

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on August 5, 2003, at 5:00 p.m.

Chairman John Dobberteen called the meeting to order.

The Invocation was given by Commissioner Loudenslager.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Eric Shafer	Gerald E. Loudenslager
John W. Bippus	Robin Baker
Monte Bordner	David J. Pueschel
John L. Dobberteen	

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resources Director.

#### AGENDA

It was moved by Commissioner Pueschel and supported by Commissioner Shafer that the agenda be approved. Motion carried.

#### MINUTES APPROVED

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the minutes for July 15, 2003 be approved. Motion carried.

#### COMMUNICATIONS

1. Letter from Michigan Association of Counties, Re: MAC Legislative Updates, July 25 and August 1.
2. Letter from Senator Cameron Brown, Re: Thank you for resolution regarding Payment in Lieu of Taxes (PILT).
3. Copy of letter from Senator Cameron Brown to the U.S.-131 Corridor Master Plan Committee, Re: Update on US-131 project.
4. Letter from William Johnson, Manager of St. Joseph County Grange Fair Association, Re: Thank you to Central Dispatch.
5. Resolution from Isabella County, Re: Local government participation in State purchasing program for pharmaceutical drugs.
6. Resolution from Newaygo County, Re: Revenue sharing.
7. Minutes of Community Action Agency Board of Director's meeting of June 23, 2003.
8. Minutes of Family Independence Agency Board meeting of June 24, 2003.
9. Minutes of Community Mental Health Services Board meeting of June 24, 2003.

It was moved by Commissioner Bordner and supported by Commissioner Loudenslager that the communications be accepted and placed on file. Motion carried.

#### CITIZENS COMMENTS

Tim Carls of Klinger Lake Road, Centreville asked if the Road Commission had the farmer move the pivot from spraying on the roadway that they mentioned in their annual report.

Commissioner Bordner referred Mr. Carls to the Road Commission to ask his question.

Mr. Carls referred to an article in the newspaper regarding some survey records in the Land Resource Centre and a court case in which they are involved. Mr. Carls asked who defends the County in a case like this and the Administrator responded by saying that the Prosecuting Attorney defends the County.

Mrs. Nelson added that the records to which the papers were referring are private records and not public records. She also stated that all the public records are recorded in the Register of Deeds Office.

### WEBSITE - PHASE II

Commissioner Shafer stated that everyone had received a copy of the proposal from Pathfynder Systems for \$4,800 for the Register of Deeds website. The monies will come from the Register of Deeds Technology Fund.

It was moved by Commissioner Shafer and supported by Commissioner Loudenslager that the Register of Deeds website be approved for \$4,800 with the monies to be paid from the Register of Deeds Technology Fund.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

### JUVENILE COURT ANNUAL REPORT FOR 2002

Dennis DeVore, Juvenile Court Director, presented the Annual Report for 2002. He stated that this is the 12th annual report that he has given. Mr. DeVore stated that they were under budget again and juvenile crime is down. In 2002 there were 719 cases compared to 1002 in 1999. They pride themselves in the fact that they use federal dollars first, then state, then county.

Mr. DeVore stated that one of the reasons for the decline is the Juvenile Treatment Program. He also stated that they were under budget because they have not placed anyone in institutions, which they consider the last resort.

Mr. DeVore stated that on October 1, 2002 the federal government began a new policy of not paying for any kids that are placed in residential settings so several kids are on the verge of being placed in a non-residential setting so that the federal government will pay.

He stated that the Family Independence Agency has monetary problems and their situation affects our budget too.

Judge Thomas Shumaker stated that effective July 1st of next year Dennis DeVore will be retiring and he will be sorely missed. The success of their programs is because they are consistent and proactive. The Day Treatment Program has been in place for 4 years and juvenile crime is down 30%. They continue to do what works well. They have also used tethers for 14 years.

The Judge stated that although juvenile crime is down abuse and neglect cases are up. He stated that methamphetamine use and domestic violence lead to increased abuse and neglect. He further stated that the Sheriff's Department does an excellent job arresting the methamphetamine users.

Overall the success of the Juvenile Court will continue because of the programs that they have in place.

Commissioner Shafer congratulated the Court on the fact that delinquency is falling in spite of increasing population.

Commissioner Loudenslager echoed Commissioner Shafer's comments and thanked Dennis DeVore for all the work that he does. The money that they save is extraordinary.

