

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on June 5, 2018 at 5:00 p.m.

Chairman Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Kathy Pangle
Daniel Czajkowski	Dennis Allen

Commissioner Dobberteen was absent.

Also, present: Ryan Post, Finance Director

AGENDA

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the agenda. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle that the minutes for May 15, 2018 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from State Department of Treasury, Re: Tri-County Convention Facilities Tax - 4% State-Wide Liquor Tax.

Letter from State Department of Treasury, Re: Assessed Valuations approved by Board of Review for 2018.

Letter from Michigan Public Service Commission, Re: Notice of public hearing on June 5, 2018 to consider Indiana Michigan Power Company's application for a Power Supply Cost Recovery Reconciliation.

Letter from Community Action, Re: Copy of audit for the program year end December 31, 2017. Medical Examiner's 2017 Annual Report.

Resolution from Mackinac County, Re: Opposing Amendatory Legislation to Michigan Public Act 93 of 2013 (Indigent Defense).

Resolution from Bay County, Re: Opposing Amendatory Legislation to Michigan Public Act 93 of 2013 (Indigent Defense).

Resolution from Allegan County, Re: Opposing Amendatory Legislation to Michigan Public Act 93 of 2013 (Indigent Defense).

Minutes of the Animal Control Advisory Board meetings of March 21 and April 25, 2018.

It was moved by Commissioner Balog and seconded by Commissioner Czajkowski that the Communications be placed on file. Motion carried.

CITIZENS' COMMENT

Charlene Zavala of 16916 Bridgette Drive, Lockport Township, commented on attendance and support for the 911 millage and the Covered Bridge Farm dedication.

Tim Carls commented on the Covered Bridge Farm dedication.

Rebecca Shank of 385 S Washington in Constantine commented on upcoming events.

Gordon Evilsizor of 17770 Stears Road, White Pigeon, commented on Constantine Road.

SHERIFF’S DEPARTMENT ANNUAL REPORT

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the Sheriff’s Department Annual Report. Motion carried.

COUNTY MILLAGE RATE (L-4029)

It was moved by Commissioner Pangle and seconded by Commissioner Balog to approve the County Millage Rate (L-4029) as presented. Motion carried 4-0 upon a roll call vote.

CENTRAL DISPATCH – MOTOROLA PURCHASE AND LEASE AGREEMENT

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve to proceed with Motorola Purchase and Lease Agreement. Motion carried 4-0 upon a roll call vote.

COURTS BUILDING MASTER PLAN PROPOSAL WITH TOWER PINKSTER

It was moved by Commissioner Balog and seconded by Commissioner Czajkowski approve the agreement for a master plan. Discussion included that the document was necessary for future planning. Motion carried 4-0 upon a roll call vote.

AGREEMENT WITH FIFTH THIRD BANK FOR PURCHASING CARDS

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the agreement with Fifth Third Bank for purchasing cards. Motion carried 4-0 upon a roll call vote.

MAGIC PROGRAM REBATE FUND
RESOLUTION 6-2018

WHEREAS, the County of St. Joseph has expanded its purchasing operations and has entered into an agreement with Fifth Third Bank for commercial credit card services; and

WHEREAS, Fifth Third Bank offers rebates through the Michigan Aggregate Governmental & Institutional Consortium (MAGIC) program; and

WHEREAS, the County Administrator/Controller would like to create a special revenue fund to account for the rebates in its own separate chart of accounts with unrestricted use of the earnings to benefit the operations and staff of St. Joseph County; and

WHEREAS, the Board of Commissioners of the County of St. Joseph deems it necessary, advisable and in the best interest of the operations and staff of the County to establish a special revenue fund to manage the MAGIC Program Rebates; and

NOW, THEREFORE, BE IT HEREBY RESOLVED, the Board of Commissioners of the County of St. Joseph does hereby create and establish the MAGIC Program Rebate Fund #239.

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the MAGIC Program Rebate Fund resolution. Motion carried 4-0 upon a roll call vote.

RESOLUTION ACCEPTING THE CGAP GRANT
RESOLUTION 7-2018

WHEREAS, the State of Michigan Department of Treasury has given preliminary notice of its intent to award a Competitive Grant Assistance Program (CGAP) grant in the amount of up to \$82,250 toward reimbursement of expenditures required to implement the Consolidation of the St. Joseph County Sheriff’s Department with the Village of Centreville Police Department; and

WHEREAS, the State of Michigan requires each municipality’s governing body to approve a resolution authorizing participation in the proposed project prior to finalizing the award of grants from the State of Michigan’s CGAP; and

WHEREAS, the State of Michigan requires a resolution and copies of minutes from the date of the meeting at which the resolution was approved to be provided within 60 days of the preliminary notice of award; and

WHEREAS, St. Joseph County acknowledges that it:

1. Has filed its annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act or the Uniform System of Accounting Act.
2. Has filed its financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act.
3. Is not delinquent in making payment that are due on loans issued pursuant to the Emergency Municipal Loan Act.
4. Does not have a payment due and owing to the state.

