

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on May 21, 2019 at 5:00 p.m.

Chairman Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll, and the following Commissioners were present:

Allen Balog	Daniel R. Czajkowski
Kenneth L. Malone	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director.

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski that the minutes for May 7, 2019 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from Maner Costerisan, Re: Copy of audit for St. Joseph County 9-1-1 Service District.

Minutes of the Commission on Aging Advisory Board meeting of April 17, 2019.

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Rebecca Shank of Constantine commented on Memorial Day.

HUMAN SERVICES COMMISSION ANNUAL REPORT

Rebecca Burns, Branch-Hillsdale-St. Joseph Health Department Health Officer and HSC Chair; Laura Brott, HSC Coordinator; and COA Director Tim Stoll, HSC Member noted recognition for Hometown Health Hero award to Ms. Brott. They presented the report and explained how the HSC carries out its collaborative mission.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to accept the annual report and place it on file. Motion carried.

REQUEST FOR EXCEPTION TO HIRING FREEZE – CORRECTIONS OFFICER

Ms. Doehring noted the position was from the resignation of a full-time corrections officer and that the position was critical to meet mandates for operating.

It was moved by Commissioner Balog and seconded by Commissioner Pangle to grant the request for the exception to the hiring freeze for a corrections officer. Motion carried.

ABM BUILDING SOLUTIONS RESOLUTION 7-2019

Commissioner Malone presented the following resolution:

WHEREAS, the Board of Commissioners (“Commissioners”) of Saint Joseph County (“County”), has received the results of ABM Building Solutions Investment Grade Audit and is considering entering into a formal project agreement; and

WHEREAS, Legal Counsel for Saint Joseph County has begun reviewing the Project Contract and Energy Services Contract but has not formally approved them; and is directed to negotiate with ABM its recommended changes. A contract with ABM shall not be adopted by the Board of Commissioners until after it is approved by legal counsel; and

WHEREAS, the County is authorized under the Constitution and laws of the State of Michigan (the “State”), to enter into financing agreements (including lease obligations) to finance capital improvements for the governmental and miscellaneous functions of the County if so desired; and

WHEREAS, the Commissioners find that it is in the best interests of the County to finance the installation of the Improvements upon approval of the project contract by entering into an Energy Services Agreement and a Tax-exempt municipal lease.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY, as follows:

Section 1. The County Administrator, for and on behalf of the County, is hereby authorized and directed to do any and all things reasonably necessary to effect the negotiation, finalization, execution and delivery of the approved Project Contract and related financing agreements, and such other documents and instruments attached thereto or required

thereby, and the performance of all other acts of whatever nature necessary to effect and carry out the authority conferred by this Resolution.

Section 2. This Resolution also includes the approval of any one time or ongoing measurement and verification services if required. The measurement and verification services are to be funded from project savings.

Section 3. The County Administrator will not issue a notice to proceed to ABM Building Solutions until financing is secured and the County Attorney has provided approval on the Project Contract and Energy Services Contract documents

Section 4. This Resolution shall take effect and be enforced from and after its adoption.

It was moved by Commissioner Balog and seconded by Commissioner Malone to adopt the resolution and waive second reading. Motion carried 5-0 upon roll call vote.

NOMINATIONS/APPOINTMENTS

There were none.

COUNTY ADMINISTRATOR’S REPORT

Ms. Doehring reported the opening of sealed bids for two accessible launches for a project through a DNR grant. Discussion included that the match would be from the park budget.

FINANCE DIRECTOR’S REPORTS

Ms. Steinman presented the following reports:

Budget Amendments

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve the budget amendments. Motion carried 5-0 upon a roll call vote.

Financial Statement

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve the financial statement for the period ending April 30. Motion carried 5-0 upon a roll call vote.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone noted the committee reviewed the mechanical budget numbers.

Executive/Committee of the Whole

Chairman Allen noted the committee had not met.

Other Committees

Commissioner Malone commented on parks and recreation commission activities.

CHAIRMAN’S REPORT

Chairman Allen had no further comments.

COMMISSIONERS’ COMMENTS

Commissioner Malone commented on the availability of mental healthcare and cost prohibitive services even with services.

Commissioner Balog responded that the commission could adopt a resolution to support legislative changes.

ADJOURNMENT

At 5:30 p.m., it was moved by Commissioner Malone and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until June 4, 2019 at 5:00 p.m. Motion Carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman