

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on June 1, 2004, at 5:00 p.m.

Chairman John L. Dobberteen called the meeting to order.

The Invocation was given by Commissioner Loudenslager.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Eric Shafer	Gerald E. Loudenslager
Robin Baker	David J. Pueschel
John L. Dobberteen	

Absent: John W. Bippus and Monte Bordner

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resources Director.

#### AGENDA

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the agenda be approved. Motion carried.

#### MINUTES APPROVED

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the minutes for May 18, 2004 be approved. Motion carried.

#### COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Updates, May 18, May 24 and May 28, 2004.
2. Letter from the Department of Environmental Quality, Re: Recently enacted solid waste legislation.
3. Letter from Village of Constantine, Re: Notice of public hearing on June 7 to consider an Industrial Facilities Exemption Certificate for Retro Enterprises, Inc.
4. Resolution from Antrim County, Re: July property tax collection proposal.
5. Resolution from Antrim County, Re: House Bill 4234 (personal property tax exemptions to businesses.)
6. Resolution from Antrim County, Re: Sentencing guidelines.
7. Resolution from Antrim County, Re: Cuts in revenue sharing.
8. Resolution from Antrim County, Re: Veterans' benefits.
9. Resolution from Antrim County, Re: Funding for public transportation.
10. Resolution from Antrim County, Re: Payment in lieu of taxes (PILT) funding.
11. Resolution from Alger County, Re: Court funding.
12. Resolution from Alger County, Re: Collection of State minimum fees.
13. Minutes of Commission on Aging Board meeting of April 21, 2004.
14. Minutes of Community Mental Health Board meeting of May 4, 2004.
15. Minutes of Family Independence Agency Board meeting of April 27, 2004.
16. Minutes of St. Joseph River Basin Commission meeting of March 2, 2004.

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the communications be accepted and placed on file. Motion carried.

#### FIVE COUNTY COMMUNICATIONS AGREEMENT

Andy Goldberger, Central Dispatch Director, requested approval of a Five County Communications Agreement. The five counties, St. Joseph, Branch, Hillsdale, Calhoun and Cass would like to form a consortium for purchasing through grants when they are awarded.

He stated that Branch County has agreed to act as fiduciary for the consortium.

Mr. Goldberger stated that everything that they would like to purchase will still be approved by the Board of Commissioners.

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the Five County Communications Agreement be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 – Commissioners Shafer, Loudenslager, Baker, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 2 – Commissioners Bippus and Bordner.

Motion carried.

#### INMATE PHONE SYSTEM ADDENDUM

Ms. West-Wing stated that due to the renovations at the jail that the phones used by the inmates to talk with visitors need to be moved. Since they need to be moved the Sheriff would like to install new handsets that will record conversations on the existing inmate phone recording system. The cost is \$5,789 and the vendor has agreed to reduce our monthly revenue payment by \$1,000 until this amount is paid.

Commissioner Bippus was present at this time.

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that the Addendum to the Inmate Phone System be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Bordner.

Motion carried.

#### ANIMAL SHELTER ENTRANCE ROAD

Ms. West-Wing stated that the bids have been received for the construction of the new entrance road to the Animal Shelter and Buildings and Grounds Director, Phil Adams is recommending the low bid from J. Allen & Company, Inc. for \$33,100.

It was moved by Commissioner Bippus and supported by Commissioner Shafer that the bid from J. Allen & Company, Inc., for the new entrance road to the Animal Shelter in the amount of \$33,100 be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Bordner.

Motion carried.

Ms. West-Wing mentioned that there will be some other costs to the project such as signage and moving an existing light pole, but the project will still come in under the budgeted amount of \$40,000.

TRAINING AGREEMENT FOR YOUTH EMPLOYMENT PROGRAM

Nancy Percival from Employment and Training Connections (ETC) a division of Kalamazoo Regional Educational Service Agency K/RESA is requesting approval of an agreement that would allow them to place youth in County offices for the summer. It is a good learning experience for the youth. We have had many agreements with them in the past.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the Training Agreement for Youth Employment Program be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Bordner.

Motion carried.

LEASE AGREEMENT WITH ECONOMIC DEVELOPMENT CORPORATION

Ms. West-Wing stated that EDC needs an additional office and the Citizens Mediation Service, Inc. gave one up to them therefore the Lease Agreement with EDC needs to be amended. The space is 197 square feet at a rate of \$8.69/square foot/year or \$1,711.93 for the year.

It was moved by Commissioner Pueschel and supported by Commissioner Shafer that the Lease Agreement with EDC for 197 square feet of office space in Annex II for \$1,711.93 per year be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Bordner.

Motion carried.

LEASE AGREEMENT WITH CITIZENS MEDIATION SERVICE, INC.

Ms. West-Wing stated that because the Citizens Mediation Services, Inc. now has one office instead of two their lease needs to be amended as well.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the amended Lease Agreement with Citizens Mediation Service, Inc, for 1 office in Annex II be approved as a County in-kind contribution.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Bordner.

Motion carried.

CASEWORKER SUPERVISOR/REFEREE POSITION

Ms. West-Wing stated that Judge Shumaker, Scott Ryder and Dennis DeVore were present at the Executive Committee to request approval to fill the caseworker supervisor/referee position.

After discussion it was moved by Commissioner Loudenslager and supported by Commissioner Baker that the caseworker supervisor/referee position be filled.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Bordner.

Motion carried.

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

Commissioner Bippus presented the following resolution:

RESOLUTION NO. 16-2004

RESOLUTION TO APPROVE THE COMPREHENSIVE ECONOMIC  
DEVELOPMENT STRATEGY FOR THE SOUTHCENTRAL MICHIGAN  
PLANNING COUNCIL ECONOMIC DEVELOPMENT DISTRICT

WHEREAS, the Southcentral Michigan Planning Council (smpc) has been designated by the U.S. Department of Commerce since 1975 as an Economic Development District for communities in St. Joseph County; and

WHEREAS, the U.S. Department of Commerce has invited smpc to develop a Comprehensive Economic Development Strategy (CEDS) to qualify communities in the county for economic development assistance; and

WHEREAS, smpc has developed a CEDS for consideration by the U.S. Department of Commerce; and

WHEREAS, the Board of Commissioners supports the CEDS strategy and herewith supports the Economic Development District efforts to implement the strategy;

NOW, THEREFORE, BE IT RESOLVED, that the St. Joseph County Board of Commissioners herewith acknowledges participation in the CEDS by intent to implement any County Board approved county capital improvement projects; and

BE IT FURTHER RESOLVED, that a County Clerk certified copy of this resolution of support, approval and participation be forwarded to the Southcentral Michigan Planning Council (smpc) as documentation of this action.

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Bordner.

Resolution adopted.

UNITED WAY

Commissioner Bippus presented the following:

It was moved by Commissioner Bippus and supported by Commissioner Shafer that the request from the St. Joseph County United Way of Centreville, County of St. Joseph, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming license, be considered for approval.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Bordner.

Resolution adopted.

### NOMINATIONS/APPOINTMENTS

#### Economic Development Corporation

Commissioner Loudenslager nominated Tom Donaldson, Tod Mowery, Monte Bordner and Don Beavers to the Economic Development Corporation.

### COMMITTEE REPORTS

#### Law Enforcement

Commissioner Bippus stated that the Law Enforcement Committee had not met.

#### Judiciary

Commissioner Baker stated that the Judiciary Committee had not met.

#### Physical Resources

The Physical Resources Committee will meet tomorrow at 1:00 p.m.

#### Executive Committee

Commissioner Baker stated that the items discussed at the Executive Committee held on May 28th that have not been discussed tonight are:

- defense costs for Judge Noecker.
- Mark Clute has resigned from the Land Resource Centre.

### PERSONNEL REPORT

Ms. West-Wing presented the following report:

#### MISCELLANEOUS:

Jennifer Wall from Deputy Register of Deeds to Chief Deputy Register of Deeds at \$26,520.00/yr. (Rye system, grade 5, minimum) effective June 1, 2004.

Craig Copeland, Road Patrol Officer, is on family leave commencing May 21, 2004 under the Family and Medical Leave Act of 1993.

Sheila Clancy, Friend of the Court Caseworker, is on medical leave commencing May 24, 2004 under the Family and Medical Leave Act of 1993.

NEW HIRE:

Lyle Garrison II has been hired as part-time Court Security at \$11.45/hr. (Soltysiak system, grade 5, minimum) effective May 18, 2004.

Tara L. Lafler has been hired as part-time Custodian (20 hours/week) at \$9.23/hr. (Soltysiak system, grade 2, minimum) effective June 1, 2004.

RESIGNATION:

Richard David Sadewasser, Park Ranger, has resigned effective May 22, 2004.

Mark Clute, Land Resource Centre Director, has resigned effective May 18, 2004.

SEASONAL/TEMPORARY EMPLOYMENT:

Kristin King from CTE Intern to Temporary/Part-time at \$7.00/hr. effective June 1, 2004.

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the personnel report be approved. Motion carried.

BILLS

Mr. Carey presented the following bills for payment:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Appropriations	\$ 30,690.83	
County Commission	8,174.38	6,083.39
Circuit Court	13,945.70	16,441.55
District Court	2,310.83	64,018.79
Friend of the Court	5,687.45	34,265.82
Jury Commission	168.50	32.97
Probate Court	1,818.43	18,222.92
Juvenile Branch	11,280.80	40,462.16
Appeals Court		97.00
Administration		8,673.07
Finance Department	787.69	10,949.34
County Clerk		20,898.31
Equalization Department		17,549.66
Human Resources	3,654.03	5,610.96
Geographic Information Systems	450.00	8,770.18
Prosecutor's Office	6,203.35	38,174.09
Central Services	4,650.74	5,086.25
Register of Deeds		10,742.47
County Treasurer		13,435.87
Cooperative Extension	1,189.72	7,810.08
Information Technology	3,234.77	7,485.82
Buildings & Grounds	4,698.47	14,510.49
Courts Building Security		4,917.56
Drain Commission		4,385.00
Sheriff Department	11,515.05	77,145.97
Sheriff Reserves	35.00	
Marine Patrol	41.00	617.91
Jail & Turnkey	13,992.38	91,633.39
Emergency Services	37,723.97	3,946.88

GENERAL FUNDEXPENDITURESPAYROLL

Animal Control	\$ 193.63	\$ 7,700.15
Board of Public Works	125.00	829.03
Medical Examiners	300.00	
Child Care - Probate	12,029.94	
Veterans Services	36.00	
Utilities & General Services	20,714.07	
Total	\$ 195,651.73	\$ 540,497.08

OTHER FUNDSEXPENDITURESPAYROLL

County Road Commission	\$ 424,188.31	\$
Parks & Recreation	827.48	7,384.01
Emergency 911 Service	12,754.70	51,771.24
Central Dispatch - Wireless	5,950.00	5,187.07
Meyer Broadway/Coon Hollow Park	6,043.07	1,826.10
Friend of the Court	2,300.00	1,299.92
Family Counseling	468.00	
Cade Lake Park	116,182.41	
Waste Management Fund		
County Commission	342.54	
Resource Recovery Program	601.19	810.82
Traffic Safety Program Fund	397.91	
Economic Development Fund	2,217.22	8,048.14
Survey & Remonumentation	45,516.85	
Register of Deeds Automation Fund	895.96	
Victims' Rights Advocate Fund	531.90	3,008.94
Community Corrections Advisory Board	6,456.67	2,596.91
Community Corrections Program	6,370.32	409.08
Drug Law Enforcement Fund	9,270.08	
Law Enforcement Fund	737.05	20,087.50
Secondary Road Patrol		7,854.97
Law Library Fund	356.00	
Principal Residence Denial Fund		1,378.47
Commission on Aging	31,987.10	45,092.44
Community Development Block Grant	9,699.28	
Sheriff's Justice Training Fund	2,166.42	
Family Independence Agency	49,306.08	
Child Care - Probate Court	32,457.77	3,929.04
Child Care - Family Independence Agency	13,436.66	
Facilities Maintenance Fund	62,266.09	
BPW #16 Lockport Township Water Supply System Construction	462,147.71	
Tax Payment Fund	603.09	
Inmate Store	2,837.29	
Three Rivers Community Center	1,579.86	336.90
COA Gadabouts	59.75	
Long Lake Level Revolving Fund	8.00	
Flexible Benefits Insurance Fund	130,041.48	
Total	\$ 1,441,004.24	\$ 161,021.55
Grand Total	\$ 1,636,655.97	\$ 701,518.63

General Fund Operating Expenditures		
Pre-Authorized	\$170,237.65	
Accounts Payable	\$25,414.08	\$ 195,651.73
General Fund Payroll Expenditures		
		\$ 540,497.08
Other Funds Operating Expenditures		
Pre-authorized	\$1,397,174.22	
Accounts Payable	\$43,830.02	\$ 1,441,004.24
Other Funds Payroll Expenditures		
		<u>161,021.55</u>
Total Recorded for the Month		\$ 2,338,174.60

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the bills be approved for payment. Motion carried.

WORK SESSION

It was the consensus that a work session be scheduled for June 22nd at 5:00 p.m.

CLOSED SESSION

It was moved by Commissioner Loudenslager and supported by Commissioner Bippus that the Board go into closed session to discuss contract negotiations.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Bordner.

Motion carried.

OPEN SESSION

The Board resumed business in open session.

MISCELLANEOUS

Commissioner Loudenslager reminded every one of a dress down for Relay for Life on Friday, June 11th.

ADJOURNMENT

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the St. Joseph County Board of Commissioners adjourn until June 15, 2004 at 5:00 p.m. Motion carried.

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Pattie S. Bender, County Clerk

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John L. Dobberteen, Chairman