

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on October 19, 2021 at 5:00 p.m.

Chair Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Chair Allen led the Pledge of Allegiance.

Deputy Clerk Melissa Bliss called the roll, and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

#### AGENDA

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone that the agenda be approved as presented. Motion carried.

#### MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for October 5, 2021 be approved as presented. Motion carried.

#### COMMUNICATIONS

It was moved by Commissioner Czajkowski and seconded by Commissioner Hoffmaster to place the communications on file as presented. Motion carried.

#### CITIZENS' COMMENTS

Rebecca Shank commented on the documentary on the St. Joseph River.

Director John Lindsey commented on the County Road Commission projects and funding.

#### CDBG FY19 EMERGENCY REPAIRS PROGRAM PUBLIC HEARING

Chair Allen opened the floor to public comment at 5:20 p.m.

Hearing no (other) comments, Chair Allen closed the floor to public comment at 5:21p.m.

#### 2021 APPORTIONMENT REPORT

Equalization Director Josh Simmons presented the 2021 Apportionment Report.

#### 2021 APPORTIONMENT REPORT RESOLUTION 14-2021

WHEREAS, MCL 211.37 as amended, requires the County Board of Commissioners at their October session, to apportion the amount of property taxes to be raised by the various taxing jurisdictions; and

WHEREAS, the attached Apportionment Report contains a summary of the requests for millages to be levied by the various taxing jurisdictions and the County of St. Joseph; and

WHEREAS, MCL 207.12, as amended, requires the Director of the County Tax Equalization Department to make and submit to the Department of Treasury, State Tax Commission, a detailed report of such actions by the County Board on a form prescribed by the Commission.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the St. Joseph County Board of Commissioners approves the attached summary of millage requests by the various taxing jurisdictions and further authorizes the St. Joseph County Equalization Director to certify such forms and submit them as required by law to the appropriate departments.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to adopt the resolution approving the 2021 apportionment report. Motion carried 5-0 upon a roll call vote.

#### BUDGET MEETING

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to set the budget meeting for November 2, 2021, at 3 p.m. Motion carried.

#### ABM ANNUAL UPDATE

Tom Hogan and Dan Trombley provided an update regarding the facilities project and utilities.

#### NOMINATIONS/APPOINTMENTS

There were no nominations or appointments.

#### ADMINISTRATOR'S REPORT

Ms. Doehring noted Finance Director Steinman's work on the CDBG grant and Equalization Director Simmons' work on the annual apportionment report.

#### FINANCE DIRECTOR'S REPORTS

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve payment of the bills as presented. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to accept the financial statement for the period ending September 30, 2021. Motion carried.

#### COMMITTEE REPORTS

##### Law Enforcement

Commissioner Hoffmaster stated that the committee had met. Discussion included future remodeling projects and a review of procedures and policies.

##### Judiciary

Commissioner Malone stated that the committee had not met.

##### Physical Resources

Commissioner Malone stated that the committee had not met.

##### Executive/Committee of the Whole

Chair Allen stated that the committee had not met.

##### Other Committees

Commissioner Pangle provided an update for Community Correction meeting dates.

#### CHAIRMAN'S REPORT

There were no further reports.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski commented on recent work by the Road Commission and AARPA funding.

Commissioner Malone commented on the two sheds burned in a fire at Nottawa Park.

Commissioner Hoffmaster commented on the apportionment commission and work done by staff

Commission Pangle commented on communication received by former Prosecutor McDonough.

ADJOURNMENT

At 5:50 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the St. Joseph County Board of Commissioners adjourn until November 2, 2021 at 5:00 p.m. Motion carried.

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Melissa J. Bliss, Deputy County Clerk

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Dennis Allen, Chairman