

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse in the Village of Centreville, Michigan on October 1, 2013 at 5:00 p.m.

Chairman John Dobberteen called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Allen Balog
Robin Baker

Rick Shaffer
John Dobberteen

Absent: Donald Eaton

Also present were Pat Yoder, Administrator/Controller; Elishia Arver, Human Resources Director and Joni Smith, Finance Director.

AGENDA

Chairman Dobberteen stated that appointments to the Commission on Aging should be added to the agenda.

It was moved by Commissioner Baker and supported by Commissioner Balog that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the minutes for September 17, 2013 be approved. Motion carried.

COMMUNICATIONS

1. Letter from Mendon Township, Re: Notice of public hearing on October 1 to consider an Industrial Facilities Exemption Certificate for Manchester Industries.
2. Letter from the Michigan Public Service Commission, Re: Notice of public hearing on October 16 to consider Indiana Michigan Power Company's application for Biennial Energy Optimization Plan and the surcharge to recover the cost of Plan.
3. Letter from the Michigan Public Service Commission, Re: Notice of public hearing on October 24 to consider Indiana Michigan Power Company's Customer Choice Implementation Cost Recovery Rider.
4. Resolution from Ontonagon County, Re: Opposing HB 4785.
5. Resolution from Bay County, Re: Opposing HB 4785.
6. Resolution from Gratiot County, Re: Appeal to the Legislature to revoke PA 88.
7. Minutes of the Commission on Aging Board meeting of August 21, 2013.
8. Minutes of the Community Action Board meeting of August 26, 2013.
9. Construction Update Newsletter from Enbridge – September 2013.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the communications be accepted and placed on file. Motion carried.

CITIZEN'S COMMENTS

Gordon Evilsizor, 17770 Stears Road, White Pigeon, stated that he was the Florence Township Supervisor and was asking if possibly the County could assist financially in fixing Constantine Road. He said that he has had a conversation with Commissioners Shaffer and Baker and he has also talked to Chris Minger at the Road Commission who told him that the cost to fix the road between Dickinson and Featherstone would be about \$100,000 per mile. He further stated that the road abuts Constantine Township and neither township has any funds to fix the road.

Chairman Dobberteen stated that the Commissioners could talk about this.

Lorilee Knepper, 21884 M-60, Mendon announced that October is “Adopt a Shelter Pet” Month. She thanked the Commissioners and the taxpayers for their continued support of Animal Control.

AGREEMENT FOR THE ESTABLISHMENT OF A SUBSTANCE USE DISORDER
OVERSIGHT POLICY BOARD

Liz O’Dell, Executive Director of Community Mental Health and Substance Abuse Services, requested approval of this Agreement. She stated that the Region has expanded from 4 counties to 8 which are Berrien, Branch, Barry, Calhoun, Cass, Kalamazoo, St. Joseph and VanBuren.

The start date for this new Policy Board will be January 1, 2014 and each Board of Commissioners may appoint 2 people both of which may be Commissioners.

It was moved by Commissioner Shaffer and supported by Commissioner Balog that the Agreement for the Establishment of a Substance Use Disorder Oversight Policy Board be approved.

Commissioner Shaffer asked what would be changing. Mrs. O’Dell said that that was a good question, but their main objective is to have a smooth transition for the customers.

The aye and nay vote was called as follows:

Aye votes cast: 4 - Commissioners Balog, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Eaton.

Motion carried.

Chairman Dobberteen commented that he understands that the new director will be making \$178,000 plus benefits. Mrs. O’Dell confirmed that and stated that he has been working in this field in Calhoun County for 10 years.

Chairman Dobberteen is concerned about how much benefit there will be to the customers.

Mrs. O’Dell stated this October marks 50 years of Community Mental Health Service and there will be 3 sessions held, one in Sturgis, one in Three Rivers and one in Nottawa to discuss the progress of CMH services over the years.

REQUEST TO CLOSE COUNTY OFFICES

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the County Offices be allowed to close for the annual Christmas Party from noon to 1:00 p.m. on December 10, 2013. Motion carried.

VENDOR AGREEMENT WITH MICHAEL W. KING

Mr. Yoder requested approval of a Vendor Agreement with Michael W. King to provide a food wagon during scarecrow fest at Meyer-Broadway Park on October 13, 2013.

It was moved by Commissioner Baker and supported by Commissioner Balog that the Vendor Agreement with Michael W. King be approved.

The aye and nay vote was called as follows:

Aye votes cast: 4 - Commissioners Balog, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Eaton.

Motion carried.

NOMINATIONS/APPOINTMENTS

Department of Human Services

It was moved by Commissioner Baker and supported by Commissioner Shaffer that Betty Taylor be reappointed to the Department of Human Services Board for a 3 year term which will expire October 31, 2016. Motion carried.

Commission on Aging

It was moved by Commissioner Baker and supported by Commissioner Balog that Jim MacTavish and Dawn Everett be appointed to the Commission on Aging to fill vacancies, terms to expire June 30, 2015. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the committee had not met.

Judiciary

Commissioner Baker stated that the committee had not met.

Physical Resources

Commissioner Balog stated that the committee had not met.

Committee of the Whole

Chairman Dobberteen stated that the committee had not met.

PERSONNEL REPORT

Mr. Yoder presented the following report:

RESIGNATION:

Jaymes MacDonald, seasonal Marine Patrol, has resigned effective September 9, 2013.

Nicole Rowley, Corrections Officer, has resigned effective October 12, 2013.

Cindy Sussdorf, COA Sub Driver, has resigned effective May 30, 2013.

Daniel Lucas, COA Escort Driver, has resigned effective July 12, 2013.

Alicia Goodman, COA In-home Services Aide, has resigned effective July 25, 2013.

