



**State of Michigan
3-B District Court
St. Joseph County**

P.O. Box 67 Centreville, MI 49032-0067 (269) 467-5627

Hon. Jeffrey C. Middleton Hon. Robert K. Pattison
Administrator/Magistrate: Tabitha Wedge
Magistrates: Mark Trowbridge Sr. & Autumnne Keifer

Administrative Order 2022-01

Court Closure – Telephone Communications and Coverage for Employee Training

IT IS ORDERED:

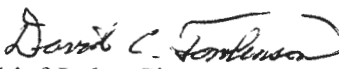
This administrative order is issued in accordance with MCR 8.110(C). The purpose of this order is to close telephone communications and coverage for the business offices of the 3B District Court to the public in order to provide adequate employee training, upon approval by the State Court Administrative Office.

The business offices of 3B District Court will be closed to public telephone coverage on week days of Tuesday-Thursday, beginning January 10, 2022 thru February 1, 2022, from 3:00 p.m. to 5:00 p.m. One telephone line will be kept operational to conduct emergency matters between internal offices and law enforcement.

Notice of the court closure to telephone communications and coverage shall be given to the public, the court's funding unit, and other affected agencies and officials. Notice shall include a sign posted at the court.

Effective Date: January 10, 2022

Date: 1-7-22


Chief Judge Signature: