Taxable Value Reports.

The general County operating revenue is up 3.95% over last year. The overall property tax bill increase is 1.6% or an average of \$22.90 per bill. The County operating levy represents 17% of the total property tax, which includes Commission on Aging, 911 and Road Commission. The local units account for 18.2% of the property tax, local schools 49%, ISD 7.6% and Glen Oaks 7.7%.

The average homestead millage rate is 25.6553 with non-homestead at 43.4925.

All sign offs from the local units of government have been received and all numbers should be correct. Mrs. Nelson stated that she might have to come back before the Board in December as Colon Schools are voting on a millage on December 8th and they could collect immediately.

| UNIT | STATE | TAXABLE | ALLOCATED | MILLAGES | | | DOLLARS OF AD VALOREM TAXES LEVIED |
|---|------------------------|------------------------|---------------|---------------|---------------------|--------------------|--|
| | EQUALIZED VALUE | VALUE | | OPERATING | EXTRA VOTED DEBT | PURPOSE | |
| St. Joseph County | \$1,893,847,004 | \$1,418,498,194 | 4.5794 | | | | \$6,495,870.63 |
| E-911 | \$1,893,847,004 | \$1,418,498,194 | | 0.6218 | | | \$882,022.18 |
| Comm. on Aging | \$1,893,847,004 | \$1,418,498,194 | | 0.3318 | | | \$470,657.70 |
| Road Maintenance | \$1,893,847,004 | \$1,418,498,194 | | 0.9526 | | | \$1,351,261.38 |
| GRAND TOTAL | \$1,893,847,004 | \$1,418,498,194 | 4.5794 | 1.9062 | | | \$9,199,811.89 |
| TOWNSHIPS | | | | | | | |
| Burr Oak | \$66,473,700 | \$43,050,092 | 0.9535 | | | | \$41,048.26 |
| Colon | \$102,888,200 | \$70,065,056 | 0.9239 | 3.6916 | 0.9000 | Lib/Fire Amb/FB | \$386,443.82 |
| Constantine | \$121,462,200 | \$94,951,737 | 0.5000 | 0.9452 | | Library | \$137,224.25 |
| Fabius | \$169,429,398 | \$113,514,248 | 0.0000 | | | | \$0.00 |
| Fawn River | \$39,167,946 | \$26,069,635 | 0.0000 | | | | \$0.00 |
| Florence | \$43,079,500 | \$28,747,843 | 0.9533 | | | | \$27,405.32 |
| Flowerfield | \$56,766,732 | \$37,858,391 | 0.9315 | | | | \$35,265.09 |
| Leonidas | \$44,693,800 | \$25,815,281 | 0.9503 | 2.9843 | | Fire/Amb. | \$101,572.80 |
| Lockport | \$101,889,100 | \$76,119,510 | 0.9430 | | | | \$71,780.70 |
| Mendon | \$83,670,900 | \$61,126,526 | 0.9827 | 2.6450 | | Lib/Fire/Amb | \$221,748.70 |
| Mottville | \$54,180,000 | \$42,321,979 | 0.9521 | | | | \$40,294.76 |
| Nottawa | \$117,206,300 | \$83,826,683 | 0.9273 | 1.5779 | | Library | \$210,002.61 |
| Park | \$109,734,100 | \$80,659,613 | 0.9624 | | | | \$77,626.81 |
| Sherman | \$113,740,350 | \$85,660,233 | 0.5000 | | | | \$42,830.12 |
| Sturgis | \$57,179,335 | \$45,092,194 | 0.0000 | | | | \$0.00 |
| White Pigeon | \$174,499,400 | \$127,384,038 | 0.9424 | 2.1949 | | Library/Fire | \$399,641.94 |
| GRAND TOTAL | \$1,456,060,961 | \$1,042,263,059 | | | | | \$1,792,885.18 |
| CITIES | | | | | | | |
| Sturgis | \$262,028,750 | \$226,430,080 | 10.8200 | 0.0000 | 0.0000 | | \$2,449,973.47 |
| Three Rivers | \$175,757,293 | \$149,805,055 | 11.4253 | 6.7559 | 0.0000 | Lib/SW/Amb. | \$2,723,635.67 |
| Three Rivers DDA* | \$22,133,188 | \$18,236,454 | 0.0000 | 1.9167 | 0.0000 | | \$34,953.81 |
| *DDA Values are a part of the unit SEV/taxable and are not therefore part of the grand totals for SEV/taxable | | | | | | | |
| TOTAL CITIES | \$437,786,043 | \$376,235,135 | | | | | \$5,208,562.95 |
| VILLAGES | | | | | | | |
| Burr Oak | \$11,056,800 | \$8,066,026 | 11.5323 | 2.2500 | | Mun.Hwy. | \$111,168.39 |
| Centreville | \$30,619,600 | \$19,197,022 | 12.7763 | | | | \$245,266.91 |
| Colon | \$53,515,900 | \$22,670,017 | 11.2283 | | | | \$254,545.75 |
| Constantine | \$25,038,700 | \$45,544,676 | 10.5000 | | 4.5000 | Sewer/Water | \$683,170.14 |
| Mendon | \$24,256,000 | \$21,968,775 | 9.1643 | | | | \$201,328.44 |
| White Pigeon | \$33,608,400 | \$24,874,039 | 9.2497 | | | | \$230,077.40 |
| TOTAL VILL. | \$178,095,400 | \$142,320,555 | | | | | \$1,725,557.03 |
| GRAND TOTAL LEVY - ALL LOCAL UNITS | | | | | | | \$17,926,817.05 |

| UNIT | TOTAL TAXABLE | TOTAL NONHOME TAXABLE* | TOTAL TAXABLE DEBT | STATE OP MILLS | LOCAL SCHOOL | | TOTAL SCHOOL LEVY | COMMENTS |
|----------------------------|--------------------|------------------------------|--------------------------|----------------------|-----------------|---------------|-------------------------|----------|
| | | | | | OP MILLS | DEBT MILLS | | |
| ATHENS AREA SCHOOLS | | | | | | | | |
| Leonidas | \$140,261 | \$2,300 | \$140,261 | 5.0000 | 18.0000 | 4.0360 | \$1,308.80 | |
| TOTAL | \$140,261 | \$2,300 | \$140,261 | 5.0000 | 18.0000 | 4.0360 | \$1,308.80 | |
| MARCELLUS SCHOOLS | | | | | | | | |
| Flowerfield | \$3,957,348 | \$739,419 | \$3,957,348 | 5.0000 | 16.9348 | 5.9900 | \$56,013.17 | |
| TOTAL | \$3,957,348 | \$739,419 | \$3,957,348 | 5.0000 | 16.9348 | 5.9900 | \$56,013.17 | |

| UNIT | TOTAL TAXABLE | TOTAL NONHOME TAXABLE* | TOTAL TAXABLE DEBT | STATE OP MILLS | LOCAL SCHOOL OP MILLS | DEBT MILLS | TOTAL SCHOOL LEVY | COMMENTS |
|---------------------|---------------|------------------------|--------------------|----------------|-----------------------|------------|-------------------|--|
| VICKSBURG SCHOOLS | | | | | | | | |
| Leonidas | \$802,303 | \$52,241 | \$802,303 | 5.0000 | 18.0000 | 5.5000 | \$9,364.52 | |
| Mendon | \$3,112,373 | \$1,309,083 | \$3,112,373 | 5.0000 | 18.0000 | 5.5000 | \$56,243.41 | |
| Park | \$5,598,330 | \$722,476 | \$5,598,330 | 5.0000 | 18.0000 | 5.5000 | \$71,787.03 | |
| Park | \$74,757 | \$0 | \$0 | 5.0000 | 18.0000 | | \$373.79 | Vicks Op/ Men Debt |
| TOTAL | \$9,587,763 | \$2,083,800 | \$9,513,006 | 5.0000 | 18.0000 | 5.5000 | \$137,768.75 | |
| BRONSON SCHOOLS | | | | | | | | |
| Burr Oak | \$45,442 | \$0 | \$45,442 | 5.0000 | 18.0000 | 0.0000 | \$227.21 | |
| TOTAL | \$45,442 | \$0 | \$45,442 | 5.0000 | 18.0000 | 0.0000 | \$227.21 | |
| NOTTAWA SCHOOLS | | | | | | | | |
| Burr Oak | \$298,593 | \$0 | \$298,593 | 5.0000 | 18.0000 | 0.0000 | \$1,492.97 | |
| Colon | \$1,359,823 | \$140,164 | \$1,359,823 | 5.0000 | 18.0000 | 0.0000 | \$9,322.07 | |
| Nottawa | \$29,296,623 | \$7,422,541 | \$29,296,623 | 5.0000 | 18.0000 | 0.0000 | \$280,088.85 | |
| Sherman | \$4,677,701 | \$1,028,107 | \$4,677,701 | 5.0000 | 18.0000 | 0.0000 | \$41,894.43 | |
| TOTAL | \$35,632,740 | \$8,590,812 | \$35,632,740 | 5.0000 | 18.0000 | 0.0000 | \$332,798.32 | |
| STURGIS SCHOOLS | | | | | | | | |
| Burr Oak | \$14,619,790 | \$1,380,325 | \$14,619,790 | 5.0000 | 17.6301 | 8.9100 | \$227,696.55 | |
| Fawn River | \$26,069,635 | \$4,161,951 | \$26,069,635 | 5.0000 | 17.6301 | 8.9100 | \$436,004.24 | |
| Sherman | \$45,204,699 | \$9,096,463 | \$45,204,699 | 5.0000 | 17.6301 | 8.9100 | \$789,168.92 | |
| Sturgis Twp. | \$45,092,194 | \$15,715,400 | \$45,092,194 | 5.0000 | 17.6301 | 8.9100 | \$904,296.49 | |
| Sturgis City | \$226,430,080 | \$139,855,217 | \$226,430,080 | 5.0000 | 17.6301 | 8.9100 | \$5,615,303.87 | |
| Sherman | \$51,986 | \$0 | \$51,986 | 5.0000 | 17.6301 | 7.0000 | \$623.83 | Stg-op/debt- Cent/debt (exp. 2005) |
| TOTAL | \$357,468,384 | \$170,209,356 | \$357,468,384 | 5.0000 | 17.6301 | 8.9100 | \$7,973,093.90 | |
| BURR OAK SCHOOLS | | | | | | | | |
| Burr Oak | \$25,500,245 | \$5,592,812 | \$25,500,245 | 5.0000 | 18.0000 | 0.0000 | \$228,171.84 | |
| Colon | \$1,363,064 | \$505,927 | \$1,363,064 | 5.0000 | 18.0000 | 0.0000 | \$15,922.01 | |
| Sherman | \$2,800 | \$2,800 | \$2,800 | 5.0000 | 18.0000 | 0.0000 | \$64.40 | |
| TOTAL | \$26,866,109 | \$6,101,539 | \$26,866,109 | 5.0000 | 18.0000 | 0.0000 | \$244,158.25 | |
| CENTREVILLE SCHOOLS | | | | | | | | |
| Florence | \$11,609,353 | \$1,088,223 | \$11,609,353 | 5.0000 | 18.0000 | 5.6500 | \$143,227.62 | |
| Lockport | \$17,458,409 | \$3,569,411 | \$17,458,409 | 5.0000 | 18.0000 | 5.6500 | \$250,181.45 | |
| Nottawa | \$44,357,559 | \$13,486,886 | \$44,357,559 | 5.0000 | 18.0000 | 5.6500 | \$715,171.95 | |
| Sherman | \$35,625,018 | \$9,952,456 | \$35,625,018 | 5.0000 | 18.0000 | 5.6500 | \$558,550.65 | |
| Sherman | \$0 | \$0 | \$51,986 | 0.0000 | 0.0000 | 5.6500 | \$293.72 | Stg Op/debt- Cent/debt (exp. 2005) |
| TOTAL | \$109,050,339 | \$28,096,976 | \$109,102,325 | 5.0000 | 18.0000 | 5.6500 | \$1,667,425.39 | |
| COLON SCHOOLS | | | | | | | | |
| Burr Oak | \$2,586,022 | \$542,411 | \$2,586,022 | 5.0000 | 17.3267 | 0.0000 | \$22,328.30 | |
| Colon | \$67,056,033 | \$24,471,675 | \$67,056,033 | 5.0000 | 17.3267 | 0.0000 | \$759,293.54 | |
| Leonidas | \$23,233,268 | \$3,325,126 | \$23,233,268 | 5.0000 | 17.3267 | 0.0000 | \$173,779.80 | |
| Nottawa | \$2,261,769 | \$135,401 | \$2,261,769 | 5.0000 | 17.3267 | 0.0000 | \$13,654.90 | |
| TOTAL | \$95,137,092 | \$28,474,613 | \$95,137,092 | 5.0000 | 17.3267 | 0.0000 | \$969,056.54 | |
| CONSTANTINE SCHOOLS | | | | | | | | |
| Constantine | \$91,576,088 | \$44,265,620 | \$91,576,088 | 5.0000 | 17.5550 | 6.7000 | \$1,848,523.19 | |
| Fabius | \$147,216 | \$49,131 | \$147,216 | 5.0000 | 17.5550 | 6.7000 | \$2,584.92 | |
| Florence | \$9,304,882 | \$1,022,064 | \$9,304,882 | 5.0000 | 17.5550 | 6.7000 | \$126,809.45 | |
| Mottville | \$8,504,069 | \$1,717,988 | \$8,504,069 | 5.0000 | 17.5550 | 6.7000 | \$129,656.89 | |
| TOTAL | \$109,532,255 | \$47,054,803 | \$109,532,255 | 5.0000 | 17.5550 | 6.7000 | \$2,107,574.45 | |

