

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on January 17, 2017 at 6:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

|                      |                    |
|----------------------|--------------------|
| Dennis Allen         | John L. Dobberteen |
| Daniel R. Czajkowski | Kathy Pangle       |
|                      | Allen J. Balog     |

Also present: Pat Yoder, Administrator/Controller, Joni Smith, Finance Director, and Teresa Doehring, Human Resources Director.

AGENDA

It was moved by Commissioner Dobberteen and seconded by Commissioner Pangle that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Allen that the minutes for January 3, 2017 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from Village of Centreville, Re: Notice of Planning Commission public hearing on January 26, 2017 to consider rezoning the property at 227 W. Main St.

Minutes of the Animal Control Advisory Board meeting of October 19, 2016.

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Rebecca Shank of 385 Washington Street in Constantine commented on the open meetings act regarding public comments.

Lynn McLeod of 3620 Middlebury in Kalamazoo commented on the sports complex agreement, boundary commission hearing, and the City of Three Rivers charter and ordinances.

ANTENNA LEASE RENEWAL WITH THE CITY OF STURGIS

911 Central Dispatch Director Dennis Brandenburg reviewed the history of the lease agreement that was up for renewal.

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to approve the lease agreement. Motion carried 5-0 upon a roll call vote.

AMEND BOARD BYLAWS FOR PUBLIC COMMENT

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to approve the amendment to the bylaws. Discussion included that the consideration was based upon legal counsel recommendation. Motion carried 5-0 upon a roll call vote.

COMMUNITY HEALTH AGENCY APPROPRIATION  
RESOLUTION 1-2017

Commissioner Dobberteen presented the following resolution:

WHEREAS, St. Joseph County is a member of the Branch-Hillsdale-St. Joseph Community Health Agency (CHA); and

WHEREAS, St. Joseph County is committed to supporting programs that provide access to appropriate health care services for low-income residents of St. Joseph County; and

WHEREAS, St. Joseph County has budgeted \$289,312.00 in 2017 to finance a portion of the Community Health Agency; and

WHEREAS, in 2015 St. Joseph County and the Community Health Agency entered into a building lease agreement for 1110 Hill Street, Three Rivers, for an annual rent of \$1.00 per year payable by January 15th; and

WHEREAS, it would be appropriate to reduce the appropriation by \$1.00 to represent the yearly rent payment.

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Treasurer is respectfully directed to make quarterly transfers at the direction of the CHA. The CHA will determine the amounts and the timing for each quarterly transfer.

It was moved by Commissioner Dobberteen and seconded by Commissioner Czajkowski to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

COMMUNITY MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES APPROPRIATION  
RESOLUTION 2-2017

Commissioner Dobberteen presented the following resolution:

WHEREAS, St. Joseph County appropriates monies for St. Joseph County Community Mental Health and Substance Abuse Services of St. Joseph County; and

WHEREAS, St. Joseph County has budgeted \$257,268.00 for Community Mental Health and Substance Abuse Services of St. Joseph County for 2017.

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer of St. Joseph County be respectfully directed to make quarterly transfers of \$64,317.00 in 2017 to Community Mental Health and Substance Abuse Services of St. Joseph County around the first of the month for the months of January, April, July and October, 2017.

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to adopt the resolution and waive second reading. The motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

No appointments were made.

ADMINISTRATOR'S REPORT

Mr. Yoder had nothing further to report.

PERSONNEL REPORT

Ms. Doehring noted Information Technology Director Dan Wing, an employee since 1988, was retiring. She also reported that Dustin Bainbridge who works for the IT Department would be stepping into the role.

FINANCE DIRECTOR'S REPORTS

Ms. Smith presented the following report:

Budget Amendments

GENERAL FUND

Increase Clerk's Employee Training (101-215-862.000) 7,300  
Increase Budgeted Use of Fund Balance (101-390-676.000) 7,300

Note: OnBase System Administrator & Workflow Manager training for deputy clerk

CHILD CARE FUND (CCF)/JUVENILE DAY TREATMENT (JDT)

Increase JDT Indirect Costs paid by General Fund (292-661-580.950) 81,232  
Increase JDT Indirect Costs (292-661-964.700) 81,232  
Increase non-JDT Indirect Costs paid by General Fund (292-662-580.950) 41,618  
Increase non-JDT Indirect Costs (292-662-964.700) 41,618

Note: To record \$122,850 amendment to child care fund budget approved at 12/20/16 BOC meeting. Purpose of amendment was to add indirect costs per the indirect cost allocation plan prepared by MGT. Grant has a fiscal year end of September 30. This amendment being made to the County's 2017 fiscal year which has a December 31st year end.

