

STATE OF MICHIGAN
45TH CIRCUIT/COUNTY CLERK

NOTICE OF HEARING
WITH REMOTE PARTICIPATION

CASE NO. and JUDGE
HON. PAUL STUTESMAN

Court address
BOX 189, 125 W MAIN CENTREVILLE, MI 49032

Court telephone no.
269-467-5531

Plaintiff's name, address, and telephone no.

Defendant's name, address, and telephone no.

v

Plaintiff's attorney, bar no., address, and telephone no.

Defendant's attorney, bar no., address, and telephone no.

In the matter of _____

TAKE NOTICE: A hearing will be held on _____, before
Date and time

HON. PAUL STUTESMAN using the remote access technology explained below, for the
Judge/Referee/Magistrate

following purpose: _____

Technical instructions for participating in the remote hearing:

This is an invite to a Zoom meeting. All parties should do one of the following to join the meeting at the time of the call:

- Polycom and other H323 Systems - Dial 162.255.37.11##5011023604
- Windows, Android, and Apple Devices - <https://misc0.zoom.us/j/5011023604>
- Phone Call (No Video) - Call 646 876 9923 and enter Meeting ID 501 102 3604
- Alternative for Windows Desktops and Laptops - Go to the Zoom Web Site (zoom.us), Click on "Join a Call" and enter using Meeting ID 501 102 3604 to join.

Password Note: If secure call then use Password for all access methods.

Please confirm that you can participate remotely by e-mailing the court at _____ or
calling the court at 269-467-5542 Option 3 .
E-mail address
telephone no.

If you require accommodations to use the court because of a disability, or if you require a foreign language interpreter to help you fully participate in court proceedings, please contact the court immediately to make arrangements.

General guidelines for participation in a remote court hearing:

- Download and become familiar with the program being used for the hearing, and test the video, microphone, and speaker controls.
- If you are having technical issues, please review any technical support provided by the program or application.
- Find a space that will have as few interruptions as possible. If you will be using video, make sure there is good lighting.
- The remote court hearing is a court proceeding and therefore an extension of the courtroom — appropriate conduct and attire is required. The judge has control over the proceedings and participants as if they were present in the actual courtroom.
- The information on this form to join the hearing may only be used by you to participate in the hearing.