| UNIT | TOTAL TAXABLE | TOTAL NONHOME TAXABLE* | TOTAL TAXABLE DEBT | STATE OP MILLS | LOCAL SCHOOL OP MILLS | DEBT MILLS | TOTAL SCHOOL LEVY | COMMENTS |
|--------------------------|-----------------|------------------------|--------------------|----------------|-----------------------|------------|-------------------|----------------------|
| MENDON COMMUNITY SCHOOLS | | | | | | | | |
| Colon | \$286,136 | \$100 | \$286,136 | 5.0000 | 18.0000 | 7.0000 | \$3,435.43 | |
| Leonidas | \$1,639,449 | \$52,425 | \$1,639,449 | 5.0000 | 18.0000 | 7.0000 | \$20,617.04 | |
| Lockport | \$740,826 | \$56,105 | \$740,826 | 5.0000 | 18.0000 | 7.0000 | \$9,899.80 | |
| Mendon | \$58,014,153 | \$22,891,247 | \$58,014,153 | 5.0000 | 18.0000 | 7.0000 | \$1,108,212.28 | |
| Nottawa | \$7,910,732 | \$1,335,405 | \$7,910,732 | 5.0000 | 18.0000 | 7.0000 | \$118,966.07 | |
| Park | \$22,040,918 | \$8,692,675 | \$22,040,918 | 5.0000 | 18.0000 | 7.0000 | \$420,959.17 | |
| Park | \$0 | \$0 | \$74,757 | 0.0000 | 0 | 7.0000 | \$523.30 | Vicks-Op Men-Debt |
| TOTAL | \$90,632,214 | \$33,027,957 | \$90,706,971 | 5.0000 | 18.0000 | 7.0000 | \$1,682,613.09 | |
| WHITE PIGEON SCHOOLS | | | | | | | | |
| Constantine | \$678,807 | \$240,343 | \$678,807 | 5.0000 | 18.000 | 0.0000 | \$7,720.21 | |
| Florence | \$4,674,527 | \$424,763 | \$4,674,527 | 5.0000 | 18.000 | 0.0000 | \$31,018.37 | |
| Mottville | \$33,817,910 | \$14,983,975 | \$33,817,910 | 5.0000 | 18.000 | 0.0000 | \$438,801.10 | |
| Sherman | \$98,029 | \$0 | \$98,029 | 5.0000 | 18.000 | 0.0000 | \$490.15 | |
| White Pigeon | \$127,384,038 | \$58,552,046 | \$127,384,038 | 5.0000 | 18.000 | 0.0000 | \$1,690,857.02 | |
| TOTAL | \$166,653,311 | \$74,201,127 | \$166,653,311 | 5.0000 | 18.000 | 0.0000 | \$2,168,886.85 | |
| THREE RIVERS SCHOOLS | | | | | | | | |
| Constantine | \$2,696,842 | \$493,973 | \$2,696,842 | 5.0000 | 17.9595 | 4.7500 | \$35,165.72 | |
| Fabius | \$113,367,032 | \$41,351,591 | \$113,367,032 | 5.0000 | 17.9595 | 4.7500 | \$1,847,982.46 | |
| Florence | \$3,159,081 | \$609,672 | \$3,159,081 | 5.0000 | 17.9595 | 4.7500 | \$41,750.44 | |
| Flowerfield | \$33,901,043 | \$8,277,065 | \$33,901,043 | 5.0000 | 17.9595 | 4.7500 | \$479,187.12 | |
| Lockport | \$57,920,275 | \$11,791,155 | \$57,920,275 | 5.0000 | 17.9595 | 4.7500 | \$776,485.93 | |
| Park | \$52,945,608 | \$17,791,085 | \$52,945,608 | 5.0000 | 17.9595 | 4.7500 | \$835,738.67 | |
| Three Rivers | \$149,805,055 | \$104,736,768 | \$149,805,055 | 5.0000 | 17.9595 | 4.7500 | \$3,341,619.27 | |
| TOTAL | \$413,794,936 | \$185,051,309 | \$413,794,936 | 5.0000 | 17.9595 | 4.7500 | \$7,357,929.61 | |
| SCHOOLS GRAND TOTAL | | | | | | | | |
| | \$1,418,498,194 | \$583,634,011 | \$1,418,550,180 | | | | \$24,698,854.33 | |