It was moved by Commissioner Bordner and supported by Commissioner Loudenslager that the Juvenile Court Annual Report for 2002 be accepted. Motion carried.

## 2002 VETERANS' ANNUAL REPORT

Judy Nelson presented the 2002 Veterans' Annual Report. She stated that the office is going through a long process of changes. There used to be a full time person in the department and then it went to part time and the rest of the person's time is spent working for the Land Resource Centre. Then the person left and workloads shifted. A full time person was hired in the Land Resource Centre and also takes care of the Veterans' benefits.

The person is there every day. They have been facing several state and federal government budget cuts and the medical program that we used to assist veterans with has been taken away. They do assist veterans in applying for federal pensions and then the veterans have to go to Detroit for the hearings. The processes are quite complicated and involved.

Commissioner Bordner asked what they do about reaching out to veterans and marketing what they do. Mrs. Nelson responded by saying that all the veterans groups are very much aware that they are available. Recently Donna Schrock spoke to the American Legion in Sturgis to make them aware of what we can do to assist veterans.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the 2002 Veterans' Annual Report be accepted. Motion carried.

## ST. JOSEPH COUNTY UNITED WAY

Kelly Hostetler, Executive Director, of the St. Joseph County United Way asked the Board to review their solicitation policy. She stated that 4 years ago the Board allowed the then United Fund to solicit County employees only through a letter and brochure through payroll. The first year \$1,800 was received from 16 employees and the 4th year shows an increase to \$3,395 with 17 employees giving to the United Way. She would like the Board to revisit their policy in order to be able to make presentations to the employees to solicit giving to the United Way.

Ms. Hostetler added that through these 4 years a relationship of trust has been built between the County and the United Way and she appreciates the participation from the County Board in the 911 Remembrance held last year on September 11th. Ms. Hostetler would like to push the relationship between the County and the United Way one step further and be allowed to solicit County employees on County time on County property for making a 10 minute presentation to them, obviously, not all at the same time.

Ms. Hostetler would like to stress to the employees that they can designate their monies and that all funds remain locally unless the employee wants it to go somewhere that is not local. That is the employee's choice.

Commissioner Pueschel stated that he believes that if she pushes too hard that people might give less.

Ms. Hostetler responded that she would handle them carefully, she would just like the opportunity to explain the United Way to them.

Commissioner Bippus stated that he trusts Ms. Hostetler and her ability to know when to quit.

It was moved by Commissioner Bippus and supported by Commissioner Shafer that the County's policy be amended to allow the United Way to make presentations to County employees on County time and on County property in an effort to solicit pledges from them.

Commissioner Bordner asked about some of the programs in which the County is involved that are supported by the United Way. Ms. Hostetler stated that the United Way has supported the Dive/Rescue Team when they purchased a new boat and, in addition, assisted with the cost of training for them. Also, some other agencies that have been assisted by the United Way are the Homeless Shelter, Community Mental Health and all of the recreation programs in the County among others.

Motion carried.

## MUTUAL AID AGREEMENT WITH ELKHART COUNTY, INDIANA

Ms. West-Wing stated that Jim Barnes, Emergency Services Coordinator, is requesting that the Board enter into an agreement with Elkhart County to provide mutual aid. Mr. Barnes stated that he has checked with the State and they do not have a problem with the agreement as follows:

RESOLUTION NO. 16-2003

WHEREAS, The Indiana General Assembly, in Indiana Code 10-4-1-2, established the Indiana State Emergency Management Agency ("SEMA") and local emergency management departments for political subdivisions of the State, including the Elkhart County Department of Emergency Management, for the purpose of safeguarding the citizens of Indiana from disasters or emergencies;

WHEREAS, The Indiana General Assembly, in Indiana Code 10-4-1-2, authorized and provided for coordination of activities relating to disaster prevention, preparedness, response, and recovery;

WHEREAS, The Indiana General Assembly, in Indiana Code 10-4-1-9(b), authorized and provided for the director of each local organization for emergency management and disaster to assist in the negotiation of reciprocal mutual aid agreements between the governor and the adjoining state and its political subdivisions;

WHEREAS, The Indiana General Assembly, in Indiana Code 10-4-1-9(b), authorized and provided for the director of each local organization for emergency management and disaster to carry out interstate arrangements or agreements relating to the local care and political subdivision;

WHEREAS, The Indiana General Assembly, in Indiana Code 36-1-7 et seq., set out the required contents for agreements entered into by any political subdivision of this State;