And thus is eligible to participate in the CGAP grant-funded project;

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners hereby authorizes participation in the Consolidation of the St. Joseph County Sheriff’s Department with the Village of Centreville Police Department Grant Project and on behalf of the St. Joseph County authorizes Teresa Doehring to provide this resolution and minutes indicating its approval to the State of Michigan, and to submit and execute documents requested by the State of Michigan relating to the CGAP requirements.

It was moved by Commissioner Balog and seconded by Commissioner Czajkowski to approve the CGAP Collaboration Reimbursement Grant resolution. Motion carried 4-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR’S REPORT

There were none.

FINANCE DIRECTOR’S REPORTS

Mr. Post presented the following reports:

Budget Amendments

BUDGET FOR COA SHARED STAFF COSTS WITH VETERAN'S DEPARTMENT COMMISSION ON AGING

Decrease Use of Fund Balance (273-672-676.000)	23,263
Decrease Wages - Dept Head/Director (273-692-705.010)	16,026
Decrease Wages - Dept Head/Director (273-699-705.010)	4,006
Decrease FICA (273-692-715.000)	1,226
Decrease FICA (273-699-715.000)	306
Decrease S & A Insurance (273-692-716.020)	177
Decrease S & A Insurance (273-699-716.020)	44
Decrease Worker's Compensation (273-692-716.100)	61
Decrease Worker's Compensation (273-699-716.100)	15
Decrease IRA/SEP Employer Deposits (273-692-718.100)	1,122
Decrease IRA/SEP Employer Deposits (273-699-718.100)	280

BUDGET FOR COA MOWING SERVICES PROVIDED BY THE PARKS DEPARTMENT COMMISSION ON AGING

Increase Use of Fund Balance (273-672-676.000)	3,000
Increase Grounds Care & Snow Removal (273-593-935.000)	1,500
Increase Grounds Care & Snow Removal (273-594-935.000)	1,500
Decrease Admin/Bldg. Allocation (273-593-964.600)	1,500
Decrease Admin/Bldg Allocation (273-594-964.600)	1,500

Increase Admin/Bldg Allocation (273-675-964.600)	1,740
Increase Admin/Bldg Allocation (273-692-964.600)	210
Increase Admin/Bldg Allocation (273-695-964.600)	450
Increase Admin/Bldg Allocation (273-699-964.600)	600

BUDGET FOR COA TO PURCHASE A UTILITY TRAILER
COMMISSION ON AGING

Increase Use of Fund Balance (273-672-676.000)	2,000
Increase Equipment General (273-672-977.000)	2,000

BUDGET FOR COURTS BUILDING MASTERPLAN PROFESSIONAL DESIGN SERVICES
GENERAL FUND

Increase Professional Services (#101-172-802.130)	21,100
Decrease Computer Hardware (#101-136-984.000)	14,925
Increase Miscellaneous Reimbursement (#101-265-672.000)	3,000
Increase State Welfare Enforcement Grant (#101-229-570.000)	675
Increase Sex Offender Fees (#101-351-609.040)	2,500

BUDGET FOR THE PURCHASE OF A NEW FLEET CAR
GENERAL FUND

Increase Vehicles (#101-226-981.000)	20,000
Increase Miscellaneous Revenue (#101-664-696.000)	20,000

CORRECT ERRONEOUS ACCOUNTS USED IN APPROVED 2018 BUDGET
COUNTY FACILITY MAINTENANCE FUND

Increase transfer (#406-253-699.101)	267,100
Decrease budgeted use of fund balance (#406-253-676.000)	267,100

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the Budget Amendments. Motion carried.

Bills

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to approve payment of the May bills. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the Committee had not met.

Judiciary

Commissioner Balog stated that the Committee had not met.

Physical Resources

Commissioner Czajkowski stated that the Committee had not met.

Executive/Committee of The Whole

Chairman Allen noted minutes were available.

CHAIRMAN'S REPORT

Chairman Allen commented on the Covered Bridge Farm dedication.

COMMISSIONERS' COMMENTS

Commissioner Pangle commented on SCMPC, Road Commission Transportation Fund reimbursement, and Road Commissioners.

Commissioner Czajkowski commented on the Roads Committee and the new Road Commission Director.

Commissioner Balog commented on National Law Enforcement Day.

ADJOURNMENT

At 5:39 p.m., it was moved by Commissioner Czajkowski and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until June 19, 2018 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman