

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on August 1, 2017 at 5:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Dennis Allen	Kathy Pangle
Daniel R. Czajkowski	Allen J. Balog

Commissioner Dobberteen was absent.

Also present: Pat Yoder, Administrator/Controller; Teresa Doehring, Assistant County Administrator; and Ryan Post, Finance Director.

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Allen to approve the agenda as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Czajkowski and seconded by Commissioner Allen that the minutes for July 18, 2017 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from Southwest Michigan Behavioral Health, Re: Notice of public hearing on August 28, 2017 for proposed budget for October 1, 2017 – September 20, 2018.

It was moved by Commissioner Allen and seconded by Commissioner Pangle that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Norma Switalski, 56837 Nottawa Rd., Mendon, requested a moratorium for solar farms in the county.

Rebecca Shank commented on public comment policies.

ANIMAL CONTROL – SPAY AND NEUTER REIMBURSEMENT GRANT AGREEMENT

It was moved by Commissioner Allen and seconded by Commissioner Pangle to approve the grant agreement. Motion carried 4-0 upon a roll call vote.

SOUTHWEST MICHIGAN BEHAVIORAL HEALTH INTERGOVERNMENTAL AGREEMENT

It was moved by Commissioner Pangle and seconded by Commissioner Allen to approve the intergovernmental agreement. Motion carried 4-0 upon a roll call vote.

CUSTOMER SERVICE STANDARDS
RESOLUTION 8-2017

BE IT HEREBY RESOLVED, that the Board of Commissioners for the County of St. Joseph, Michigan, does hereby adopt the Customer Service Standards as stated hereon.

CUSTOMER SERVICE STANDARDS

- Smile and greet people warmly.
- Take ownership of any customer concern.
- Assist without being asked.
- Respect the appearance of ourselves and our environment.

We respect and protect:

- The right to confidentiality.
- The value of diversity.
- The dignity of each individual.
- The significance of environment.
- The importance of professionalism.

It was moved by Commissioner Czajkowski and seconded by Commissioner Allen to adopt the resolution and waive second reading. Motion carried 4-0 upon a roll call vote.

ADMINISTRATOR’S REPORT

Mr. Yoder had nothing further to report.

PERSONNEL REPORT

Ms. Doehring introduced Ryan Post, the new Finance Director.

FINANCE DIRECTOR’S REPORTS

Mr. Post presented the following reports:

Budget Amendments

There were no budget amendments for review.

	<u>Bills</u>		
	General Fund	Other Funds	Total
Expenditure Type			
Operating	801,828.34	1,018,653.81	1,820,482.15
Payroll	<u>705,297.95</u>	<u>254,364.60</u>	<u>959,662.55</u>
	1,507,126.29	1,273,018.41	2,780,144.70

It was moved by Commissioner Allen and seconded by Commissioner Dobberteen to pay the bills. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated that the Committee had not met.

Judiciary

Chairman Balog stated that committee had not met.

Physical Resources

Commissioner Czajkowski stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Balog stated that the minutes were available.

CHAIRMAN’S REPORT

Chairman Balog had nothing further to report.

COMMISSIONERS’ COMMENTS

Commissioner Pangle noted the upcoming recycling day.

ADJOURNMENT

At 5:25 p.m., it was moved by Commissioner Czajkowski and seconded by Commissioner Allen that the St. Joseph County Board of Commissioners adjourn until August 15, 2017 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Allen J. Balog, Chairman