

Regular Meeting of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on October 3, 2017 at 5:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Oswald called the roll and the following Commissioners were present:

Dennis Allen	Kathy Pangle
Daniel R. Czajkowski	Allen J. Balog

Commissioner Dobberteen was absent.

Also present: Pat Yoder, Administrator/Controller; Teresa Doehring, Assistant County Administrator; Ryan Post, Finance Director; and Lindsay Oswald, County Clerk.

AGENDA

Chairman Balog asked that 4 grant agreements be added to the agenda.

It was moved by Commissioner Pangle and seconded by Commissioner Allen to approve the agenda as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Allen and seconded by Commissioner Pangle that the minutes for September 19, 2017 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from KeyStone Place, Re: Request for Funding.

Letter from Sturgis Area Community Foundation, Re: Public Act 41 of 2017 – the Community Foundation Act.

Resolution from Eaton County, Re: Opposing the Reduction in Federal Funding for the Great Lakes Restoration Initiative.

Minutes of the Community Action Board meeting of August 28, 2017.

Newsletter from Port of Battle Creek – Foreign-Trade Zone 43 – Fall 2017.

Southwest Michigan Land Conservancy’s 2016 Annual Report.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the communications be placed on file. Motion carried.

CITIZENS’ COMMENT

Rebecca Shank, 385 South Washington of Constantine, commented on changes of the commission and community development.

COMMISSION ON AGING’S ANNUAL REPORT

It was moved by Commissioner Allen and seconded by Commissioner Pangle to place the report on file. Motion carried.

DWI SOBRIETY COURT GRANT

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to approve the grant agreement for \$18,679 with the Michigan Drug Court Grant Program through the Michigan Supreme Court State Court Administrative Office. Motion carried 4-0 upon a roll call vote.

DRUG COURT GRANT PROGRAM

It was moved by Commissioner Allen and seconded by Commissioner Czajkowski to approve the grant agreement for \$15,000 with the Michigan Drug Court Grant Program through the Michigan Supreme Court State Court Administrative Office. Motion carried 4-0 upon a roll call vote.

BYRNE JUSTICE ASSISTANCE GRANT

It was moved by Commissioner Pangle and seconded by Commissioner Allen to approve the Byrne JAG grant agreement for \$80,000 with the State Court Administrative Office. Motion carried 4-0 upon a roll call vote.

SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT

It was moved by Commissioner Allen and seconded by Commissioner Czajkowski to approve the grant agreement for \$225,000 with the Michigan Supreme Court State Court Administrative Office. Motion carried 4-0 upon a roll call vote.

DEFICIT ELIMINATION PLAN
RESOLUTION 14-2017

The following resolution was presented:

WHEREAS, St. Joseph County's Fund #211 Central Dispatch has a \$9,467 deficit fund balance on December 31, 2016 and Fund #292 Child Care Probate Court also has a \$39,662 deficit fund balance on December 31, 2016; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

WHEREAS, this resolution repeals no. 12-2017 adopted on September 15, 2017.

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners adopts the following as the Fund #211 Central Dispatch and Fund #292 Child Care Probate Court Deficit Elimination Plan:

	FUND #211 CENTRAL DISPATCH	FUND #292 CHILD CARE PROBATE COURT
REVENUE		
TAX REVENUE	1,503,138	-
STATE GRANT	-	751,377
LOCAL CONTRIBUTIONS	-	61,425
BUDGETED USE OF FUND BALANCE	2,000	-
TRANSFERS IN	115,000	714,952
TOTAL REVENUE	1,620,138	1,527,754
EXPENDITURES		
SALARY & WAGES	888,878	361,407
FRINGE BENEFITS	407,437	101,858
SUPPLIES	5,200	-
SERVICES	24,625	894,639
DUES & SUBSCRIPTIONS	1,122	-
TELEPHONE/COMMUNICATIONS	10,800	-
INSURANCE	2,600	-
UTILITIES	22,000	7,000
MAINTENANCE	174,596	-
LEASE	788	-
MISCELLANEOUS/OTHER	4,092	122,850
CAPITAL OUTLAY	47,000	-
TRANSFERS OUT	16,000	-
TOTAL EXPENDITURES	1,605,138	1,487,754
EXCESS OF REVENUES OVER EXPENDITURES	15,000	40,000

Explanation: Increasing the transfer in will eliminate the unrestricted deficit. Since the deficit was created by pre-paid expenditures, it is our intention to eliminate any pre-paid expenditures from this fund, if this cannot be done we will increase the transfer in so no deficit exists.

BE IT FURTHER RESOLVED that St. Joseph County's Finance Director submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

It was moved by Commissioner Czajkowski and seconded by Commissioner Allen to adopt the resolution and waive second reading. Motion carried 4-0 upon a roll call vote.

NOMINATIONS AND APPOINTMENTS

There were no nominations or appointments.

ADMINISTRATOR’S REPORT

Mr. Yoder had nothing further to report.

PERSONNEL REPORT

Ms. Doehring had nothing further to report.

FINANCE DIRECTOR’S REPORTS

Mr. Post presented the following reports:

Budget Amendments

There were no budget amendments.

Bills

	General Fund	Other Funds	Total
Expenditure Type			
Operating	640,008.78	2,291,667.59	2,931,676.37
Payroll	<u>696,249.51</u>	<u>250,688.15</u>	<u>946,937.66</u>
	1,336,258.29	2,542,355.74	3,878,614.03

It was moved by Commissioner Allen and seconded by Commissioner Pangle to pay the per diem and expenses. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated that the Committee had not met.

Judiciary

Chairman Balog stated that committee had not met.

Physical Resources

Commissioner Czajkowski stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Balog stated that the minutes were available.

CHAIRMAN’S REPORT

Chairman Balog had nothing further to report.

COMMISSIONERS’ COMMENTS

Commissioner Czajkowski commented on the increased communication between municipalities about roads because of the roads committee.

ADJOURNMENT

At 5:15 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Allen that the St. Joseph County Board of Commissioners adjourn until October 17, 2017 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Allen J. Balog, Chairman