

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on March 5, 2013 at 5:00 p.m.

Chairman John Dobberteen, called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Allen Balog	Donald Eaton
Rick Shaffer	Robin Baker
John Dobberteen	

Also present were Joni Smith, Finance Director and Elishia Arver, Human Resources Director.

#### AGENDA

Chairman Dobberteen stated that he would like to add to the agenda the nomination and appointment of a Commissioner to the Building Authority and Commissioner Shaffer would like to add nominations and appointments to the Animal Control Advisory Board.

It was moved by Commissioner Baker supported by Commissioner Eaton that the agenda be approved as amended. Motion carried.

#### MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Eaton that the minutes for February 19, 2013 be approved. Motion carried.

#### COMMUNICATIONS

1. Letter from Sturgis Hospital, Re: Invite to Open House at Medical Commons II on March 8, 2013.
2. Email from CMH Executive Director Liz O'Dell, Re: Governor Rick Snyder's announcement of the creation of two new boards for improving the state's mental health system.
3. Resolution from Ottawa County, Re: Supporting the efforts of the Michigan State Court Administrator's Office to study judicial compensation in the State of Michigan.
4. Minutes of the Community Action Board meeting of January 28, 2013.
5. Minutes of the St. Joseph River Basin Commission meeting of December 4, 2012.

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the communications be accepted and placed on file. Motion carried.

#### CITIZENS' COMMENTS

Lorilee Knepper, 21884 M-60, Mendon stated that she is organizing the volunteers to walk the dogs at the Animal Shelter. They also assist with the lateral transfer of the animals to no kill shelters for the purpose of adoption.

She spoke about the adoption packets that they give out when someone adopts an animal. This includes brochures which she shared with the Commissioners.

She introduced Laura Penar who was present and is a volunteer in this group.

Denny Bowen, 55255 Darr Road, Mendon gave some history of some promotions of St. Joseph County through the years beginning in 1971. Beginning in 1989 some County employees were instrumental in the beginning of the River Country Tourism Council which promoted St. Joseph County in Detroit and Chicago. He stated that this Council still exists today and distributed their brochure to each Commissioner. He stated that the ideas that the Board of Commissioners have been discussing could dovetail with the River Country Tourism Council instead of doing promotions without them.

Rebecca Shank, 12302 Corey Lake Road, Three Rivers stated that she supports the River Country Tourism council that Mr. Bowen spoke to.

She stated that she has been reading about the Commissioners discussion about possibly spending upwards of \$500,000 to attract retirees to St. Joseph County. She stated that Fabius Township is home to many of these people and has been for many years. She said that some people want the amenities that they were used to in Chicago that are not available here. She also believes that these people will dilute the local voting influence. She provided copies of an article in the Kalamazoo Gazette and another one from the Wall Street Journal that states that retirees do not have the money that they used to have.

She added that this County needs to attract young people.

#### AGREEMENT WITH MAXIMUS FOR COST ALLOCATION PLAN RENEWAL

Mrs. Arver presented for approval an agreement with Maximus for them to do detail analyses on County costs for the Friend of the Court and the Juvenile Division that are associated with supporting and administering Federal and State Programs. The Agreement is for \$11,500 for 3 years; \$8,500 for the Friend of the Court and \$3,000 for Juvenile Division.

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the Agreement with Maximus for the Cost Allocation Plan Renewal be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

#### REQUEST TO FILL VACANT FINANCE ACCOUNTING CLERK POSITION

It was moved by Commissioner Baker and supported by Commissioner Balog that the request to fill the vacant finance accounting clerk position be approved. Motion carried.

#### REQUEST TO OFFER AFLAC THROUGH PAYROLL DEDUCTION

Mrs. Arver presented for approval AFLAC offering through payroll deduction for only pre-tax dollars for supplemental insurance plans. The enrollment would be annually and would be administered entirely by AFLAC.