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to approve the budget amendments. Motion carried.

Per Diem and Expenses

Allen Balog - 7 half days: 12/21, 1/10 x 2, 1/11 x 3, 1/16 \$350.00  
Daniel Czajkowski - 2 half days: 1/10, 1/11 100.00  
Kathy Pangle - 2 half days: 1/10, 1/11 & 1 full day: 1/17 195.00  
\$645.00

Allen Balog \$47.62  
Daniel Czajkowski 24.61  
\$72.23

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to approve payment of the per diem and expenses. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated that the Committee had not met.

Judiciary

Chairman Balog stated that the Committee had not met.

Physical Resources

Chairman Balog stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Balog stated that the Committee had met and minutes were available.

CHAIRMAN'S REPORT

Chairman Balog presented the list of 2017 assignments for committees and boards.

CHAPLAIN – Czajkowski  
PARLIAMENTARIAN – Dobberteen  
RESOLUTIONS – Dobberteen

STANDING COMMITTEES:

Executive Committee (Committee of the Whole) – All Commissioners

Law Enforcement – Balog (Chair), Allen  
Judiciary – Dobberteen (Chair), Balog  
Physical Resources – Dobberteen (Chair), Czajkowski

**SPECIAL COMMITTEES:**

Local Emergency Planning Committee – Balog  
S.M.A.R.T. Committee – Balog (All Commissioners Welcome)  
Regional Solid Waste – Balog  
Colon Lake Board – Pangle  
Templene Lake Board – Allen  
U.S. 131 Area Development Association – Czajkowski  
U.S. 131 Corridor Master Plan – Czajkowski  
County Agricultural Preservation Board – Czajkowski  
County Finance – Dobberteen

**AD-HOC COMMITTEE:**

Roads Committee – Balog, Allen, Czajkowski

**COMMISSION LIAISONS:**

Soil Conservation -  
Road Commission – Allen  
Department of Human Services -  
MSU Extension -

**BOARDS AND COMMISSION APPOINTMENTS:**

Community Health Agency – Balog, Pangle  
Parks and Recreation – Czajkowski, Dobberteen  
Area Agency on Aging Advisory Council - Balog  
Board of Public Works – Czajkowski  
Planning Commission – Pangle  
Mental Health – Pangle  
County Solid Waste – Pangle  
Community Corrections – Allen  
Economic Development Corporation – Czajkowski  
E-911 Central Dispatch – Allen  
Commission on Aging – Balog  
Investment Advisory Committee – Dobberteen  
Community Action – Czajkowski  
Transportation Authority Board – Balog  
Workforce Development Board – Balog  
Animal Control Advisory Board – Pangle  
Southcentral Michigan Planning Council – Pangle  
Southwest Michigan Behavioral Health – Balog, Pangle  
Veterans Affairs Board – Pangle

It was moved by Commissioner Dobberteen and seconded by Commissioner Czajkowski to approve the committee assignments. Motion carried.

**CITIZEN’S COMMENTS**

Tim Carls, 63044 Klinger Lake Road, thanked Commissioner Pangle for working to change the time and thanked the Three Rivers Commercial News for their reporting.

Ms. McLeod continued comments regarding the sports complex recreation facility agreement and boundary commission proceedings.

**COMMISSIONERS’ COMMENTS**

Commissioner Czajkowski thanked Chairman Balog for the committee appointments.

Commissioner Pangle noted there would be some changes.

Commissioner Allen noted interviews for road commission were being scheduled.

ADJOURNMENT

At 6:28 p.m., it was moved by Commissioner Czajkowski and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until February 7, 2017 at 6:00 p.m. Motion carried.

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Lindsay Oswald, County Clerk

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Allen J. Balog, Chairman