Vicki Mann, COA In-home Services Aide, has resigned effective August 1, 2013.

NEW HIRE:

Lisa Borgert has been hired as Land Resource Services Clerk at \$12.34/hr. (Soltysiak system, grade 4, minimum) effective October 1, 2013.

Wesley W. Thatcher has been hired as COA HDM Sub Driver at \$9.19/hr. (COA system, grade 2, minimum) effective September 23, 2013.

LAY OFF:

Beverly Greshaw, COA PT In-home Assessor, has been laid off effective September 12, 2013 due to reduction in workforce.

Cynthia Crane-Takace, COA In-home Assessor, has been laid off effective September 30, 2013 due to reduction in workforce.

MISCELLANEOUS:

Joel Schroeder to COA Activities and Marketing Outreach at \$37,961.00 (Nottley system, grade 9, minimum) effective October 1, 2013.

Maria Olivares to COA Senior Activities Manager at \$34,861.00 (Nottley system, grade 8, minimum) effective October 1, 2013.

RETIREMENT:

James Hart, Detective Sergeant, will retire effective October 22, 2013.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the personnel report be approved. Motion carried.

BILLS

Mrs. Smith presented the following report:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Due from State & Miscellaneous	\$ 4,052.33	\$
Appropriations	39,786.77	
County Commission	495.00	5,150.62
Circuit Court	102.75	14,630.60
District Court	630.56	55,572.75
Friend of the Court	84,129.92	39,802.95
Probate Court	1,816.91	17,823.99
Juvenile Branch	13,291.76	26,858.77
Appeals Court	3,052.71	
Public Defender	38,750.00	
Administration		10,389.98
Finance Department	546.85	22,021.90
County Clerk	10,118.60	27,286.07
Equalization Department	17,915.99	8,265.16
Human Resources	2,763.91	20,827.80
Geographic Information Systems	406.46	7,513.22
Prosecutor's Office	2,050.32	33,704.66
Register of Deeds	227.23	8,450.02
County Treasurer	95.32	16,131.12
Cooperative Extension	173.76	8,319.32
Information Technology	3,138.92	12,779.64
Buildings & Grounds	18,976.77	12,308.49
Courts Building Security	87.00	8,255.98
Drain Commission	26.75	4,797.80
Soil Erosion		2,072.22
Sheriff Department	2,385.96	153,091.71
Sheriff Reserves	50.00	
Marine Safety Patrol		580.53

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Jail & Turnkey	\$ 23,030.58	\$ 104,847.35
Planning Commission	129.10	
Emergency Services	275.40	5,178.38
Animal Control	1,538.85	8,103.81
Board of Public Works		
Medical Examiners	825.00	
Child Care - Juvenile	2,106.63	
Veterans' Services	3600.00	3,079.60
Grant Writer	10.00	4,338.58
Utilities & General Services	<u>32,557.49</u>	
 Total General Fund	 \$ 309,145.60	 \$ 642,183.02
 <u>OTHER FUNDS</u>	 <u>EXPENDITURES</u>	 <u>PAYROLL</u>
Parks & Recreation	\$ 2,072.94	\$ 6,553.02
Emergency 911 Service	4,824.05	55,193.95
Central Dispatch - Wireless	1,370.95	4,897.89
Meyer Broadway/Coon Hollow Park	776.81	2,746.96
Cade Lake Park	1,442.89	3,390.43
Traffic Safety Program Fund	1,656.00	
Animal Shelter Donation Fund	235.03	
Register of Deeds Automation Fund	5,702.20	
Victims' Rights Advocate Fund		3,298.34
Community Corrections Advisory Board	3,991.00	3,008.48
Community Corrections Program	1,250.44	92.90
Local Corrections Officers Training Fund	250.00	
Drug Law Enforcement Fund	2,732.53	
Law Enforcement Fund	370.02	34,139.28
Secondary Road Patrol		11,078.47
Homeland Security Grant Fund	407.50	3,217.44
County Law Library	436.04	
Commission on Aging	76,726.65	76,976.38
Child Care: Probate Court & DHS	49,203.84	11,408.64
Veterans' Trust Fund	812.11	
County Facilities Maintenance Fund	5,000.00	
White Pigeon Sewer Project	62,316.29	
Forfeiture & Foreclosure Fund	20,796.52	
Tax Payment Fund	44,203.76	
Inmate Store Fund	1,313.94	1,830.74
Three Rivers Community Center	3,523.87	
Long Lake Revolving Fund	25.53	
Flexible Benefits Insurance Fund	192,269.41	
Trust and Agency Fund	5,399,786.99	
Revolving Drain Fund	862.50	
Lake Templene Proposed Assessment District	<u>400.00</u>	
 Total Other Funds	 \$ 5,884,759.81	 \$ 217,832.92
 Grand Total	 \$ 6,193,905.41	 \$ 860,015.94

<u>Expenditure Type</u>	<u>General Fund</u>	<u>Other Funds</u>	<u>Total</u>
Operating	\$309,145.60	\$5,884,759.81	\$6,193,905.41
Payroll	<u>642,183.02</u>	<u>217,832.92</u>	<u>860,015.94</u>
	\$951,328.62	\$6,102,592.73	\$7,053,921.35

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the bills be approved for payment. Motion carried.

CHAIRMAN'S REPORT

Chairman Dobberteen relayed a message from Commissioner Shaffer that the Sturgis Elks Lodge will be honoring all Veterans on November 11, 2013 from 6:00 p.m. to 8:00 p.m.

ADJOURNMENT

At 5:17 p.m. it was moved by Commissioner Shaffer and supported by Commissioner Baker that the St. Joseph County Board of Commissioners adjourn until October 15, 2013 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

John Dobberteen, Chairman