

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on June 15, 2010, at 5:00 p.m.

Chairman Michael Dunlap called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Rick Shaffer	Gerald E. Loudenslager
Michael D. Dunlap	Robin Baker
Jerry Ware	David J. Pueschel
John L. Dobberteen	

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Elishia Arver, Human Resource Director.

AGENDA

Commissioner Ware asked that discussion on Annex I roof issues be added to the agenda.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Pueschel that the minutes for June 1, 2010 be approved. Motion carried.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Update, June 11, 2010.
2. Letter from Donald Hoffman, Re: Resignation from Commission on Aging Board.
3. Minutes of the Southwest Michigan Substance Abuse Advisory Council meeting of May 24, 2010.
4. Minutes of the Commission on Aging meeting of May 26, 2010.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the communications be accepted and placed on file. Motion carried.

CITIZENS' COMMENTS

Kevin Ott who is retired from the U.S. Army is starting groups in this County called Vet 2 Vet. He is coordinating with the Battle Creek Veterans' Administration. These groups are for veterans who have been in combat and those that have not. The groups will help in recovery and will be there to support each other. He is getting meetings set up in both Three Rivers and Sturgis. This is for veterans who can find out how to get help and also for them to help others. Mr. Ott stated that this is a starting point to take care of our own. He handed out pamphlets explaining the program.

2009 ANNUAL AUDIT

Dave Fisher from the auditing firm, Rehmann & Robson, gave an overview of the 2009 Audit for the County. He stated that it is an Independent Audit Report and includes a clean statement of our accounts. They looked at internal controls, all funds, all revenues and expenditures, and included in the report is their management discussion and analysis.

He stated that the General Fund balance at the end of 2009 is \$4,576,482 and continued to say that 5%-15% is the minimum fund balance that is recommended and we are way ahead of that percentage. The Delinquent Tax Fund has a balance of \$18,011,293.00. Cash and cash equivalents and investments are \$15,000,000.00. He further stated that the County has no long term debt which is very good. There is some drain debt which is being paid off by special assessments.

Mr. Fisher stated that there is the Single Federal Compliance Audit Act with which we need to comply because of the federal grants that we receive in the amount of \$1,275,000.00. The funds for the Cooperative Reimbursement Program for the Friend of the Court constitutes 53% of that total. There were no findings, everything was clean.

He further stated that our capital asset depreciation threshold is at \$300 and should be raised to \$1,000.00 to \$5,000.00. The federal government is looking at doing audits of Independent Contractors, so we need to continue to monitor our processes.

He thanked all County officials with whom they worked.

It was moved by Commissioner Pueschel and supported by Commissioner Loudenslager that the audit report be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

2009 Single Federal Compliance Audit

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the 2009 Single Federal Compliance Audit be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

ANNUAL IMPLEMENTATION PLAN FOR AREA AGENCY ON AGING

Laura Sutter presented the Annual Implementation Plan for the AAA which outlines federal funding, program development and the allocations of funds. They will be taking an 8% decrease in federal and state funding for 2011.

She stated that some services are more narrowly targeted and they rely upon local millages to assist with the funding of some programs.

They support people to stay in their own homes. Law Enforcement does training on elder abuse and the AAA helps identify needs to enhance skills for family caregivers. They also work with area veterans to offer services.

Mrs. Sutter thanked the Board for their continued support of the AAA.

Commissioner Shaffer thanked Mrs. Sutter and her staff for the job that they do and asked about an Adult Day Care Round Table discussion. She will be planning that and hopefully will be able to develop best practices, working with the Commission on Aging to design interesting and meaningful programs.

The following resolution was presented:

RESOLUTION NO. 12-2010

WHEREAS, the Branch-St. Joseph Area Agency on Aging (Region IIIC) has been designated as the area agency on aging to serve Branch and St. Joseph Counties since 1996 under the Federal Older Americans Act (Public Law 89-73, and subsequent amendments), and the State Older Michigianians Act (Public Act 180, and subsequent amendments); and

WHEREAS, the Branch-Hillsdale-St. Joseph Community Health Agency Board of Health has been designated and approved as the Policy Board for Region IIIC; and

WHEREAS, Region IIIC is required to develop an Annual Implementation Plan for fiscal year 2011; and

WHEREAS, the Region IIIC Policy Board has developed, reviewed and accepted the Plan after input sessions and a public hearing; and

WHEREAS, the Region IIIC Policy Board has taken into consideration the views expressed at the public hearing for the final draft of the Annual Implementation Plan; and

WHEREAS, the Region IIIC Policy Board substantiates that this document meets the Michigan Office of Services to the Aging approval criteria.

NOW, THEREFORE, BE IT RESOLVED, that the St. Joseph County Board of Commissioners endorses the submission of this final planning document to the Michigan Commission on Services to the Aging for final review and approval.

It was moved by Commissioner Baker and supported by Commissioner Dobberteen that the Annual Implementation Plan for Area Agency on Aging be accepted and that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Resolution adopted.

MSU EXTENSION REORGANIZATION UPDATE

Brad Neumann gave an update on the MSU Extension Reorganization. He stated that the programs are in place and the future of extension will be here and the office presence will pretty much remain the same continuing their partnership with the County.

He said that the Governor with the Legislature redesigned Michigan State University Extension and MSU saw this as a key economic opportunity to grow agribusiness, a green economy, educating people in nutrition and at the same time reduce administration at the County level.

On July 1, 2010 Mr. Neumann will become the 13th District Coordinator consisting of 7 counties. There will no longer be Extension Directors or Regional Directors. The District Coordinator will be the main direct connection with the local government. These are challenging times, but they will have a presence and staff in every County.

Mr. Neumann is asking for the Board of Commissioners' patience as this continues to evolve but he is optimistic and will continue to work with the Board.

Commissioner Pueschel asked how many employees will be removed through the system during this change.

Mr. Neumann stated that there is no proposed reduction in staff and he is hopeful that the County maintains the staff in the office here.

Commissioner Ware asked who would be paying the 4-H premiums at the fair.

Maury Kaercher, Extension Director, stated that they would be paid the same way as last year by the Fair Board.

Commissioner Ware then asked about a 4-H Agent.

Mr. Neumann stated that it is his intention to have this position move to full time.

Commissioner Ware stated that we lag far behind the Branch County 4-H Program in still and large animal projects.

Commissioner Loudenslager stated that he echoed Commissioner Ware's comment regarding our 4-H program and told Mr. Neumann that it was nice working with him.

FUNDING REQUEST FOR LOCAL FOSTER CARE SERVICES

Probate Judge Thomas Shumaker has responded to a request from the Board regarding local foster care services. Judge Shumaker stated that he is disappointed in the Department of Human Services and Community Mental Health. He said that it is hard to get the inertia going.

He further stated that at a Board of Commissioners' work session last month that the Commissioners said that they cannot continue to keep giving additional money to DHS along with their regular appropriation. The Commissioners asked Judge Shumaker to take the responsibility to work on this problem.

A meeting was held with several different players and there is a lot of enthusiasm into trying to get more foster care homes into the system. Some agencies that could assist are not stepping forward. They would like to recruit foster care parents and have them get their homes licensed. They have some homes with vacancies but the children that need to be placed do not fit in these particular environments. They are interested in faith based homes.

Judge Shumaker stated that there is another meeting this Friday. Kelly Hostetler, Executive Director of the St. Joseph County United Way, is very supportive and is trying to get United Way agencies involved. They are not ready yet to make any recommendations to the Board of Commissioners.

The Judge stated that they have some ideas but no concrete examples of what some ideas would cost. The Child Abuse and Neglect Council is interested but they are not organized at this time. He continues to work with Tim Carmichael and his assistant. There are women that want to spearhead a faith based group. He stated that there are many people that have shown an interest after the Calista Springer trial.

He is requesting \$20,000 to work on this issue and their goal is to have 25 homes in the Foster Care System. Bethany Christian Services is a good partner.

Chairman Dunlap stated that Judge Shumaker was charged with coming up with a plan and he reported in 30 days. He is requesting \$20,000 to continue to work on their group's ideas which pales in comparison to the high cost of placing kids out of the County.

