

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on May 2, 2017 at 6:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Dennis Allen	John L. Dobberteen
Daniel R. Czajkowski	Kathy Pangle
	Allen J. Balog

Also present: Pat Yoder, Administrator/Controller, and Teresa Doehring, Human Resources Director.

AGENDA

It was moved by Commissioner Dobberteen that the agenda be approved as presented. Motion died for lack of support.

Commissioner Allen asked that the revolving loan fund be added to the agenda. It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to approve the agenda as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Allen and seconded by Commissioner Pangle that the minutes for April 18, 2017 be approved as presented. Motion carried.

COMMUNICATIONS

Minutes of the Community Action Board meeting of March 27, 2017.

It was moved by Commissioner Dobberteen and seconded by Commissioner Pangle that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

A Sheriff Deputy announced that there were 11 people in attendance.

Tim Carls, 63044 Klinger Lake Road in Florence Township, thanked Clerk Oswald for her assistance.

Jared Hoffmaster, 58250 Jenine of Fabius Township, commented on the State Boundary Commission decision to recommend to the Department of Licensing and Regulatory Affairs director the annexation of approximately 80 acres to the City of Three Rivers.

COMMUNITY CORRECTIONS GRANT APPLICATION (RENEWAL)

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to approve the renewal grant application. Motion carried 5-0 upon a roll call vote.

2017 REMONUMENTATION FEE SCHEDULE AND AGREEMENTS

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to approve the remonumentation fee schedule and renewal agreements with Carr & Associates; Kesler Land Surveying, LLC; Mostrom and Associates, Inc.; and Southwest Survey & Engineering, LLC as presented. Motion carried 5-0 upon a roll call vote.

REVOLVING LOAN FUND

It was moved by Commissioner Allen and seconded by Commissioner Czajkowski to approve the re-implementation of the county loan revolving fund with a cap of \$200,000 as a first-come, first-serve basis loan to be used by townships, cities, or villages for infrastructure improvement in the townships, cities, or villages, to include the building, repairing, or maintenance of roads at interest rates of 2% for up to 3 years or 4% up to five years with all loans paid in full within 5 years.

Discussion included the legality of cities being able to borrow money from the County for roads. Chair Balog explained that his no vote would be because of lack of information. Motion carried 4-1 upon a roll call vote with Chair Balog dissenting.

CONSTANTINE ROAD APPROPRIATION

It was moved by Commissioner Allen and seconded by Commissioner Czajkowski to approve the expenditure of \$50,000 onetime to be used for the repair and or improvement of Constantine Road to be matched by funding from the St. Joseph County Road Commission that has been set aside and designated for Constantine Road.

Discussion included the current interest from the townships because of the construction season in progress. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to appoint David Mostrom, James Boynton, Robert Carr, David Gariepy, Dale Kesler, Douglas Mostrom, and Terry Woldring to the Remonumentation Peer Review Group with terms ending December 31, 2017. Motion carried.

ADMINISTRATOR’S REPORT

Mr. Yoder had nothing further to report.

PERSONNEL REPORT

Ms. Doehring had nothing further to report.

FINANCE DIRECTOR’S REPORTS

Ms. Doehring presented the following report:

Budget Amendments

GENERAL FUND	
Increase Prosecutors Dues & Subscriptions (101-229-803.00)	456
Increase Budgeted Use of Fund Balance (101-390-676.000)	456
Note: One year subscription to Sentencing Guidelines Calculator	
Increase Human Resources Equipment (101-226-980.000)	6,600
Increase Budgeted Use of Fund Balance (101-390-676.000)	6,600
Note: Copy machine for the Treasurer's Office	
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	
Increase Miscellaneous Appropriations (274-826-965.020)	3,500
Increase Budgeted Use of Fund Balance (274-826-676.000)	3,500
Note: Matching amount to Three Rivers DDA for Americorp funded position	
Increase Miscellaneous Appropriations (274-826-965.020)	5,000
Increase Budgeted Use of Fund Balance (274-826-676.000)	5,000
Note: Matching amount to COA for Ramp Up grant	
Increase Miscellaneous Appropriations (274-826-965.020)	5,000
Increase Budgeted Use of Fund Balance (274-826-676.000)	5,000
Note: Matching amount to Three Rivers Schools for AdviseMI Americorp program	
Increase Miscellaneous Appropriations (274-826-965.020)	5,000
Increase Budgeted Use of Fund Balance (274-826-676.000)	5,000
Note: Matching amount to St. Joseph County Historical Society for purposes of obtaining grant to restore the 1830 US Land Office Museum in White Pigeon	

It was moved by Commissioner Pangle and seconded by Commissioner Allen to approve the budget amendments. Motion carried.

Expenditure Type	<u>Bills</u>		
	General Fund	Other Funds	Total
Operating	\$ 651,553.27	2,843,734.21	3,495,287.48
Payroll	<u>741,065.48</u>	<u>241,483.54</u>	<u>982,549.02</u>
	\$1,392,618.75	3,085,217.75	4,477,836.50

It was moved by Commissioner Allen and seconded by Commissioner Czajkowski to approve payment of the bills. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated that the Committee had not met.

Judiciary

Chairman Balog stated that the Committee had not met.

Physical Resources

Commissioner Czajkowski stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Balog stated that the minutes were available.

CHAIRMAN'S REPORT

By consent, the Commission changed the executive committee to Monday, May 8, 2017 at 8 a.m.

COMMISSIONERS' COMMENTS

Commissioner Pangle thanked Commissioners Czajkowski and Allen for their work with the roads.

Commissioner Czajkowski thanked Commissioner Allen for his work with the roads.

ADJOURNMENT

At 6:20 p.m., it was moved by Commissioner Czajkowski and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until May 16, 2017 at 6:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Allen J. Balog, Chairman