WHEREAS, The Indiana General Assembly, in Indiana Code 36-1-7-4(b), specified that the Indiana Attorney General's approval is required for any agreement entered into between any political subdivision of this State and any other State or its political subdivisions;

WHEREAS, St. Joseph County, Michigan has offered to make available the resources of St. Joseph County, Michigan to assist Elkhart County, Indiana in the event that the assets of Elkhart County, Indiana are insufficient to respond to a natural or manmade emergency or disaster;

WHEREAS, Elkhart County, Indiana has offered to make available the resources of Elkhart County, Indiana to assist St. Joseph County, Michigan in the event that the assets of St. Joseph County, Michigan are insufficient to respond to a natural or manmade emergency or disaster;

WHEREAS, Elkhart County, Indiana and St. Joseph County, Michigan desire to enter into this Agreement for the purpose of providing for mutual support, aid and assistance following the declaration of a natural or manmade disaster or emergency;

WHEREAS, Elkhart County, Indiana and St. Joseph County, Michigan agree that any assistance furnished from one party to the other shall not be regarded as "available assets" of the requesting party for purposes of determining whether local assets are insufficient to respond to any natural or manmade emergency or disaster;

WHEREAS, Elkhart County, Indiana and St. Joseph County, Michigan agree that any assistance furnished from one party to the other shall not be considered when a decision is made to declare a local disaster or emergency;

WHEREAS, Elkhart County, Indiana and St. Joseph County, Michigan agree that their respective County Emergency Management Agencies ("County EMAs") shall be the entities which are appropriate to administer and call into effect the activation terms of this Agreement;

NOW, THEREFORE, the parties hereby agree as follows:

1. This Agreement shall be administered by a joint board, composed of the County EMA Directors of the parties hereto or their designated proxies.
2. The joint board created hereunder shall meet at least annually, and shall jointly prepare and approve any modifications of each party's Emergency Operations Plan ("EOP") necessary for implementation of this Agreement.
3. In the event that a declared natural or manmade disaster or emergency occurs which affects one of the parties to the extent that assets within that county are insufficient to provide adequate response to the situation, that County's EMA Director ("requesting party") may request the other County's EMA Director ("visiting party" or "assisting party") for mutual aid assistance.

4. The requesting party shall provide the visiting party with a written application, which lists the specific assets needed to respond to the declared natural or manmade disaster or emergency.
5. Upon receipt of a written application from a County's EMA Director requesting assistance, the visiting party agrees to provide specific assets and assistance as specified in the visiting party's EOP.
6. The parties agree that overall command shall be exercised by the requesting party through the incident commander, while command of any visiting unit(s) shall remain with the on-site commander of the visiting unit(s), as established through the visiting unit(s)' incident command system, at the site of the response.
7. The parties agree that responsibility for the conduct of visiting personnel, their medical expenses, and their worker's compensation shall remain with the entity providing visiting personnel.
8. The parties agree that no party, its officers, employees or other persons, duly certified pursuant to agreed upon criteria and procedures for certification by the states of which the parties are a part, rendering aid in the requesting party's borders pursuant to this Agreement shall be liable on account of any act or omission in good faith on their part while so engaged, or on account of maintenance or use of any equipment, or supplies in connection therewith.
9. The parties agree that visiting law enforcement officers or firefighters shall have the same responsibilities and duties as the corresponding personnel of the entities they visit. Further, visiting emergency medical services and/or emergency management personnel shall have the same responsibilities and duties as the corresponding personnel of the entities they visit.
10. The parties agree that this Agreement shall not operate to create any joint property.
11. The requesting party agrees to provide payment, from state or federal funding, or local funding, if state or federal funding is unavailable, for reasonable response costs in providing assistance pursuant to a request hereunder. The parties agree that these costs include the following: personnel costs, calculated as the hourly rate for each paid response employee times the number of hours spent by that employee supporting requesting party staff; emergency supplies; food; and loss of damage to equipment which occurs without fault of the responding agencies while within the boundaries of the requesting jurisdiction.
12. The County EMAs agree to make their respective Emergency Operations Centers ("EOCs") available to one another as alternate EOCs in the event that the primary and secondary EOC sites of the requesting party must be closed, moved, or become disabled due to a natural or manmade emergency or disaster.
13. Should the assisting party EOC be engaged in active operations when the requesting party seeks its use, the assisting party's County Commissioners, by majority vote, must authorize the requesting party's use of the responding County EOC.
14. This Agreement shall remain in effect until December 31, 2007, unless modified by agreement of all parties hereto. Any party hereto may cancel this Agreement by giving thirty (30) days written notice to all parties.