Commissioner Dobberteen stated that he believes that the Board wants to spend the money.

It was moved by Commissioner Dobberteen and supported by Commissioner Shaffer that the \$20,000 be approved for the continued recruitment of Foster Care Homes.

Commissioner Shaffer commended Judge Shumaker for his energies and knows that there is fear of change and there are barriers and challenges that they need to face. He suggested a roundtable discussion for the foster care parents.

Judge Shumaker stated that some are interested in just that type of discussion. He is asking the Board for the commitment of the \$20,000 and he will work out the details and come back with actual line items. He also said that DHS will have some money for this as well.

Commissioner Loudenslager stated that he appreciated the Judge's work, effort and report.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

COOPERATIVE REIMBURSEMENT AGREEMENT
AMENDMENT #1-FRIEND OF THE COURT

Ms. West-Wing stated that this Amendment to the Friend of the Court Cooperative Reimbursement Agreement is for 2010/11, the amount to be reimbursed is \$652,771 which is 66 % of the total cost of \$1,246,758.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the Cooperative Reimbursement Agreement Amendment #1 for the Friend of the Court be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

EMPLOYEE DRESS POLICY

Ms. West-Wing recommended approval of the Employee Dress Policy. This has been in the discussion process for two years. Originally the attempt was to address everything and decided that simplifying it would be best. Total agreement among all department managers could never be achieved. This policy allows for some variances. The Management Council has looked at it and a number of the department managers are in agreement.

Following is the policy presented:

Dress and Grooming Policy

It is the Board of Commissioners intent that work attire should complement an environment that reflects an efficient, orderly, and professionally operated organization. Business attire is to be worn during the course of the employee's normal work day. Employees are expected to maintain a neat and well groomed appearance in accordance with their position and working conditions.

Requests for advice or assistance on matters related to appropriate work attire should be directed first to an employee's manager/elected official or in the case of the manager/elected official to the Human Resource Director.

If questionable attire is worn in the office, the respective elected official/department manager or Human Resource Director should discuss it with the employee to advise and counsel regarding the appropriate attire.

Situations that Allow Variance from Policy

1. Uniforms that are provided to employees whose jobs require them (i.e. Sheriff, Animal Control, Building & Grounds).
2. Dress down days approved by the Board of Commissioners.
3. Parks & Recreation positions, should dress appropriately for those positions.
4. Unordinary office tasks, i.e. storage cleaning, file purging, fieldwork – appropriate casual attire still required.

Distribution

All employees will be provided with a copy of this policy.

Review and Revision

The Board of Commissioners reserves the right to rescind and/or amend this and all policies at any time.

It was moved by Commissioner Loudenslager and supported by Commissioner Dobberteen that the Employee Dress Policy be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

P.A. 2 FUNDS FOR FY 2011 BUDGET

Ms. West-Wing stated that a memo has been received from the Kalamazoo Community Mental Health and Substance Abuse Services regarding their budget for FY 2011 asking for input regarding P.A. 2 monies. They wanted input by June 15th. The Executive Committee discussed this at their meeting on June 10th and they suggested that the 4 Judges meet and recommend where the best place would be for the money to be spent.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the 4 Judges meet to determine and recommend where the P.A. 2 Fund monies should be spent.

Judge Shumaker stated that he cannot speak for the other 3 Judges, only for himself stating that the last report after the meeting of the several agencies, etc., was not true as to where the P.A. 2 monies should be spent for FY 2010.

Unfortunately, it is too early to tell if the allocation of those funds to the various agencies has been successful.

Chairman Dunlap stated that the Judges will know if the programs are successful.

Commissioner Dobberteen asked how the Board expects the Judges to make a recommendation on the allocations of these funds when the Board has not seen if the programs to which they just allocated the money to for 2010 are successful or not.

Judge Shumaker is disappointed in what the results are so far because he sees no accountability for the money that has already been spent.