It was moved by Commissioner Baker and supported by Commissioner Balog that AFLAC be offered through pre-tax payroll deductions.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

NOMINATIONS/APPOINTMENTS

Lake Templene Board

It was moved by Commissioner Baker and supported by Commissioner Eaton that Rick Shaffer be nominated and appointed to the Lake Templene Board. Motion carried.

Building Authority

It was moved by Commissioner Eaton and supported by Commissioner Baker that David Hochstetler, Joe Bippus and Rob Olsen be nominated and appointed to the Building Authority for 6 year terms that will expire August 31, 2018. Motion carried.

Animal Control Advisory Board

It was moved by Commissioner Shaffer and supported by Commissioner Eaton that Cathi Abbs and Emily Frohriep be nominated and appointed to the At-Large slots on the Animal Control Advisory Board for terms to expire December 31, 2015. Motion carried. Commissioner Shaffer stated that Bev Levett's classification will move from At-Large to representing Animal Rescue.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the committee met on February 20, 2013 and the minutes have been distributed to everyone.

Judiciary

Commissioner Eaton stated that the committee had not met.

Physical Resources

Commissioner Balog stated that the committee had not met.

Executive Committee

Chairman Dobberteen stated that the Executive Committee met on March 1, 2013; all have copy of the minutes and he would answer any questions that anyone may have.

PERSONNEL REPORT

Mrs. Arver presented the following report:

MISCELLANEOUS:

Gloria Tate transferred from Finance Accounting Clerk to Deputy Circuit Court Clerk at \$17.53/hr. (same rate of pay) effective February 26, 2013. Note: Mrs. Tate will continue to assist the Finance Department 10 hours per week through April.

Joshua Shook to change from full-time to part-time Telecommunicator at \$14.50/hr. effective April 18, 2013.

Timothy Hochstetler to change from Maintenance Worker to full-time Building and Grounds Director at \$39,153.00/yr. (Rye system, grade 7, step 1) effective March 12, 2013.

Kole Mostrom to change from Maintenance/Grounds Worker to Maintenance Worker at \$16.99/hr. (Soltysiak system, grade 5, step 7) effective March 12, 2013.

NEW HIRE:

Jeremy Von Eitzen has been hired as Assistant Prosecuting Attorney I at \$44,333.00/yr. (Rye system, grade 9, minimum) effective March 12, 2013.

J. Patrick Yoder has been hired as County Administrator/Controller at \$85,510.00/yr. (employment agreement) effective April 1, 2013.

It was moved by Commissioner Shaffer and supported by Commissioner Balog that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Mrs. Arver presented the following report:

FROM APPROPRIATION:

\$50,000.00 from General Fund Appropriation (101-001-965.070) to Juvenile Child Care Fund.

It was moved by Commissioner Baker and supported by Commissioner Eaton that the budget adjustments be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Mrs. Smith presented the following bills for payment:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Due from State	\$ 3,601.44	\$
Appropriations	118,602.02	
County Commission	1,178.68	3,842.68
Circuit Court	21,962.28	14,271.38
District Court	27,400.77	54,407.97
Friend of the Court	423.98	40,109.87
Jury Commission	68.08	
Probate Court	12,948.05	18,223.50
Juvenile Branch	10,670.59	27,552.90
Appeals Court	159.00	
Public Defender	38,750.00	
Administration	3.88	15,899.07
Elections	185.03	
Finance Department	1,129.29	11,130.97
County Clerk	745.63	24,687.71
Equalization Department	3,474.00	14,055.63
Human Resources	4,271.49	9,434.48
Geographic Information Systems		7,759.21
Prosecutor's Office	223.74	34,220.24
Register of Deeds	230.48	8,612.01
County Treasurer	436.24	16,085.83
Cooperative Extension		5,340.55
Information Technology	9,384.58	12,876.61
Buildings & Grounds	8,327.98	11,527.68
Courts Building Security	196.00	6,492.21
Drain Commission	30.50	4,986.93
Soil Erosion		2,156.77
Sheriff Department	25,131.62	108,799.83
Sheriff Reserves	558.69	

