

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on July 19, 2005, at 5:00 p.m.

Chairman Monte Bordner called the meeting to order.

The Invocation was given by Commissioner Pueschel.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Eric Shafer	Gerald E. Loudenslager
John W. Bippus	Robin Baker
Monte Bordner	David J. Pueschel
John L. Dobberteen	

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resources Director.

AGENDA

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Loudenslager and supported by Commissioner Dobberteen that the minutes for July 5, 2005 be approved. Motion carried.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Updates, July 8 and July 15, 2005.
2. Letter from the City of Three Rivers, Re: Accepting comments on the City of Three River's Trucked Waste Operating Plan.
3. Copy of a letter from the Village of Centreville to Keystone Place, Re: Update on sanitary sewer extension to new shelter.
4. Resolution from Lake County, Re: Opposing budget cuts to MI Choice.
5. Resolution from Lake County, Re: Opposing partial PILT payments by the State of Michigan.
6. Resolution from Lake County, Re: Protecting children's services in the community.
7. Resolution from Washtenaw County, Re: Urging Congress to reject House Resolution 2726.
8. Minutes of Commission on Aging Board meeting of June 15, 2005.
9. Minutes of Southwest Michigan Substance Abuse Advisory Council meeting of June 20, 2005.

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the communications be accepted and placed on file. Motion carried.

CITIZENS' COMMENTS

Senator Brown was in attendance and addressed the Board giving an overview of several issues including revenue sharing which he stated that cuts are being held off now to the townships; Principal Residence Exemption (PRE) that is only working in this County and Grand Traverse County. They will be hiring additional auditors in the Department of Treasury to the tune of \$5 million in order to collect \$50 million. He also mentioned that many constituents ask him what the legislature is doing to address gas prices, the economy and the methamphetamine problem.

Senator Brown stated that the federal government has control over gas prices and could eliminate the tax on tax, but he said that the State can address compliance for quality and quantity issues by adding inspectors. The Governor has not bought into that concept yet. We are lower than the federal standards on both being at only 71% for quality of gasoline and 88% for quantity. He suggested that the money for the inspectors could be taken from the restricted MUSTFA Funds and he will propose this again. Consumers are losing money by not doing these inspections.

It is no secret that Michigan is ahead of other states in lost jobs. We are losing them to China and South Carolina. The Governor is proposing that a \$2 billion bond issue be placed before the voters in November so that businesses can apply for loans and grants so that we can have them locate here and if they are here to re-tool or upgrade their businesses. The Legislature suggests that this be pared down to \$1 billion. There is a work group that has been appointed of House and Senate members to work on this issue throughout the summer.

Senator Brown stated that St. Joseph County ranks the highest in State as far as methamphetamine arrests. He worked in the House to make the sanctions for users much stricter. He did vote yes on a measure that recently passed both Houses of the Legislature that requires Sudafed and similar products (required ingredient in the manufacture of methamphetamine) to be placed behind the counter for sale. Minors may not buy them and adults are limited to the number of packages that they may purchase and they must sign for them.

Senator Brown stated that it was a privilege to serve in the 16th District.

Commissioner Loudenslager complimented Senator Brown on the good work that he does.

Chairman Bordner asked about the hearing that was going to be held at Glen Oaks next week. Senator Brown stated that Senator Birkholtz, at his request, is holding a hearing at Glen Oaks Community College next week regarding water issues. He is serving on the panel and the public is invited to attend. The hearing is being held here because of the huge amount of irrigation that is being done in the County.

The Clerk introduced Paul Stutesman as the new Circuit Court Judge. He was appointed by Governor Granholm. Mr. Stutesman stated that he is looking forward to working with the Commissioners and he has been meeting with various officials as well as attending the Judiciary Committee Meeting held last week. He distributed invitations to the Commissioners of his Investiture Ceremony that will be held on August 1st at 12:30 p.m. with refreshments to follow in the History Room. He also invited them to a reception that will be held on July 29th at a Place in Time from 6:00 p.m. to 9:00 p.m.

Chairman Bordner welcomed Mr. Stutesman.