Commissioner Dobberteen suggested that the Board let the Substance Abuse Services Agency know that the Board intends to keep the funding as it is now for the 2011 budget and if the programs are not working the funds will be pulled.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

RESEARCH CHANGING EMPLOYEE PENSION PROGRAM

Chairman Dunlap stated that the Executive Committee discussed having research done to change the County's pension program from a defined benefit to a defined contribution fund.

Ms. West-Wing stated that she is recommending that when the research is being done that it includes a study on both types of plans and that a couple of Commissioners and staff be a part of the process as it is very complicated.

Commissioner Shaffer asked what the time frame may be. Ms. West-Wing stated that it would take at the very least 6 months, keeping in mind that we are moving into the budget process and also negotiations with 10 different units between now and the end of the year. She would have to go to MERS first and have an actuarial valuation which costs money. This would affect new hires and be optional to current employees. There is an

underfunding issue when groups close and folks are getting a pension, but no one is left in the group to contribute to the fund.

It was moved by Commissioner Shaffer and supported by Commissioner Pueschel that Ms. West-Wing begin research on changing the employee pension program. Motion carried.

ANNEX I ROOF

Commissioner Ware stated that according to a study completed by Mihm Enterprises, the roof and gutter system at Annex I has failed. There were poor shingles used and the gutter material was not correct.

It was moved by Commissioner Ware and supported by Commissioner Loudenslager that the proposal from Mihm Enterprises be accepted for \$108,410.00 for replacing the roof system, gutter liner, as well as decorative dental and metal cornice repairs and paint.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

RECESS

Chairman Dunlap called a recess.

After a short time the Board resumed business.

RESOLUTION NO. 11-2010 PROCLAMATION HONORING DAVID J. PUESCHEL

Commissioner Loudenslager read the following resolution:

WHEREAS, David J. Pueschel has effectively served as County Commissioner since 2003; and

WHEREAS, David J. Pueschel has served the St. Joseph County Board of Commissioners with distinction and honor; and

WHEREAS, David J. Pueschel has served on numerous committees with tireless dedication, most notably Executive, Law Enforcement, Judiciary, Mental Health, Community Health Agency, Soil Conservation, County Agricultural Preservation, Farmland and Open Space Preservation; and

WHEREAS, David J. Pueschel was named as one of the Citizens of the Year by the Sturgis Chamber of Commerce and will be honored at a dinner celebrating Dam Days in Sturgis on June 7, 2010.

NOW, THEREFORE, LET IT BE RESOLVED, that the St. Joseph County Board of Commissioners recognizes the contributions made to St. Joseph County by David J. Pueschel and extends their congratulations to him as a valued member of our community.

BE IT FURTHER RESOLVED, that this resolution be presented to David J. Pueschel at a celebration in his honor on the 7th day of June and also be spread upon the proceedings of the St. Joseph County Board of Commissioners on the 15th day of June, 2010.

It was moved by Commissioner Loudenslager and supported by Commissioner Dobberteen that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Resolution adopted.

BEAVER LAKE SPECIAL ASSESSMENT ROLL
RESOLUTION NO. 13-2010
BEAVER LAKE
LAKE LEVEL RESOLUTION
PURSUANT TO MCL 324.30701 et seq

Ms. West-Wing stated that the Drain Commissioner is requesting that the Board consider spreading this assessment over at least a 5 year period with the County loaning the funds at an interest rate of 2.5%.

WHEREAS, a normal lake level for Beaver Lake was established under the Inland Lake Level Act, on April 25, 1980 at 855 feet above sea level; and

WHEREAS, a normal lake level for Beaver Lake was re-established under the Inland Lake Level Act, on October 15, 1982, at 854 feet above sea level; and

WHEREAS, on April 1, 2010, the St. Joseph County Circuit Court established and confirmed the boundaries of a special assessment district for the lake level of Beaver Lake; and

WHEREAS, the St. Joseph County Drain Commissioner serves as the delegated authority on behalf of St. Joseph County, and has prepared a computation of costs pursuant to MCL 324.30712 and a special assessment roll pursuant to MCL 324.30714, for the purpose of assessing costs for establishing the lake level special assessment district and maintaining the lake level of Beaver Lake; and

WHEREAS, upon proper notice, a hearing was held to review the costs and the special assessment roll pursuant to MCL 324.30714(3), and after such hearing the St. Joseph County Drain Commissioner approved the costs and the special assessment roll; and

WHEREAS, the Board has reviewed the costs and the special assessment roll; and

WHEREAS, property owners have requested that the assessments be payable over a period of at least five years.

NOW, THEREFORE BE IT RESOLVED:

1. The Board hereby approves the project costs and special assessment roll; and
2. The Board hereby agrees that the County will allow the Beaver Lake Special Assessment District to borrow revolving fund monies, not to exceed \$23,000.00, at 2.5 % interest, and that such monies shall be repaid to the County when assessments are received.
3. The Board further determines that the assessments shall be payable in annual installments over a period of 5 years.
4. The Board hereby directs the Drain Commissioner to levy special assessments for the costs of the project consistent with Part 307 of the Natural Resources and Environmental Protection Act, MCL 327.30701, *et seq.*, after the expiration of the appeal period.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Resolution adopted.

RESOLUTION NO. 14-2010
KAISER LAKE
LAKE LEVEL RESOLUTION
PURSUANT TO MCL 324.30701 et seq

Ms. West-Wing stated that the Drain Commissioner is also requesting that this special assessment be spread over at least a 5 year period.

WHEREAS, a normal lake level for Kaiser Lake was established under the Inland Lake Level Act, formerly Act 146 of the Public Acts of 1961, on September 18, 1953, at a maximum level of 874.5 feet above sea level; and

WHEREAS, on April 1, 2010, the St. Joseph County Circuit Court established and confirmed the boundaries of a special assessment district for the lake level of Kaiser Lake; and

WHEREAS, the St. Joseph County Drain Commissioner serves as the delegated authority on behalf of St. Joseph County, and has prepared a computation of costs pursuant to MCL 324.30712 and a special assessment roll pursuant to MCL 324.30714, for the purpose of assessing costs for establishing the lake level special assessment district and maintaining the lake level of Kaiser Lake; and

WHEREAS, upon proper notice, a hearing was held to review the costs and the special assessment roll pursuant to MCL 324.30714(3), and after such hearing the St. Joseph County Drain Commissioner approved the costs and the special assessment roll; and

WHEREAS, the Board has reviewed the costs and the special assessment roll; and

WHEREAS, property owners have requested that the assessments be payable over a period of at least five years.

NOW, THEREFORE BE IT RESOLVED:

5. The Board hereby approves the project costs and special assessment roll; and
6. The Board hereby agrees that the County will allow the Kaiser Lake Special Assessment District to borrow revolving fund monies, not to exceed \$21,000.00, at 2.5 % interest, and that such monies shall be repaid to the County when assessments are received.
7. The Board further determines that the assessments shall be payable in annual installments over a period of 5 years.
8. The Board hereby directs the Drain Commissioner to levy special assessments for the costs of the project consistent with Part 307 of the Natural Resources and Environmental Protection Act, MCL 327.30701, *et seq.*, after the expiration of the appeal period.

It was moved by Commissioner Dobberteen and supported by Commissioner Pueschel that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Resolution adopted.

COMMITTEE REPORTS

Law Enforcement

Commissioner Loudenslager stated that everyone has a copy of the minutes when the Sheriff and Undersheriff met with 4 Commissioners at Community Mental Health on June 3rd and he would answer any questions that anyone may have.

Judiciary

Commissioner Loudenslager stated that the next Judiciary Committee meeting will be held on July 14th at noon.

Physical Resources

Commissioner Ware stated that everything was previously covered.

Executive Committee

Commissioner Shaffer stated that most items covered at the June 10, 2010 Executive Committee have been covered tonight. They did draw names for the Committee to interview candidates for the open seat on the COA Board due to the resignation of Don Hoffman and those Commissioners are Shaffer, Dunlap and Loudenslager.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

NEW HIRE:

April O. Wells has been hired as In-home Services Aide at \$10.05/hr. (COA, grade 5, minimum) effective June 8, 2010.