>Cities of Three Rivers and Sturgis for Three Rivers School and Sturgis School only levy, 50% summer and 50% winter millage rates, report indicates the total authorized.

* Homestead/non-homestead taxable values are as reported on or before May 5, 2003

| UNIT | TOTAL TAXABLE | ISD OP MILLS | ISD OP LEVY | SPEC ED MILLS | SPEC ED LEVY | TOTAL ISD LEVY |
|--------------------------------|---------------|--------------|-------------|---------------|--------------|----------------|
| BRANCH COUNTY INTERMEDIATE | | | | | | |
| Burr Oak | \$45,442 | 0.1747 | \$7.94 | 8.1755 | \$371.51 | \$379.45 |
| TOTAL | \$45,442 | 0.1747 | \$7.94 | 8.1755 | \$371.51 | \$379.45 |
| ST. JOSEPH COUNTY INTERMEDIATE | | | | | | |
| Burr Oak | \$43,004,650 | 0.2302 | \$9,899.67 | 2.4752 | \$106,445.11 | \$116,344.78 |
| Colon | \$70,065,056 | 0.2302 | \$16,128.98 | 2.4752 | \$173,425.03 | \$189,554.01 |
| Constantine | \$94,951,737 | 0.2302 | \$21,857.89 | 2.4752 | \$235,024.54 | \$256,882.43 |
| Fabius | \$113,514,248 | 0.2302 | \$26,130.98 | 2.4752 | \$280,970.47 | \$307,101.45 |
| Fawn River | \$26,069,635 | 0.2302 | \$6,001.23 | 2.4752 | \$64,527.56 | \$70,528.79 |
| Florence | \$28,747,843 | 0.2302 | \$6,617.75 | 2.4752 | \$71,156.66 | \$77,774.41 |
| Flowerfield | \$33,901,043 | 0.2302 | \$7,804.02 | 2.4752 | \$83,911.86 | \$91,715.88 |
| Leonidas | \$24,872,717 | 0.2302 | \$5,725.70 | 2.4752 | \$61,564.95 | \$67,290.65 |
| Lockport | \$76,119,510 | 0.2302 | \$17,522.71 | 2.4752 | \$188,411.01 | \$205,933.72 |
| Mendon | \$58,014,153 | 0.2302 | \$13,354.86 | 2.4752 | \$143,596.63 | \$156,951.49 |
| Mottville | \$42,321,979 | 0.2302 | \$9,742.52 | 2.4752 | \$104,755.36 | \$114,497.88 |
| Nottawa | \$83,826,683 | 0.2302 | \$19,296.90 | 2.4752 | \$207,487.81 | \$226,784.71 |
| Park | \$74,986,526 | 0.2302 | \$17,261.90 | 2.4752 | \$185,606.65 | \$202,868.55 |
| Sherman | \$85,660,233 | 0.2302 | \$19,718.99 | 2.4752 | \$212,026.21 | \$231,745.20 |
| Sturgis | \$45,092,194 | 0.2302 | \$10,380.22 | 2.4752 | \$111,612.20 | \$121,992.42 |

| UNIT | TOTAL TAXABLE | ISD OP MILLS | ISD OP LEVY | SPEC ED MILLS | SPEC ED LEVY | TOTAL ISD LEVY |
|----------------------------------|-----------------|--------------|--------------|---------------|----------------|----------------|
| White Pigeon | \$127,384,038 | 0.2302 | \$29,323.81 | 2.4752 | \$315,300.97 | \$344,624.78 |
| Sturgis City | \$226,430,080 | 0.2302 | \$52,124.20 | 2.4752 | \$560,459.73 | \$612,583.93 |
| Three Rivers | \$149,805,055 | 0.2302 | \$34,485.12 | 2.4752 | \$370,797.47 | \$405,282.59 |
| TOTAL | \$1,404,767,380 | 0.2302 | \$323,377.45 | 2.4752 | \$3,477,080.22 | \$3,800,457.67 |
| LEWIS-CASS INTERMEDIATE | | | | | | |
| Flowerfield | \$3,957,348 | 0.2170 | \$858.74 | 2.1720 | \$8,595.36 | \$9,454.10 |
| TOTAL | \$3,957,348 | 0.2170 | \$858.74 | 2.1720 | \$8,595.36 | \$9,454.10 |
| CALHOUN COUNTY INTERMEDIATE | | | | | | |
| Leonidas | \$140,261 | 0.2519 | \$35.33 | 5.9538 | \$835.09 | \$870.42 |
| TOTAL | \$140,261 | 0.2519 | \$35.33 | 5.9538 | \$835.09 | \$870.42 |
| KALAMAZOO VALLEY INTERMEDIATE | | | | | | |
| Leonidas | \$802,303 | 0.1446 | \$116.01 | 2.8970 | \$2,324.27 | \$2,440.28 |
| Mendon | \$3,112,373 | 0.1446 | \$450.05 | 2.8970 | \$9,016.54 | \$9,466.59 |
| Park | \$5,673,087 | 0.1446 | \$820.33 | 2.8970 | \$16,434.93 | \$17,255.26 |
| TOTAL | \$9,587,763 | 0.1446 | \$1,386.39 | 2.8970 | 27,775.74 | 29,162.13 |
| GRAND TOTAL INTERMEDIATE SCHOOLS | | | | | | |
| | \$1,418,498,194 | | \$325,665.85 | | \$3,514,657.92 | \$3,840,323.77 |