MICHIGAN ASSOCIATION OF COUNTIES LEGISLATIVE UPDATE

Tim McGuire, Executive Director of MAC stated that he has a great working relationship with the 699 County Commissioners throughout the State.

One federal issue that the State is working on is the Title IV E Funding. Michigan is not in compliance and we have another year to work to become compliant before we are penalized.

Mr. McGuire also spoke about Payment In Lieu of Taxes (PILT) which is a non-entitled program regarding state owned lands and needs to be in the budget each year.

Mr. McGuire and Tom Hickson traveled to Washington D.C. to see about the TEA-21 funding regarding transportation. Ten years ago we received 76 cents on every dollar sent to D.C. and now that amount is 92 cents for each dollar.

Also, MAC is working to put money back into health care for vision and other screenings.

Mr. McGuire stated that MAC is opposed to a change in the sentencing guidelines because there was no money appropriated to support the measure.

MAC is waiting on the Governor's Office to appoint a Local Government Finance Task Force.

MAC also assisted in securing \$600,000 grants in Schoolcraft and Lake Counties for Brownfield Redevelopment and Groundwater issues.

Mr. McGuire looks forward to continuing to work with the Board of Commissioners.

Commissioner Shafer stated that he appreciated Mr. McGuire's and Tom Hickson's work.

Commissioner Loudenslager thanked Mr. McGuire for taking the time to talk to the Board and also echoed Commissioner Shafer's comments.

2004 HUMAN RESOURCES AND CENTRAL SERVICES ANNUAL REPORT

Charlie Cleaver gave an overview of the Human Resources and Central Services Departments for 2004. He stated that they are the hub for employee traffic.

Employee relations issues took an unexpected amount of time in 2004 and in 2005 it has been reduced significantly. They worked on HIPAA regulations as well as other matters regarding employee benefits and insurance resulting in cost savings.

He helped organize employee appreciation days as well as the canoe and golf outings.

The Central Services Department provides products to each department and in 2004 a new mailing machine was purchased saving 40% on bulk mail costs.

Mr. Cleaver stated that he appreciates the staff, Rose Even always looking for the best possible prices, Vicki Allen being the Ambassador of the Office and Connie Glass, hired in 2004, who has stepped up becoming a member of the team.

Chairman Bordner thanked Mr. Cleaver for all of his work.

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the Human Resources and Central Services Departments Annual Report for 2004 be accepted. Motion carried.

CANTEEN ADDENDUM

Ms. West-Wing stated that Canteen has provided food services for the jail since 2001. It has been re-negotiated and the prices will be held until 2007. They will add some staff hours. Canteen will also donate \$15,000 towards the purchase of in-car video cameras.

Commissioner Bippus stated that he would like to point out that there are two things that the Board needs to be careful of and that is perception by not putting this out for bid and that it could appear that the budget is being manipulated because of the \$15,000 donation and the other is precedent. This type of thing could happen again.

After several comments from the Commissioners and the Sheriff it was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the Addendum with Canteen be approved.

After further discussion the aye and nay vote was called as follows:

Aye votes cast: 7 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

REQUEST TO FILL VACANT CARTOGRAPHER POSITION

Ms. West-Wing stated that a request has been received from Lotta Jarnefelt, G.I.S. Director, to fill a vacant cartographer position.

Commissioner Dobberteen stated that the Executive Committee recommended that this not be filled therefore he moved that it not be filled and the motion was supported by Commissioner Bippus.

Mrs. Jarnefelt stated that they have had 2 cartographers for the past 2 years and are meeting the increased demands of the local units as well as the public and each department but she does understand the County's financial position.

She intends to submit a revised staffing plan for the 2006 budget.

Commissioner Pueschel stated that this is not a reflection on the G.I.S. that they are not doing a good job but that the County does not have the money.

Chairman Bordner stated that the main responsibility of G.I.S. is to work with the local units.

Mrs. Jarnefelt stated that special projects also bring in some revenue.

Motion carried.

