

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on September 5, 2017 at 5:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Dennis Allen	John L. Dobberteen
Daniel R. Czajkowski	Kathy Pangle
	Allen J. Balog

Also present: Pat Yoder, Administrator/Controller; Teresa Doehring, Assistant County Administrator; and Ryan Post, Finance Director.

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Allen to approve the agenda as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen that the minutes for August 15, 2017 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from the Michigan Public Service Commission, Re: Notice of public hearing on September 13 to consider Indiana Michigan Power Company’s Renewable Energy Cost Reconciliation and 2018-2019 Energy Waste Reduction Plan.

Resolution from Genesee County, Re: Opposition to any Reduction or Elimination of Federal Funding for the Great Lakes Restoration Initiative.

Minutes of the Community Action Board Meeting of June 26, 2017.

It was moved by Commissioner Dobberteen and seconded by Commissioner Pangle that the communications be placed on file. Motion carried.

CITIZENS’ COMMENT

Char Zavala, 16916 Bridgette Drive of Three Rivers, thanked the Commission for its legal action regarding the sports complex.

Gordon Evilsizor, Florence Township Supervisor, commented on the search for an administrator, CMH, the movement on the sports complex, and road services from the Road Commissioners.

Jared Hoffmaster, 58250 Jenny Drive of Three Rivers, commented on the support for the sports complex and its value as an economic driver.

Mike Friesner, Lockport Township Treasurer, commented that the township was not against the complex, just the location.

Rebecca Shank, 385 South Washington of Constantine, commented on money spent for wreaths on veteran graves and other counties that contribute funds to historic preservation.

BYLAWS OF THE MICHIGAN WORKS! SOUTHWEST WORKFORCE DEVELOPMENT BOARD

It was moved by Commissioner Dobberteen and seconded by Commissioner Pangle to approve the amended bylaws. Motion carried 5-0 upon a roll call vote.

EMPLOYMENT AGREEMENT WITH ANN HAPPEL

It was moved by Commissioner Allen and seconded by Commissioner Dobberteen to approve the employment agreement. Motion carried 5-0 upon a roll call vote.

EMPLOYMENT AGREEMENT WITH BRIAN MCDANIEL

It was moved by Commissioner Allen and seconded by Commissioner Pangle to approve the employment agreement. Motion carried.

INDIGENT DEFENSE CONTRACT

It was moved by Commissioner Pangle and seconded by Commissioner Allen to approve the 2018 contract. Motion carried 5-0 upon a roll call vote.

MEYER BROADWAY PARK
RESOLUTION 9-2017

At a regular meeting of the St. Joseph County Board of Commissioners called to order by Chairman Balog on September 5, 2017 at 5 p.m. the following resolution was offered.

Moved by Commissioner Dobberteen and supported by Commissioner Czajkowski that the application from St. Joseph County Parks and Recreation for a special license to serve alcohol on October 8, 2017 to be located at Meyer Broadway Park, 59475 County Park Drive, Three Rivers, Michigan 49093.

It is the consensus of this body that the application be recommended for issuance.

It was moved by Commissioner Dobberteen and seconded by Commissioner Czajkowski to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT AGREEMENT
RESOLUTION 10-2017

RESOLVED, that the St. Joseph County Board of Commissioners, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the St. Joseph County Board of Commissioners does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide Sixteen Thousand Two Hundred (\$16,200.00) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

SOUTHCENTRAL MICHIGAN PLANNING COUNCIL AS DISTRICT ORGANIZATION
RESOLUTION 11-2017

Whereas, the Southcentral Michigan Planning Council ("SMPC") serves as the regional planning organization for Branch, Calhoun, Kalamazoo, and St. Joseph Counties; and

Whereas, the U.S. Department of Commerce, Economic Development Administration "EDA" has designated Barry, Branch, Calhoun, Kalamazoo, and St. Joseph Counties as an Economic Development District; and

Whereas, the EDA approves a District Organization to administer each Economic Development District; and

Whereas, SMPC was the approved District Organization for the Economic Development District until the mid-2000's; and

Whereas, the region has not been served by a District Organization since the mid-2000's and is the only Economic Development District in the nation without a federally funded District Organization; and

Whereas, SMPC was reorganized in 2012 to reestablish relationships with local, state, and federal entities; and

Whereas, SMPC has demonstrated the technical expertise and staffing capacity to effectively serve as the District Organization for the Economic Development District; and

Whereas, SMPC developed an EDA approved Comprehensive Economic Development Study for the region; and

Whereas, entities within the region would benefit from a reestablished relationship with EDA.