Louise M. Alder has been hired as In-home Services Aide at \$10.05/hr. (COA, grade 5, minimum) effective June 8, 2010.

RESIGNATION/DISMISSAL:

Kenneth Gillette, part-time COA Escort Driver, has resigned effective April 21, 2010.

Joan Burkett, In-home Services Aide, has been dismissed effective June 14, 2010.

It was moved by Commissioner Shaffer and supported by Commissioner Dobberteen that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

BUDGET AMENDMENTS:

DECREASE PROBATE COURTS BUDGET:

Line item 101-148-802.020 (Court Appointed Attorney) \$ 2,000.00

INCREASE PROBATE COURTS BUDGET:

Line item 101-148-707.000 (Wages- Part Time) \$ 2,000.00

DECREASE EQUALIZATION'S BUDGET:

Line item 101-225-862.000 (Seminar & Employee Training) \$ 730.00

INCREASE EQUALIZATION'S BUDGET:

Line item 101-225-861.000 (Convention Expense) \$ 730.00

DECREASE CIRCUIT COURTS BUDGET:

Line item 101-131-806.000 (Jury Fees) \$ 140.00

INCREASE CIRCUIT COURTS BUDGET:

Line item 101-131-980.000 (Equipment) \$ 140.00

FROM APPROPRIATION:

\$60,000.00 from Probate Child Care Appropriation to Probate Child Care Fund.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the budget adjustments be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Mr. Carey presented the following reports:

Per Diem

Robin Baker—6 half days 5/20 x 2, 5/26, 5/28, 6/3 & 6/10/10 & 3 full days 5/24, 5/27 & 6/2/10	\$ 585.00
John Dobberteen—2 half days 6/8 & 6/11/10	100.00
Michael Dunlap—7 half days 5/19, 5/25, 5/26, 5/28, 6/8, 6/10 & 6/15/10 & 1 full day 5/27/10	445.00
Gerald Loudenslager—7 half days 5/20, 5/25, 6/3, 6/8, 6/9, 6/12 & 6/14/10	350.00
David Pueschel—4 half days 5/19, 5/25, 5/28 & 6/10/10 & 1 full day 5/27/10	295.00
Rick Shaffer—9 half days 4/30, 5/5, 5/10, 5/14, 5/24, 5/26, 5/28, 6/8 & 6/10/10	450.00
Jerry Ware—2 half days 6/2 & 6/3/10	<u>100.00</u>
	\$2,325.00

Expenses

Robin Baker	\$ 297.00
John Dobberteen	62.00
Michael Dunlap	53.00
Gerald Loudenslager	51.00
David Pueschel	59.50
Rick Shaffer	102.00
Jerry Ware	<u>30.00</u>
	\$ 654.50

It was moved by Commissioner Loudenslager and supported by Commissioner Dobberteen that the per diem and expenses be approved. Motion carried.

Financial Statements

	Revenues	Expenditures
May	\$ 1,088,125	\$ 1,118,812
Year to Date	5,676,327	5,641,179
Period Fund Balance	\$15,147.00	
Year to Date	\$38,574.00	
Percent of budget year elapsed year to date.	41.67%	
Percent of total budgeted funds earned year to date	38.89%	
Percent of total budgeted funds expended year to date	38.79%	

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the financial statements be accepted. Motion carried.

Independent Contractor's Agreement

Mr. Carey recommended approval of an Independent Contractor's Agreement between Amanda Fassett and the EDC for about 27 hours to update the website.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the Independent Contractor's Agreement between Amanda Fassett and the EDC be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

CHAIRMAN'S REPORT

Chairman Dunlap stated that tomorrow beginning at 7:00 a.m. there will be an Emergency Disaster exercise. The planning for this was held today.

MISCELLANEOUS

Commissioner Pueschel thanked the Commissioners for the resolution regarding his being Sturgis Citizen of the Year and thanked everyone for putting up with him. He stated that he is not looking forward to retirement.

ADJOURNMENT

It was moved by Commissioner Shaffer and supported by Commissioner Loudenslager that the St. Joseph County Board of Commissioner adjourn until July 6, 2010 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

Michael D. Dunlap, Chairman