REQUEST TO FILL VACANT FAMILY DIVISION SUPERVISOR POSITION

Ms. West-Wing stated that a request has been received to fill the vacant Family Division Supervisor Position. This is the position that was previously held by Mitchell Walker, but the job description is new. This job description plus a request for reclassification of Scott Ryder will have to be reviewed by the Classification and Compensation Committee for a review and recommendation.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the vacant Family Division Supervisor position be filled and that the job description be sent on to the Classification and Compensation Committee. Motion carried.

REQUEST TO FILL VACANT ROAD PATROL POSITION (2 VACANCIES)

Ms. West-Wing stated that a request has been received from the Sheriff to fill 2 Road Patrol vacancies.

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that 1 Road Patrol position be filled. Motion carried.

REQUEST TO FILL VACANT CORRECTIONS OFFICER POSITION

Ms. West-Wing stated that a request has been received to fill 1 Corrections Officer position at the jail.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the vacant Corrections Officer position be filled. Motion carried.

REQUEST FROM KEYSTONE PLACE FOR A ONE-MONTH LEASE EXTENSION

Ms. West-Wing stated that the new Keystone Place is not quite ready to move into and she has received a request to extend their lease on the office and the homeless shelter for 1 month.

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the lease extension for 1 month with Keystone Place be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Dobberteen stated that the Law Enforcement Committee had met on July 11th and everyone has received a copy of the minutes and he would answer any questions that anyone may have.

Judiciary

Commissioner Baker stated that the Judiciary Committee met on July 13th and discussed the following:

- newly appointed Circuit Judge Stutesman was introduced.
- the Prosecutor requested that a couple of monitors be installed in Circuit Court when the video equipment is installed.
- discussed being reimbursed by the State for visiting judges.
- discussed medical issues at the jail that methamphetamine users have.
- discussed the possible installation of security systems in some schools.

Executive Committee

Commissioner Baker stated that the Executive Committee met on July 14th and most items have been discussed except the following:

- status of the address ordinance.
- negotiations with Waste Management.

911

Commissioner Bippus stated that a discussion was held today concerning placing laptops in patrol cars at the work session today. He is requesting that this item be placed on the Commissioners' Agenda for August 2nd to consider this request being placed out for bids.

Hearing at Glen Oaks Community College on Water Issues

Chairman Bordner urged everyone to attend the hearing at Glen Oaks Community College next Tuesday on water issues including irrigation.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

RESIGNATION:

Craig Copeland, Road Patrol Officer, has resigned effective July 15, 2005.

Matthew Stark, Corrections Officer, has resigned effective August 4, 2005.

MISCELLANEOUS:

Jane Eley, part-time Telecommunicator, increase rate of pay to \$9.50/hr. effective July 12, 2005. Ms. Eley has completed her in-house training.

Tracy Monroe, Telecommunicator, is on medical leave commencing July 10, 2005 under the Family and Medical Leave Act of 1993.

Jody Dobrowolski, Family Division Register, is on medical leave commencing July 19, 2005 under the Family and Medical Leave Act of 1993.

Curtis Allen, Road Patrol Officer, is on military leave of absence commencing July 20, 2005.

Dru Carney, Road Patrol Officer, is on military leave of absence commencing June 18, 2005.

Nichole Mason to change from part-time to full-time Corrections Officer at \$15.81/hr. effective July 26, 2005.

SEASONAL/TEMPORARY EMPLOYMENT:

Marilyn Richardson to work temporary, part-time for MSU Extension at \$8.75/hr. effective July 19, 2005.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the personnel report be approved. Motion carried.

REQUISITION

Ms. West-Wing presented the following report:

Six Mobile Vision digital in-car camera systems, one DVM server, storage and distribution system, two Wireless access point w/external antenna, one software configuration and training for Sheriff's Department.
\$ 37,735.00

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the requisition be approved. Motion carried.

BUDET ADJUSTMENTS

Ms. West-Wing presented the following report:

FROM APPROPRIATION:

\$192,980.00 from Community Mental Health Appropriation to Community Mental Health Fund.