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the County enter into a Mutual Aid Agreement with Elkhart County, Indiana.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

#### EMERGENCY MANAGEMENT GRANT RENEWAL

Ms. West-Wing presented the renewal of the Emergency Management Grant for 2004. She stated that the grant is in a new format and that there are no budget numbers yet. She stated that this was a work agreement.

It was moved by Commissioner Loudenslager and supported by Commissioner Bippus that the Emergency Management Grant Renewal be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

#### PUBLIC HEARING SET FOR CONSTANTINE VILLAGE ANNEXATION

It was moved by Commissioner Baker and supported by Commissioner Bippus that a public hearing be set on September 15, 2003 at 5:15 p.m. for an annexation to the Village of Constantine. Motion carried.

#### AGREEMENT WITH FAIR BOARD

Ms. West-Wing stated that this agreement with the Fair Board is an annual document between the County, the Sheriff and the Fair Board which stipulates the parameters for the Sheriff's Deputies to work during the fair and that they are covered by the Fair insurance.

It was moved by Commissioner Bippus and supported by Commissioner Bordner that the Agreement between the County, the Sheriff and the Fair Board approving the Sheriff's Deputies working at the fair be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

#### P.O.A.M. LETTER OF UNDERSTANDING

Ms. West-Wing stated that 3 of the Bargaining Units of P.O.A.M. at the Sheriff's Department have approved a letter of understanding that allows Sheriff's Deputies within the respective unit to work at the fair when they are off duty.

#### Corrections

It was moved by Commissioner Shafer and supported by Commissioner Bippus that the Letter of Understanding with the Corrections Bargaining Unit be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

#### Sergeants

It was moved by Commissioner Bordner and supported by Commissioner Shafer that the Letter of Understanding with the Sergeants Bargaining Unit be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

#### Corporals

It was moved by Commissioner Loudenslager and supported by Commissioner Bippus that the Letter of Understanding with the Corporals Bargaining Unit be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

#### EMPLOYMENT AND TRAINING CONNECTIONS (ETC) AGREEMENT

Ms. West-Wing stated that this is an annual agreement between ETC and the County to allow youth that are in the program to work for the County and the local union is in support of this arrangement.

It was moved by Commissioner Loudenslager and supported by Commissioner Bippus that the agreement between the County and ETC be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

#### HOLIDAY PAY POLICY FOR CASUAL PART-TIME CENTRAL DISPATCH EMPLOYEES

Ms. West-Wing stated that there is no policy in place for paying part-time help at the Central Dispatch Center when they work certain holidays. The days that would be covered at double time and one-half are as follows: New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, Christmas Eve after 12 noon, Christmas Day and New Year's Eve after 12 noon.

It was moved by Commissioner Bippus and supported by Commissioner Baker that the holiday pay policy for casual part time Central Dispatch employees be approved as stated above.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

## COMMITTEE REPORTS

### Law Enforcement

Commissioner Bippus stated that there was no report.

### Judiciary

Commissioner Bordner stated that there was no report

### Physical Resources

Commissioner Bippus stated that everything is on schedule regarding the jail renovation.

### Executive Committee

Commissioner Bordner stated that everyone has received a copy of the minutes of the Executive Committee Meeting on August 1st and he would answer any questions that anyone may have.

Commissioner Loudenslager questioned the request for additional funds for visiting judges in Circuit Court when he thought that none would be requested at this time. Commissioner Bordner responded by saying that at the Judiciary Committee Meeting held in July that Chief Judge Schaefer indicated that at that time there would be no addition funds requested. Commissioner Bordner added that at the Judiciary Committee Meeting the funds that were appropriated for this had not yet been expended because the 3 remaining judges heard cases including their own. Since that time things have changed.

Commissioner Pueschel referred to the Executive Committee Minutes regarding the County Property Tax Administration Fee and stated that he is opposed to this suggestion.

### Investment Advisory Committee

Commissioner Bippus stated that the Investment Advisory Committee met on July 15th and everything is in order. He said that we are blessed to have Janet Beals, Treasurer, Dan Carey, Finance Director and Judy West-Wing, Administrator/Controller keeping an eye on our finances.

### Commission on Aging

Commissioner Shafer stated that they have offered someone the Commission on Aging Director's position and she has accepted. An investigation will ensue.