| UNIT | TOTAL TAXABLE | OP MILLS | OPERATING LEVY | DEBT MILLS | DEBT LEVY | TOTAL COLLEGE LEVY |
|------------------------------------|-----------------|----------|----------------|------------|-----------|--------------------|
| GLEN OAKS COMMUNITY COLLEGE | | | | | | |
| Burr Oak | \$43,004,650 | 2.7453 | \$118,060.67 | 0.0000 | \$0.00 | \$118,060.67 |
| Colon | \$70,065,056 | 2.7453 | \$192,349.60 | 0.0000 | \$0.00 | \$192,349.60 |
| Constantine | \$94,951,737 | 2.7453 | \$260,671.00 | 0.0000 | \$0.00 | \$260,671.00 |
| Fabius | \$113,514,248 | 2.7453 | \$311,630.67 | 0.0000 | \$0.00 | \$311,630.67 |
| Fawn River | \$26,069,635 | 2.7453 | \$71,568.97 | 0.0000 | \$0.00 | \$71,568.97 |
| Florence | \$28,747,843 | 2.7453 | \$78,921.45 | 0.0000 | \$0.00 | \$78,921.45 |
| Flowerfield | \$33,901,043 | 2.7453 | \$93,068.53 | 0.0000 | \$0.00 | \$93,068.53 |
| Leonidas | \$24,872,717 | 2.7453 | \$68,283.07 | 0.0000 | \$0.00 | \$68,283.07 |
| Lockport | \$76,119,510 | 2.7453 | \$208,970.89 | 0.0000 | \$0.00 | \$208,970.89 |
| Mendon | \$58,014,153 | 2.7453 | \$159,266.25 | 0.0000 | \$0.00 | \$159,266.25 |
| Mottville | \$42,321,979 | 2.7453 | \$116,186.53 | 0.0000 | \$0.00 | \$116,186.53 |
| Nottawa | \$83,826,683 | 2.7453 | \$230,129.39 | 0.0000 | \$0.00 | \$230,129.39 |
| Park | \$74,986,526 | 2.7453 | \$205,860.51 | 0.0000 | \$0.00 | \$205,860.51 |
| Sherman | \$85,660,233 | 2.7453 | \$235,163.04 | 0.0000 | \$0.00 | \$235,163.04 |
| Sturgis | \$45,092,194 | 2.7453 | \$123,791.60 | 0.0000 | \$0.00 | \$123,791.60 |
| White Pigeon | \$127,384,038 | 2.7453 | \$349,707.40 | 0.0000 | \$0.00 | \$349,707.40 |
| Sturgis City | \$226,430,080 | 2.7453 | \$621,618.50 | 0.0000 | \$0.00 | \$621,618.50 |
| Three Rivers | \$149,805,055 | 2.7453 | \$411,259.82 | 0.0000 | \$0.00 | \$411,259.82 |
| TOTAL | \$1,404,767,380 | 2.7453 | \$3,856,507.89 | 0.0000 | \$0.00 | \$3,856,507.89 |
| KELLOGG COMMUNITY COLLEGE | | | | | | |
| Leonidas | \$140,261 | 3.7106 | \$520.45 | 0.0000 | \$0.00 | \$520.45 |
| TOTAL | \$140,261 | 3.7106 | \$520.45 | 0.0000 | \$0.00 | \$520.45 |
| KALAMAZOO VALLEY COMMUNITY COLLEGE | | | | | | |
| Leonidas | \$802,303 | 2.8139 | \$2,257.60 | 0.0000 | \$0.00 | \$2,257.60 |
| Mendon | \$3,112,373 | 2.8139 | \$8,757.91 | 0.0000 | \$0.00 | \$8,757.91 |
| Park | \$5,673,087 | 2.8139 | \$15,963.50 | 0.0000 | \$0.00 | \$15,963.50 |
| TOTAL | \$9,587,763 | 2.8139 | \$26,979.01 | 0.0000 | \$0.00 | \$26,979.01 |
| GRAND TOTAL COMMUNITY COLLEGES | | | | | | |
| | \$1,414,495,404 | | \$3,884,007.35 | | \$0.00 | \$3,884,007.35 |

It was moved by Commissioner Bordner and supported by Commissioner Shafer that the 2003 St. Joseph County Apportionment Report be adopted.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay cast: 0

Motion carried.

LAKE TEMPLENE DAM INSPECTION

Ms. West-Wing stated that everyone received some information from the Drain Commissioner. It has been attempted for a number of years to have the owner of the dam at Lake Templene to have it inspected to no avail. The Department of Environmental Quality is requiring that the dam be inspected and that it is the Drain Commissioner's responsibility to make sure that it is done. This is a privately owned dam and not owned by the County. The Drain Commissioner is requesting that the Board pay the estimated cost for this inspection of \$5,000.

