

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners’ Room, Courthouse at the Village of Centreville, Michigan on December 6, 2016 at 5:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Lindsay Oswald, called the roll and the following Commissioners were present:

Robin Baker	Rick Shaffer
John L. Dobberteen	Allen J. Balog

Commissioner Eaton was absent.

Also present: Pat Yoder, Administrator/Controller; Teresa Doehring, Assistant County Administrator; and Joni Smith, Finance Director.

AGENDA

Chairman Balog requested that the employment agreements with Mr. Yoder, Ms. Doehring, and Ms. Smith and the equalization services agreement be added to the agenda.

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to approve the agenda as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker that the minutes for November 15, 2016 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from Clark Hill, PLC, Re: Notice of public hearing on November 30 to consider an application from Utility Network Authority MI, LLC with the Michigan Public Service Commission for a license to provide basic local exchange service throughout the State of Michigan.

Minutes of the Community Action Board meeting of October 24, 2016.

It was moved by Commissioner Shaffer and seconded by Commissioner Baker that the communications be placed on file. Motion carried.

CITIZENS’ COMMENT

Cathi Abbs, Executive Director of the Sturgis Area Chamber of Commerce, presented recognition awards for the County Commission for parks improvements, development encouragement, and senior center.

Lynn McCleod of 3620 Middlebury, Kalamazoo, commented on the sports complex agreement.

Mike Friesner of 20381 M-86 in Centreville commented on the sports complex location and its value. He noted he and the Lockport Township board were not against the complex, just the location.

PUBLIC HEARING – 2017 PROPOSED BUDGET

It was moved by Commissioner Shaffer and seconded by Commissioner Dobberteen to open the floor to public comment. Motion carried. Chairman Balog opened the floor for public comment at 5:13 p.m.

Tim Carls of 63044 Klinger Lake Road questioned how much would be left over at the end of 2016. He thanked Treasurer Ratering for the information she had provided.

At 5:19 p.m., it was moved by Commissioner Shaffer and seconded by Commissioner Dobberteen to close the floor to public comment. Motion carried.

ECONOMIC DEVELOPMENT CORPORATION’S ANNUAL REPORT

Cathi Abbs noted Dave Allen, Nancy Percival, and Jamie Clark attending the meeting from St. Joseph County Economic Development Corporation and Southwest Michigan First. She noted the differences in economic development in the County since Southwest Michigan First began working in the County. She noted Ms. Knapp was a certified

economic developer working for the County. She also noted the amount of resources necessary for retention, which was the first part of economic development. Reviewing the annual report, she stressed the importance of networking. \$37 million in jobs had been gained annually from the investment. She asked the Commission to give consideration for the one-year extension of the Southwest Michigan First project. St. Joseph County Edge would be available the following year to help offset the cost, but a one-year extension was necessary to move forward.

Commissioner Shaffer thanked Ms. Abbs for the update. He noted that a similar request was made in 1992, and the County has continued with economic development programs since. He noted the value of countywide focus rather than Three Rivers focus or Sturgis focus.

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer to accept the report and place it on file. Motion carried.

#### BIDS FOR COURTHOUSE ENTRY DOORS

Mr. Yoder noted the expense to refinish the woodwork and the desire to replace and reseal the doors.

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer to award the bid to Brussee/Brady for \$29,400 Motion carried

#### EMPLOYMENT AND SERVICES AGREEMENTS

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer to approve the employment agreement with Pat Yoder for 2017. Motion carried 4-0 upon roll call vote

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer to approve the employment agreement with Teresa Doehring for 2017. Motion carried 4-0 upon a roll call vote.

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer to approve the employment agreement with Joni Smith for 2017. Motion carried 4-0 upon a roll call vote.

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to approve the employment agreement with Anthony Meyaard for 2017 equalization services. Motion carried 4-0 upon a roll call vote.

#### NOMINATIONS AND APPOINTMENTS

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer to appoint Matt Scheske to the Investment Advisory Committee. Motion carried.

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer to appoint Warren Atkins, James Griffith, Doug Pagels, and Mark Ripplinger to the Planning Commission. Motion carried.

#### ADMINISTRATOR'S REPORT

Mr. Yoder had nothing further to report.

#### HUMAN RESOURCES DIRECTOR'S REPORT

Ms. Doehring had nothing further to report.

#### FINANCE DIRECTOR'S REPORT

Ms. Smith presented the following reports:

##### Budget Amendments

##### GENERAL FUND

Increase Miscellaneous Appropriations (101-001-965.020) 6,500

Increase Budgeted Use of Fund Balance (101-390-676.000) 6,500

Note: For Three Rivers & County "Hype" Videos.

On 6/16/15 the Board approved the EDC's request for up to \$10,000 for a promotional video. \$3,500 was billed in 2015 for the Sturgis video.

Increase Marine Patrol Wages - Deputies (101-331-706.130) 4,100

Increase Budgeted Use of Fund Balance (101-390-676.000) 4,100

Note: To make year end adjustment to Marine Patrol department

Increase Commissioner Dues & Subscriptions (101-101-803.000) 110

Increase Budgeted Use of Fund Balance (101-390-676.000) 110  
 Note: Three Rivers Chamber of Commerce Dues

VETERANS DUPLEX PROJECT  
 TAX PAYMENT FUND

Increase Transfers Out (516-253-999.002) 147,254  
 Increase Budgeted Use of Fund Balance (516-253-676.000) 147,254

GENERAL FUND

Increase Transfers In (101-390-699.002) 147,254  
 Increase Transfers Out (101-390-999.001) 147,254

BUILDING AUTHORITY

Increase Transfers In (569-101-699.000) 147,254  
 Increase Buildings (569-101-975.000) 147,254

Note: For the \$4,003.50 already expended on the project for the survey, closing costs on the lot and floor plans. Plus \$143,250 to Sturgis Bank & Trust.

General Fund 2016 Budgeted Use of Fund Balance

Per original 2016 budget 1,435,791  
 To date, after recording of above amendments 2,168,706

Note: 2015 ending General Fund fund balance was \$3,545,561.

It was moved by Commissioner Shaffer and seconded by Commissioner Dobberteen to approve the budget amendments. Motion carried.

Expenditure Type	General Fund	Bills	
		Other Funds	Total
Operating	609,162.92	1,619,784.21	2,228,947.13
Payroll	705,600.77	255,316.23	960,917.00
	1,314,763.69	1,875,100.44	3,189,864.13

It was moved by Commissioner Baker and seconded by Commissioner Shaffer to pay the bills. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated the committee had not met.

Judiciary

Commissioner Baker stated the committee had not met.

Physical Resources

Chairman Balog noted the committee had not met.

Executive / Committee of the Whole

Chairman Balog noted the committee had met and minutes are available.

CHAIRMAN'S REPORT

Chairman Balog noted that it is not always possible to answer questions during the meeting, but asked Mr. Carls to stay after so questions can be answered.

CITIZENS' COMMENTS

Rebecca Shank of 385 S. Washington Street in Constantine commented on the consideration of funds outside of the County for a university. She noted the contributions toward Southwest Michigan First are much less and brought over 2,000 jobs.

Rob Roder of Sturgis, noted Mr. Carls questions should be answered and commented on the sports park.

Jamie Clark with Clark Logic commended the County for a great job. As a business owner that has supported projects in this county, he noted the importance of the resources that the County provided. Over the last 10 years, with the support of economic development initiatives, the company had rebuilt 15 brownfield projects, investing 13.2 million in those projects alone. He noted Southwest Michigan First was an economic driver in the county.

Mr. Friesner asked about going back to 7 commissioners noting it was an issue brought to his attention by Lockport residents.

Nancy Percival thanked Commissioners Shaffer, Baker, and Eaton for their service and thanked the Commissioners for ongoing support for walk for warmth.

COMMISSIONER COMMENTS

Commissioner Dobberteen commented on the City of Sturgis going out for bid for the sports complex and the need to meet the original agreement. He noted it was for the full community.

Commissioner Shaffer thanked Mr. Clark for all he has done for the county to make it a better place to live. He also noted Dennis Allen and Kathy Pangle as two commissioner-elects in the audience.

ADJOURNMENT

At 6:01 p.m., it was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer that the St. Joseph County Board of Commissioners adjourn until December 20, 2016 at 5:00 p.m. Motion carried.

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Lindsay Oswald, County Clerk

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Allen J. Balog, Chairman