## PERSONNEL REPORT

Ms. West-Wing presented the following report:

### TEMPORARY/SEASONAL EMPLOYMENT:

Cathie Greenberg to work as needed for Probate Court at \$8.50/hr. effective July 23, 2003.

### MISCELLANEOUS:

Nancy Pick, Community Corrections Coordinator, is on family medical leave effective July 7, 2003 under the Family and Medical Leave Act of 1993.

Increase the rate of pay for casual, part-time Corrections Officers to \$13.95/hr. effective August 5, 2003.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the personnel report be approved. Motion carried.

## BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

FROM CONTINGENCY:

\$20,000.00 to line item 101-131-802.050 (Visiting Judge).

BUDGET ADJUSTMENTS:

INCREASE REVENUE:

Line item 212-912-676.000 (Budgeted Use of Fund Balance) \$108,055.00

INCREASE EXPENDITURES:

Line item 212-912-707.000 (Wages – Part time) \$ 21,300.00

Line item 212-912-715.000 (FICA) 1,630.00

Line item 212-912-862.000 (Seminar) 2,765.00

Line item 212-912-982.010 (Maps) 47,036.00

Line item 212-912-984.000 (Computer Hardware) 26,784.00

Line item 212-912-985.000 (Computer Software) 8,540.00

\$108,055.00

DECREASE:

Line item 212-912-941.000 (Contingency) \$ 51,500.00

INCREASE:

Line item 212-912-984.000 (Hardware) \$ 51,500.00

INCREASE REVENUE:

Line item 217-751-676.000 (Budgeted Use of Fund Balance) \$ 21,440.00

INCREASE EXPENDITURES:

Line item 217-751-816.000 (Contractual Services) \$ 19,840.00

Line item 217-751-810.000 (Waste/Recycling Pick Up) 1,400.00

Line item 217-751-920.000 (Utilities) 200.00

\$ 21,440.00

TRANSFER:

Line item 406-253-999.000 (Operating Transfers Out Designated Fairview) \$ 31,050.00

INCREASE REVENUE:

Line item 217-751-699.000 (Operating Transfers In) \$ 31,050.00

INCREASE EXPENDITURES:

Line item 217-751-816.000 (Contractual Services) \$ 30,000.00

Line item 217-751-900.000 (Advertising) 500.00

Line item 217-751-930.100 (Permit & License Expense) 550.00

\$ 31,050.00

DECREASE:

Line item 101-265-776.000 (Building and Grounds Supplies) \$ 250.00

INCREASE:

Line item 101-265-977.000 (Equipment) \$ 250.00

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the budget adjustments be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Bills

Mr. Carey presented the following bills for payment:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Employee Receivable	\$ 560.00	\$
Appropriations	31,000.16	
County Commission	5,443.15	6,346.88
Circuit Court	8,053.89	16,511.38
District Court	1,064.11	59,971.28
Friend of the Court	5,305.55	32,020.32
Jury Commission		137.67

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Probate Court	\$ 2,480.53	\$ 17,761.52
Juvenile Branch	4,668.00	39,259.42
Appeals Court		313.91
Administration		7,988.21
Finance Department	1,101.22	10,340.02
County Clerk		19,900.41
Equalization Department	51.12	13,848.70
Human Resources	584.87	3,916.82
Geographic Information Systems	1,272.98	7,304.71
Prosecutor's Office	3,245.70	36,252.67
Central Services	8,858.64	4,822.07
Register of Deeds	280.00	10,964.62
County Treasurer		12,551.61
Cooperative Extension	1,110.01	7,834.93
Data Processing	6,933.06	6,968.76
Buildings & Grounds	5,913.68	13,847.83
Courts Building Security	33.95	4,564.35
Drain Commission	99.00	3,736.47
Sheriff Department	17,105.03	78,548.80
Sheriff Reserves	1,089.50	574.17
Marine Patrol	720.69	8,888.17
Jail & Turnkey	14,180.60	92,779.18
Emergency Services	6,951.88	3,761.24
Animal Control	384.51	7,629.42
Board of Public Works		731.06
Medical Examiners	75.00	
Child Care - Probate	5,280.72	1,959.32
Utilities & General Services	23,770.09	
	17,137.56	
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Totals	\$ 157,617.64	\$ 532,035.92