If the dam is not inspected there will be severe penalties, probably to the County, if it is not done by December 1st of this year.

Commissioner Bippus asked if a special assessment could be set up to pay for the inspection.

Ms. West-Wing responded that the Drain Commissioner is working on setting up a special assessment however it is not completed at this time. He will check to see if there is a way in which when it is set up that the dam inspection could be assessed to the district. The Drain Commissioner is of the general opinion at this time that the expense could not be assessed to the district because it was not set up before the expense was incurred.

Commissioner Bippus said that a couple of years ago the Board discussed setting up this Special Assessment District and he left that meeting thinking that it was going to be done. Why was it not done?

Commissioner Bordner stated that a couple of years ago several dam inspections needed to be done and the ownership issue of the Lake Templene Dam came up and the Board chose to not have the Lake Templene Dam inspected even though we had previously had it inspected and the County paid for the inspection. There were probably more pressing issues. The Drain Commissioner managed to get the DEQ to waive some penalties. He believes that it is appropriate to have the Board approve the payment of the dam inspection and the emergency action plan.

It was moved by Commissioner Bordner and supported by Commissioner Shafer that the County cover the cost of the dam inspection at Lake Templene and the emergency action plan and try to sort it out after the fact.

Commissioner Shafer asked if there are any other dams in this situation and Ms. West-Wing responded that all other dam inspections are current.

Commissioner Shafer asked if we are still pursuing turning this over to the special assessment district. Ms. West-Wing responded by saying that she believes that the Drain Commissioner will continue to pursue the setting up of the special assessment district and then the cost of all future dam inspections could be charged to the district.

Commissioner Pueschel is upset that this has not been done.

Commissioner Bordner stated that in the Court order that established the lake level, it named the Drain Commissioner as the delegated authority even though the County did not own the structure. For approximately 30 years the County has paid for the inspection along with the dams that we do own.

Commissioner Bippus stated that to make a point, the process has not been moving along very fast and the Special Assessment District could have been set up by now. It could have been delegated a long time ago. It appears that we are going to have to pay for this at the present time, but he believes that this Special Assessment District could have been set up. We cannot continue to pay for this inspection on a private structure.

Commissioner Loudenslager stated that possibly the Administrator could let the Drain Commissioner know that there is a Lake Templene Property Owners Association and he believes that this would be an awfully good starting point in setting up the Special Assessment District.

Commissioner Bippus suggested that we send them a bill and Commissioner Loudenslager agreed.

Commissioner Baker stated that if we do not do something the fines will continue to pile up and he believes that the DEQ has been extremely lenient. They are giving us a chance to get back on track.

Commissioner Bordner stated that the issue is that something was missed some 30 years ago and being critical of this Drain Commissioner is not real prudent. Commissioners Bippus and Loudenslager are the senior members here and this should have been caught a long time ago and it probably never should have been paid by the County.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay cast: 0

Motion carried.

EMPLOYMENT AGREEMENT WITH THE ECONOMIC DEVELOPMENT CORPORATION
PROJECT MANAGER

Dave Allen, EDC Executive Director, introduced EDC President Barry Visel and Immediate Past President Tom Donaldson who were in the audience. The EDC is seeking approval for a Project Manager. They received 43 resumes and interviewed 5 excellent candidates. Jennifer Baringer was chosen. She obtained a BA from Western Michigan University in 2001 and a Masters from WMU in 2003. Ms. Baringer interned with the City of Kalamazoo in their Economic Development Department. She has good experience in Brownfield Re-development, tax abatement issues and a variety of loan programs that were used in Kalamazoo. She presently is serving as a consultant developing power point presentations for the EDC Department in Kalamazoo to help with their marketing efforts.

It was moved by Commissioner Bordner and supported by Commissioner Pueschel that the County enter into an employment agreement with Jennifer Baringer as the EDC Project Manager.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay cast: 0

Motion carried.

PERMISSION TO CLOSE COUNTY OFFICES FOR CHRISTMAS LUNCHEON

It was moved by Commissioner Bippus and supported by Commissioner Shafer that the offices be allowed to close for the Courthouse Girls' Christmas Luncheon from noon to 1:00 p.m. on December 12, 2003. Motion carried.

AGREEMENT FOR LAW ENFORCEMENT SERVICES WITH THE VILLAGE OF CENTREVILLE

Ms. West-Wing stated that the Village of Centreville wants to renew their contract for Law Enforcement Services with the Sheriff's Department.

The agreement is for two 40 hour per week deputies and 10 hours of clerical support.

It was moved by Commissioner Bippus and supported by Commissioner Baker that the Law Enforcement Services Agreement with the Village of Centreville be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay cast: 0

Motion carried.

AMENDMENT TO THE COMMUNITY CORRECTIONS GRANT

Ms. West-Wing stated that this is the 3rd Amendment to the Community Corrections Grant. Other communities did not use the money so more is available for us to make application to try to obtain. This would increase our total grant to \$713,628.

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the 3rd Amendment to the Community Corrections Grant be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay cast: 0

Motion carried.

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY GRANT APPLICATION

Ms. West-Wing stated that Steve Siegelin, MSUE Director, has requested that the Board approve a grant application to the MMRMA in the amount of \$1,195 to help defray the costs of the Citizen Planner program that they conducted in May and June.

It was moved by Commissioner Pueschel and supported by Commissioner Loudenslager that the MMRMA Grant Application for MSUE be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay cast: 0

Motion carried.