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Jail & Turnkey	\$ 22,996.38	\$ 106,835.74
Emergency Services	717.94	4,239.44
Animal Control	350.35	8,663.44
Board of Public Works		426.92
Medical Examiners	3,066.13	
Child Care - Juvenile	1,883.56	
Veterans' Services		2,675.52
Grant Writer	86.02	1,050.29
Utilities & General Services	<u>36,618.25</u>	
Total	\$ 355,812.67	\$ 576,365.38
<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	\$ 370,402.34	\$
Parks & Recreation	509.70	4,712.62
Emergency 911 Service	4,642.81	55,498.38
Central Dispatch - Wireless	2,877.76	4,313.90
Meyer Broadway/Coon Hollow Park	427.87	2,799.46
Family Counseling	1,722.50	
Cade Lake Park	524.98	
Traffic Safety Program	450.00	
Economic Development Corporation	4,834.35	
Animal Shelter Donation Fund	160.29	
Register of Deeds Automation Fund	1,266.24	
Victims' Rights Advocate Fund	46.50	3,341.27
Community Corrections Advisory Bd.	6,631.00	3,068.26
Community Corrections Program	2,700.00	
Local Corrections Officers Training Fund	600.00	
Drug Law Enforcement Fund	943.80	
Law Enforcement Fund	239.00	20,457.92
Secondary Road Patrol	33.00	10,919.96
Homeland Security Grant Fund	2,481.93	3,820.72
Principal Residence Denial Fund	400.00	426.92
Commission on Aging	93,488.56	72,736.03
Community Development Block Grant Fund	12,021.00	
Sheriff's Justice Training Fund	1,200.00	
Child Care: Probate Court & DHS	40,884.20	11,888.20
Veterans' Trust Fund	3,394.13	
County Facilities Maintenance Fund	1,060.00	
Forfeiture & Foreclosure Fund	7,037.85	
Tax Payment Fund	3,893.40	
Three Rivers Community Center	3,319.07	1,085.53
Long Lake Level Revolving	24.54	
Flexible Benefits Insurance Fund	<u>200,104.71</u>	
Total	\$ 768,321.53	\$ 195,069.17
Grand Total	\$ 1,124,134.20	\$ 771,434.55

General Fund Operating Expenditures	\$349,739.07	
Pre-Authorized	<u>6,073.60</u>	
Accounts Payable	\$355,812.67	
General Fund Payroll Expenditures	<u>\$576,365.38</u>	
	\$932,178.05	
Other Funds Operating Expenditures	\$695,841.50	
Pre-Authorized	<u>72,480.03</u>	
Accounts Payable	\$768,321.53	
Other Funds Payroll Expenditures	<u>\$195,069.17</u>	
	\$963,390.70	
Total Recorded for the Month		\$1,895,568.75

It was moved by Commissioner Baker and supported by Commissioner Eaton that the bills be approved for payment. Motion carried.

CHAIRMAN'S REPORT

Chairman Dobberteen stated that a work session needs to be scheduled and several possible dates were given.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the Board hold a work session on March 26th at 3:00 p.m. Motion carried.

COMMISSIONERS' COMMENTS

Commissioner Eaton responded to Mrs. Shank's statements during Citizens' Comments giving statistics from a U.S.D.A. report one of them being that 20%-25% of people retire to small areas that have rivers, lakes and streams. He also stated that the County's poverty rate has risen from 9% to 21%.

Commissioner Shaffer stated that this past Saturday the Walk for Warmth was held with 30 participants and it raised nearly \$10,000 which will help with home heating bills for the elderly.

Commissioner Baker stated that during the Law Enforcement Committee they heard a good progress report on the attack on meth.

ADJOURNMENT

It was moved by Commissioner Shaffer and supported by Commissioner Balog that the St. Joseph County Board of Commissioners adjourns until March 19, 2013 at 5:00 p.m. Motion carried.

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Pattie S. Bender, County Clerk

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John Dobberteen, Chairman