\$10,000.00 from Secondary Road Patrol Appropriation to Secondary Road Patrol Fund.

\$30,000.00 from Probate Child Care Appropriation to Probate Child Care Fund.

BUDGET ADJUSTMENTS:

INCREASE SHERIFF'S DEPARTMENT REVENUES:

Line item 101-301-539.000 (MI State Police Highway Safety Grant)	\$ 10,000.00
Line item 101-301-672.010 (Risk Management Reimbursement)	\$ 13,500.00
Line item 101-301-674.000 (General Donation – from Canteen)	\$ 15,000.00
	<u>\$ 38,500.00</u>

INCREASE EXPENDITURES:

Line item 101-301-977.000 (Equipment General)	\$ 38,500.00
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DECREASE CIRCUIT COURT'S BUDGET

Line item 101-131-706.450 (Wages – Court Recorder)	\$ 900.00
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INCREASE:

Line item 101-131-707.000 (Wages – Part time)	\$ 900.00
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DECREASE SHERIFF'S DEPARTMENT BUDGET:

Line item 101-301-706.130 (Wages – Deputy)	\$ 6,415.00
Line item 101-301-715.000 (FICA)	491.00
Line item 101-301-716.000 (Health Insurance)	1,448.00
Line item 101-301-716.010 (Dental Insurance)	73.00
Line item 101-301-716.020 (Disability Insurance)	37.00
Line item 101-301-716.100 (Workers Compensation)	147.00
Line item 101-301-717.000 (Life Insurance)	10.00
Line item 101-301-718.050 (MERS Retirement)	<u>706.00</u>

\$ 9,327.00

INCREASE:

Line item 101-301-999.000 (Operating Transfers Out) \$ 9,327.00

DECREASE CENTRAL SERVICES' BUDGET:

Line item 101-233-727.000 (Office Supplies) \$ 1,000.00

INCREASE:

Line item 101-233-978.000 (Furniture and Fixtures) \$ 1,000.00

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the budget adjustments be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Mr. Carey presented the following reports:

Per Diem

Robin Baker – 10 half days 6/22 x 2, 6/29, 6/30, 7/1, 7/6, 7/8, 7/13, 7/14 & 7/19/05	\$ 500.00
Monte Bordner – 6 half days 6/28, 7/1, 7/8, 7/14 x 2 & 7/19/05	300.00
John Dobberteen – 8 half days 7/8, 7/11 x 2, 7/13, 7/14, 7/15, 7/18 & 7/19/05	400.00
Gerald Loudenslager – 5 half days 6/28, 7/9, 7/11, 7/18 & 7/19/05 & 1 full day 6/24/05	345.00
David Pueschel – 4 half days 6/22, 6/29, 7/8 & 7/14/05	200.00
Eric Shafer – 7 half days 6/29, 7/5, 7/6, 7/13 x 2, 7/14 & 7/19/05	<u>350.00</u>
	\$2,095.00

Expenses

Robin Baker	\$ 93.15
Monte Bordner	61.56
John Dobberteen	40.50
Gerald Loudenslager	78.88
David Pueschel	<u>22.28</u>
	\$ 296.37

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the per diem and expenses be approved. Motion carried.

Financial Statements

	Revenues	Expenditures
June	\$ 1,348,209.00	\$ 1,154,152.00
Year to Date	6,376,367.00	6,519,348.00
Period Fund Balance	(\$194,057.00)	
Percent of budget year elapsed year to date.	50.00%	
Percent of total budgeted funds earned year to date	46.92%	
Percent of total budgeted funds expended year to date	47.97%	

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the financial statements be accepted. Motion carried.

CHAIRMAN'S REPORT

A work session was scheduled for August 29, 2005 at 3:30 p.m.

CLOSED SESSION

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the Board go into closed session for the purpose of contract negotiations.

The aye and nay vote was called as follows:

Aye votes cast: 7 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

OPEN SESSION

The Board resumed business in open session.

ADJOURNMENT

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the St. Joseph County Board of Commissioners adjourn until August 2, 2005 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

Monte Bordner, Chairman