SET PUBLIC HEARING FOR 2004 BUDGET

It was moved by Commissioner Bippus and supported by Commissioner Bordner that the public hearing on the 2004 Budget be set for November 4, 2003 at 5:15 p.m. Motion carried.

SET 2004 SALARIES FOR ELECTED OFFICIALS

Ms. West-Wing stated that according to the law salaries for elected officials have to be set before November 1st each year and historically they are set at the current year's salaries as follows. They most generally are raised through the budget process.

| | |
|----------------------|-------------|
| County Clerk | \$49,275.00 |
| Prosecuting Attorney | 63,850.00 |
| Register of Deeds | 40,370.00 |
| County Treasurer | 48,224.00 |
| Sheriff | 58,039.00 |

It is expected that those occupying the above positions will work a 40-hour week.

| | |
|--|-------------|
| Drain Commissioner (20 hours/week) | \$16,755.00 |
| Surveyor | 100.00 |
| County Commissioners | 6,000.00* |
| *Includes regular and special Board meetings Per Diem - \$50/half day and \$95/full day | |

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the Elected Officials Salaries be set as stated above.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay cast: 0

Motion carried.

CADE LAKE PARK

Dave Rachowicz, Parks and Recreation Director, stated that both bids received for the construction for improvements at Cade Lake Park were approximately \$85,000 over budget. He has met with Landscape Architects and both bidders to try to figure out what to do to bring the bids in line with the budget.

He is looking to the Board for feedback to see what they would like to do on this project.

Some engineering was done currently with the bids being out. There is an area of the property with which the engineers are concerned. He stated that some of the specifications need to be changed. The soil borings in one part of the park resulted in the soil being very poor so that is the reason for the \$40,000 for 27 inches of aggregate paving. It needs to be stable and last over time.

Mr. Rachowicz stated that some of the smaller items needed clarification. Some were in the electrical and concrete areas. One of the contractors charged \$10,000 for seeding which was not in the specs. There are several items in the post bid addendum that will change the overall bid price and in the post bid addendum, if approved, a few different options will hopefully lead to new specs and new prices.

He stated that there are a couple of options.

- 1 - Do the post bid addendum provide some options and altering the lower camping area which should cause a significant decrease in the bids. If we wait and do a post bid addendum and it still comes back too high we would be back to square one.
- 2 - Could do a major redesign, absorb some campsites
- 3 - Postpone for future consideration to consider these options.

Mr. Rachowicz recommends that we do the post bid addendum and look at some options. They could possibly shrink the lower camping area and do this at a later phase. Could also redesign the aggregate paving and come up with a more cost effective solution.

He further stated that they have been moving right along but could do a major redesign, which would cause some expenses and also delay the project.

By shrinking the campsite they would be moved away from the lake and 10 sites would be lost.

The entire lower camping area would be lifted 2 to 3 feet with the 27" of aggregate paving. Originally this was not considered to be that big an issue but the soil borings were not at all favorable and the contractors have expressed concern with working in that area.

In order to do the redesign and post bid addendum the architects would charge \$2,500 but it hopefully would result in revised bids closer to the original architect's estimate.

Commissioner Bippus asked what the estimated cost savings would be for losing 10 campsites and what revenue would be lost.

Mr. Rachowicz said that if they are 75% occupied the revenue is irrelevant.

Commissioner Bippus stated that he likes the original plan and he thinks that it is worth the extra cost to move forward.

Commissioner Bippus made a motion to move forward with the plan. The motion died for lack of support.

Commissioner Shafer stated that he also likes the plan the way it has been designed. One of the options is to save the development of the campsite until later and wondered if the loop would still be there. Mr. Rachowicz stated that the loop would still be intact.

It was moved by Commissioner Bordner and supported by Commissioner Bippus that we proceed with the post bid addendum for a cost not to exceed \$2,500 for the engineering design and hopefully the bids will be received by the next meeting that will allow the Board to review the options. Motion carried.

NOMINATIONS/APPOINTMENTS

Solid Waste Management Planning Committee

Commissioner Shafer nominated Aaron Cullifer to the Solid Waste Management Planning Committee for the Industry Sector.

COMMITTEE REPORTS

Law Enforcement

Commissioner Bippus stated that there was no report.

Judiciary

Commissioner Bordner stated that there was no report.

Physical Resources

Commissioner Bippus stated that there was no report.

Executive Committee

Commissioner Bippus stated that everyone had received a copy of the Executive Committee minutes and said that he would answer any questions that anyone may have.

Drain Commissioner/Road Commission/County

Commissioner Baker stated that he has met with the Drain Commissioner, Road Commission and the Administrator regarding who pays for the cleaning of drains. In the past the Road Commission has been paying the bills and they have been minimal, however, the Drain Commissioner foresees some larger ones coming. Ms. West-Wing has looked into this issue as had Bruce Jones, Road Engineer and himself a little bit as well as looking at Public Act 51 which states that up to 50% could be paid by the Road Commission and 50% by the County for the cleaning of the drains. This would be the desire of the Road Commission and it seems to be the most popular way to do things in other counties. The Road Commission would like to enter into an agreement with the County agreeing with the 50%/50% split which would be precedent setting.

Commissioner Bippus feels that this is a very fair agreement that has been reached and he appreciates the cooperation of the Road Commission.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

MISCELLANEOUS:

Rondi Beckwith, Deputy Register of Deeds, is on medical leave commencing October 8, 2003 under the Family and Medical Leave Act of 1993.

Margaret Davenport, Animal Control Secretary and Microfilm Operator, is on medical leave commencing October 9, 2003 under the Family and Medical Leave Act of 1993.

Darcy Borden, part-time Telecommunicator, increase rate of pay to \$8.75/hr. effective October 21, 2003. (Ms. Borden has completed her training.)

RESIGNATION:

Janet Hradsky, Medical Enforcement Clerk, has resigned effective October 20, 2003.

William Burgoyne, Road Patrol Officer, has resigned effective October 16, 2003.

NEW HIRE:

Mary DeBruyn-Towner has been hired as Medical Enforcement Clerk at \$9.40/hr. (grade 3, minimum) effective October 20, 2003. Ms. Towner will be working 29 hours per week.

It was moved by Commissioner Bippus and supported by Commissioner Baker that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

BUDGET ADJUSTMENTS:

INCREASE REVENUES:

Line item 254-430-676.000 (Budgeted Use of Fund Balance) \$ 8,400.00

INCREASE EXPENDITURES:

Line item 254-430-976.000 (Building Improvement) \$ 8,400.00

It was moved by Commissioner Bippus and supported by Commissioner Bordner that the budget adjustments be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Dan Carey presented the following reports:

Per Diem

| | |
|---|---------------|
| Robin Baker - 8 half days 9/17 x 2, 9/23, 9/25, 9/30, 10/14, 10/15 & 10/17/03 & 1 full day 10/8/03 | \$ 395.00 |
| John Bippus - 20 half days 4/2, 4/5 x 2, 4/22, 6/6, 6/11 x 2, 7/13, 7/15, 8/1, 8/6, 8/15, 8/26, 8/29, 9/11, 9/23, 10/3, 10/14, 10/17 & 10/21/03 | 1,000.00 |
| Monte Bordner - 4 half days 9/25, 9/28, 10/3 & 10/11/03 & 1 full day 10/14/03 | 295.00 |
| *John Dobberteen - 10 half days 9/18, 9/22, 9/23, 9/24, 10/3, 10/6, 10/7, 10/8, 10/15 & 10/17/03 | 405.00 |
| David Pueschel - 7 half days 9/18, 9/24, 9/25 x 2, 9/30, 10/10 & 10/15/03 | 350.00 |
| Eric Shafer - 8 half days 9/22, 9/23, 9/24 x 2, 9/25, 10/7, 10/13 & 10/15/03 | <u>400.00</u> |

*1 day deducted as there was an overpayment last month of 1 day \$2,845.00

Expenses

| | |
|---------------------|----------|
| Robin Baker | \$ 72.00 |
| John Bippus | 82.08 |
| Monte Bordner | 62.64 |
| John Dobberteen | 52.56 |
| Gerald Loudenslager | 27.36 |

| | | |
|----------------|--|--------------|
| David Pueschel | | \$ 64.80 |
| Eric Shafer | | <u>55.80</u> |
| | | \$417.24 |

It was moved by Commissioner Loudenslager and supported by Commissioner Bippus that the per diem and expenses be approved. Motion carried.

Financial Statements

| | Revenues | Expenditures |
|--------------|---------------|---------------|
| September | \$ 981,040.00 | \$ 908,328.00 |
| Year to Date | 8,802,566.00 | 8,795,814.00 |

Period Fund Balance \$72,712

| | |
|---|--------|
| Percent of budget year elapsed year to date. | 75.00% |
| Percent of total budgeted funds earned year to date | 72.02% |
| Percent of total budgeted funds expended year to date | 71.97% |

It was moved by Commissioner Bippus and supported by Commissioner Bordner that the financial statements be approved. Motion carried.

CHAIRMAN'S REPORT

Chairman Dobberteen stated that he had recently been to a dinner with several bankers and real estate people and they raved about our website, they could not say enough about the Register of Deeds and the Land Resource Centre pages.

SICK LEAVE FOR RONDI BECKWITH

Commissioner Bordner stated that he has been reading the emails distributed by the Land Resource Centre during the meeting and he recommends that the Board approve what Mackinac County allows.

It was moved by Commissioner Bordner and supported by Commissioner Baker that for one time only for this individual (Rondi Beckwith) only that employees be allowed to donate up to 7 hours of sick leave per calendar year and that the Board needs to address this issue and set a policy.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay cast: 0

Motion carried.

WEBSITE

Mark Clute, Deputy Equalization Director, stated that he has been watching the statistics of the number of visits and hits to the Land Resource Centre website. For September there were 8,000 visits and 175,000 hits. There were 117 Taxable Value Report downloads as well as 108 for the Equalization Report and 3,208 for tax maps. The federal government is downloading maps in the northwest part of the County for a project that they are working on that has something to do with groundwater.

Seventy four percent were after hours and 20% were on weekends. He believes that this has been money well spent.

Chairman Dobberteen congratulated Mr. Clute for all that he does.

MISCELLANEOUS

Commissioner Bordner stated that he would like to talk to the staff that was present from the Land Resource Centre in the History Room after the meeting.

CITIZENS COMMENTS

Tim Carls would like to know about Chairman Dobberteen's reponse about not being able to recall the Judge from the last meeting's minutes. Chairman Dobberteen stated that that was State law. Mr. Carls also asked about how long the County has had a website. Chairman Dobberteen said a year last July. Mr. Carls asked then how he would get the Commissioners' per diem for last year. Chairman Dobberteen told him to contact the County Clerk's Office.

Jeff Brazo of Sturgis stated that he was absent for most of the discussion regarding the Citizens Compensation Committee at the beginning of the meeting and asked what the next step would be. Chairman Dobberteen stated that the next step is to appoint the Committee.

ADJOURNMENT

It was moved by Commissioner Bordner and supported by Commissioner Loudenslager that the St. Joseph County Board of Commissioners adjourn until November 4, 2003 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

John L. Dobberteen, Chairman