Now therefore be it resolved, the St. Joseph County Board of Commissioners supports the Southcentral Michigan Planning Council’s application to the U.S. Department of Commerce, Economic Development Administration as the District Organization for the Economic Development District for Barry, Branch, Calhoun, Kalamazoo, and St. Joseph Counties.

It was moved by Commissioner Dobberteen and seconded by Commissioner Pangle to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

DEFICIT ELIMINATION PLAN FOR FUND #211 AND FUND #292
RESOLUTION 12-2017

WHEREAS, St. Joseph County’s Fund #211 Central Dispatch has a \$9,467 deficit fund balance on December 31, 2016 and Fund #292 Child Care Probate Court also has a \$39,662 deficit fund balance on December 31, 2016; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners adopts the following as the Fund #211 Central Dispatch and Fund #292 Child Care Probate Court Deficit Elimination Plan:

	FUND #211 CENTRAL DISPATCH	FUND #292 CHILD CARE PROBATE COURT
REVENUE		
TAX REVENUE	1,503,138	-
STATE GRANT	-	185,000
BUDGETED USE OF FUND BALANCE	2,000	-
TRANSFERS IN	115,000	225,000
TOTAL REVENUE	1,620,138	410,000
EXPENDITURES		
SALARY & WAGES	888,878	-
FRINGE BENEFITS	407,437	-
SUPPLIES	5,200	-
SERVICES	24,625	370,000
DUES & SUBSCRIPTIONS	1,122	-
TELEPHONE/COMMUNICATIONS	10,800	-
INSURANCE	2,600	-
UTILITIES	22,000	-
MAINTENANCE	174,596	-
LEASE	788	-
MISCELLANEOUS/OTHER	4,092	-
CAPITAL OUTLAY	47,000	-
TRANSFERS OUT	16,000	-
TOTAL EXPENDITURES	1,605,138	370,000
EXCESS OF REVENUES OVER EXPENDITURES	15,000	40,000

Explanation: Increasing the transfer in will eliminate the unrestricted deficit. Since the deficit was created by pre-paid expenditures, it is our intention to eliminate any pre-paid expenditures from this fund, if this cannot be done we will increase the transfer in so no deficit exists.

BE IT FURTHER RESOLVED, that St. Joseph County’s Finance Director submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

It was moved by Commissioner Dobberteen and seconded by Commissioner Czajkowski to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

ADMINISTRATOR'S REPORT

Mr. Yoder had nothing further to report.

PERSONNEL REPORT

Ms. Doehring had nothing further to report.

FINANCE DIRECTOR'S REPORTS

Mr. Post presented the following reports:

Budget Amendments

REGISTER OF DEEDS AUTOMATION FUND

Increase Microfilm/Microfiche Expense (#256-236-732.000)	15,000
Increase Budgeted Use of Fund Balance (#256-236-676.000)	15,000
Note: Phase 2 (of 3) for 2 projects to increase online availability.	

It was moved by Commissioner Dobberteen and seconded by Commissioner Pangle to approve the budget amendments. Motion carried.

Bills

Expenditure Type	General Fund	Other Funds	Total
Operating	640,008.78	2,291,667.59	2,931,676.37
Payroll	<u>723,612.90</u>	<u>249,008.79</u>	<u>972,621.69</u>
	1,363,621.68	2,540,676.38	3,904,298.06

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to pay the bills. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated that the Committee had not met.

Judiciary

Chairman Balog stated that committee had not met.

Physical Resources

Commissioner Dobberteen stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Balog stated that the minutes were available.

CHAIRMAN'S REPORT

Chairman Balog noted a selection committee for the County Administrator including Judge Pattison, Treasurer Ratering, Commissioner Pangle, and Ms. Pattie Bender as a member of the public and himself.

Chairman Balog noted that the recreational facility agreement with the City of Three Rivers brought some questions from new commissioners about a breach that could not be answered even with a legal opinion. He noted that the County Commissioners did not pick the location.

COMMISSIONERS' COMMENTS

Commissioner Pangle commented on the desire for an advisory referendum regarding the sports complex in Three Rivers.

ADJOURNMENT

At 5:27 p.m., it was moved by Commissioner Allen and seconded by Commissioner Dobberteen that the St. Joseph County Board of Commissioners adjourn until September 19, 2017 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Allen J. Balog, Chairman