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	\$ 822,249.17	\$
Parks & Recreation	17,799.19	8,820.64
Emergency 911 Service	4,125.54	48,263.74
Central Dispatch - Wireless	1,897.00	1,304.71
Meyer Broadway/Coon Hollow Park	7,193.11	479.58
Friend of the Court		1,389.28
Family Counseling	866.25	
Cade Lake Park	11,267.00	
Waste Management Fund		
County Commission	6,250.00	
Resource Recovery Program	401.83	416.23
Traffic Safety Program Fund	23.27	
Economic Development Fund	733.55	4,761.50
Survey & Remonumentation	8,144.80	
Register of Deeds Automation Fund	8,068.54	1,888.41
Victims' Rights Advocate Fund		2,872.69
Community Corrections Advisory Board	8,253.34	2,391.58
Community Corrections Program	4,178.00	193.78
Drug Law Enforcement Fund	984.21	

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Law Enforcement Fund	\$ 453.00	\$ 19,398.58
Secondary Road Patrol		8,639.49
Law Library Fund	230.10	
Commission on Aging	26,462.65	42,469.99
Sheriff's Justice Training Fund	2,392.44	
Family Independence Agency	49,289.76	
Child Care - Probate Court	24,471.25	2,745.58
Child Care - Family Independence Agency	19,777.50	
Veterans' Trust Fund	1,388.02	
Facilities Maintenance Fund	21,459.70	
Tax Payment Fund	26,143.69	
Inmate Store	1,250.11	
Three Rivers Community Center	1,484.31	580.40
COA Gadabouts	2,335.80	19.52
Long Lake Level Revolving Fund	7.75	
Flexible Benefits Insurance Fund	108,823.27	
Totals	\$ 1,188,404.15	\$ 146,635.70
Grand Total	\$ 1,346,021.79	\$ 678,671.62
General Fund Operating Expenditures		
Pre-Authorized	\$98,227.16	
Accounts Payable	59,390.48	\$ 157,617.64
General Fund Payroll Expenditures	\$ 532,035.92	
Other Funds Operating Expenditures		
Pre-authorized	\$1,115,035.95	
Accounts Payable	73,368.20	\$ 1,188,404.15
Other Funds Payroll Expenditures	146,635.70	
Total Recorded for the Month	\$ 2,024,693.41	

It was moved by Commissioner Bippus and supported by Commissioner Shafer that the bills be approved for payment. Motion carried.

Independent Contractor's Agreement

Mr. Carey recommended approval of an Independent Contractor's Agreement with Sherry Burd to conduct the commercial and industrial appraisals at a cost of \$100 per parcel and a \$50 fee per parcel file verification.

It was moved by Commissioner Bippus and supported by Commissioner Shafer that the Independent Contractor's Agreement with Sherry Burd be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

CHAIRMAN'S REPORT

Chairman Dobberteen stated that a work session needed to be set to discuss the roles of the Administrator/ Controller and the Board of Commissioners. The meeting was set for September 23, 2003 at 5:00 p.m.

Chairman Dobberteen also suggested that since several Commissioners will be attending the MAC Convention from August 17-19 that the next meeting be changed from August 19th to the 20th.

It was moved by Commissioner Bordner and supported by Commissioner Baker that the meeting scheduled for August 19, 2003 be rescheduled for August 20, 2003 at 5:00 p.m. Motion carried.

CITIZENS COMMENTS

State Representative Rick Shaffer stated that it was great to be present tonight and stated that whenever the Michigan Association of Counties wants more information from him to feel free to contact him. He enjoys doing research and he wants constituents to call as he needs to know what they want. In responding to a question it appears that the revenue sharing monies will be cut 3% across the Board. He also mentioned that the formula to determine revenue sharing will go through a dramatic change in 2004. The Governor has formed a Task Force to rewrite the revenue sharing laws. He stated that currently the revenue sharing laws which are statutory and constitutional have a very complex formula.

MISCELLANEOUS

Commissioner Bippus referred to the question asked earlier in the meeting by Tim Carls and asked if he could be given a written response and the Administrator said yes.

Commissioner Shafer stated that he was looking forward to the Commissioners/Department Managers Retreat that will take place tomorrow.

Commissioner Loudenslager stated that if anyone wanted to attend the Magic Festival in Colon tomorrow to let him know.

ADJOURNMENT

It was moved by Commissioner Pueschel and supported by Commissioner Baker that the St. Joseph County Board of Commissioner adjourn until August 20, 2003 at 5:00 p.m.

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Pattie S. Bender, County Clerk

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John L. Dobberteen, Chairman