

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on April 4, 2017 at 6:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

Deputy Clerk Jill Ross called the roll, and the following Commissioners were present:

Dennis Allen	John L. Dobberteen
Daniel R. Czajkowski	Kathy Pangle
	Allen J. Balog

Also present: Pat Yoder, Administrator; and Joni Smith, Finance Director.

AGENDA

It was moved by Commissioner Allen and seconded by Commissioner Pangle that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Allen that the minutes for March 21, 2017 be approved as presented. Motion carried.

COMMUNICATIONS

Minutes of the Community Action Board meeting of February 27, 2017.

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Tim Carls, 63044 Klinger lake Road in Centreville, commented on the meeting minutes from the Roads Committee Meeting and the Road Commission Facebook page.

Larry Walton, 25466 M-86 of Sturgis, Chair of St. Joseph County CMH Board, commented on the appointment of new board members for the Community Mental Health and Substance Abuse Board not meeting the criteria for the state mental health code.

Tim Carmichael, 66863 Stillwater Drive of Sturgis, responded to Mr. Walton's comment on the appointment of new board members for the Community Mental Health and Substance Abuse Board, stating that the new board does meet the requirements for the state health code.

MSU EXTENSION'S ANNUAL REPORT

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to place the report on file. Motion Carried.

DRAIN COMMISSION'S ANNUAL REPORT

It was moved by Commissioner Allen and seconded by Commissioner Pangle to place the report on file. Motion Carried.

RURAL AMERICORPS VISTA PROGRAM

It was moved by Commissioner Dobberteen and seconded by Commissioner Pangle to accept the request of \$3,500 to be allocated toward the Rural Americorps VISTA Program. Motion carried 5-0 upon a roll call vote.

ANIMAL CONTROL ADVISORY BOARD TO HOST 2<sup>ND</sup> ANNUAL FUNDRAISER

It was moved by Commissioner Dobberteen and seconded by Commissioner Pangle to approve the Animal Control Advisory Board's 2<sup>nd</sup> annual fundraiser. Motion carried.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Dobberteen and seconded by Commissioner Pangle to reappoint Allen Balog, Charles Thompson, Bruce Zakrezewski, Connie Stoppenbach, Kelli Tackett, Marvin Schneider, and Joseph Haas to the Transportation Authority Board with terms expiring on April 1, 2019. Motion Carried.

It was moved by Commissioner Allen and seconded by Commissioner Pangle to reappoint Tim Carmichael and appoint John Dobberteen, Donald Eaton, and Janet Bermingham to the Community Mental Health and Substance Abuse Board with terms expiring March 31, 2020. Motion Carried.

It was moved by Commissioner Dobberteen and seconded by Commissioner Pangle to reappoint Beverly Greshaw to the Jury Board. Motion Carried.

ADMINISTRATOR'S REPORT

Mr. Yoder had nothing further to report.

HUMAN RESOURCE DIRECTOR'S REPORT

Mr. Yoder noted there was nothing further to report.

FINANCE DIRECTOR'S REPORTS

Ms. Smith presented the following report:

Budget Amendments

GENERAL FUND

Increase IT Department Equipment (101-258-980.000) 8,350

Increase Budgeted Use of Fund Balance (101-390-676.000) 8,350

Note: Backup generator for IT. Approved & started 2016. Finished 2017.

Increase Juvenile's Human Services Commission dues (101-662-803.100) 2,000

Increase Commissioner's Human Services Commission Dues (101-101-803.100) 1,300

Increase Budgeted Use of Fund Balance (101-390-676.000) 3,300

Note: HSC dues not previously budgeted

Increase Clerk's Contractual Services (101-215-816.000) 21,410

Increase Budgeted Use of Fund Balance (101-390-676.000) 21,410

Note: Adjust cost of Courthouse Technologies jury management system

TRAFFIC SAFETY FUND

Increase Miscellaneous Grants (232-301-967.053) 87,800

Increase Budgeted Use of Fund Balance (232-301-676.000) 87,800

Note: Crime scene mapping/documentation system

COMMISSION ON AGING

Increase Contractual Services (273-672-816.000) 24,000

Increase Budgeted Use of Fund Balance (273-672-676.000) 24,000

Note: PACE feasibility study

PART TIME/TEMPORARY DOG CENSUS TAKER FOR ANIMAL CONTROL

GENERAL FUND

Increase Animal Control Part Time Wages (101-430-707.000) 5,000

Increase Animal Control FICA (101-430-715.000) 400

Increase Animal Control Operating Transfers IN (101-430-699.000) 5,400

ANIMAL SHELTER DONATION FUND

Increase Operating Transfers Out (254-430-999.000) 5,400

Increase Budgeted Use of Fund Balance (254-430-676.000) 5,400

It was moved by Commissioner Dobberteen and seconded by Commissioner Czajkowski to approve the budget amendments. Motion Carried.

	<u>Bills</u>		
	General Fund	Other Funds	Total
Expenditure Type			
Operating	671,809.43	4,780,419.30	5,452,228.73
Payroll	<u>695,105.47</u>	<u>237,516.49</u>	<u>932,621.96</u>
	1,366,914.90	5,017,935.79	6,384,850.69

It was moved by Commissioner Allen and seconded by Commissioner Pangle to approve payment of the bills. Motion Carried

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated that the Committee had not met.

Judiciary

Chairman Balog stated that the Committee had not met.

Physical Resources

Chairman Balog stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Balog stated that the Committee had met and minutes were available.

CHAIRMAN’S REPORT

Chairman Balog reported that the Roads Committee was making very good headway by brainstorming ideas to make the roads better in our county. Mr. Balog stated that the meetings were open to the public.

Chairman Balog also commented on the resignation of Elena Meadows from the *Three Rivers Commercial News*. She always did a wonderful job and would be missed.

COMMISSIONERS’ COMMENTS

Commissioner Allen reported the next meeting for the roads committee will be held on April 20<sup>th</sup> at 4:30 p.m. in the History Room, 3<sup>rd</sup> floor of the historic courthouse. The public was welcome to attend, and he would take minutes.

Commissioner Allen also reported that he had the opportunity to participate with Meals on Wheels Program. He commented on the excellent program.

Commissioner Czajkowski commented that the *Three Rivers Commercial News* and the *Sturgis Journal* did a great job covering the roads committee meetings.

Commissioner Pangle noted the Recycling program at the fair grounds on April 22, 2017 and the Animal Control Fund Raiser on May 12, 2017.

ADJOURNMENT

At 6:20 p.m., it was moved by Commissioner Balog and seconded by Commissioner Czajkowski that the St. Joseph County Board of Commissioners adjourn until April 18, 2017 at 6:00 p.m. Motion Carried.

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Jill Ross, Deputy County Clerk

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Allen J. Balog, Chairman