

**LINDSAY OSWALD  
ST. JOSEPH COUNTY CLERK  
P.O. BOX 189  
CENTREVILLE, MICHIGAN 49032  
PHONE: (269)-467-5602  
APPLICATION FOR A CERTIFIED COPY OF BIRTH  
PLEASE PRINT EXCEPT FOR SIGNATURE**

Name: \_\_\_\_\_  
(First) (Middle) (Last)

Place of Birth: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(City/Township/Village/County) (Mo) (Date) (Yr)

Is this person Adopted? (check one)  Yes  No  Not sure

Mother's maiden name: \_\_\_\_\_  
(First) (Middle) (Last)

Father's Name: \_\_\_\_\_  
(First) (Middle) (Last)

Are you the person named on the first line above? (check one)  Yes  No  
If no, what is your relationship to the person named on the first line above?  
\_\_\_\_\_

Name of Requester : \_\_\_\_\_  
Address of Requester: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Number of certified copies desired \_\_\_\_\_

**FEE SCHEDULE 1<sup>ST</sup> Certified Copy - \$20.00 Additional Copies - \$10.00 each  
Money Order payable to: St. Joseph County Clerk  
NO PERSONAL CHECKS**

**A copy of your driver's license must accompany this request.**

.....  
**OFFICE USE ONLY**

**RECEIPT #:** \_\_\_\_\_ **FILE #:** \_\_\_\_\_

**REQUESTER ID USED:** \_\_\_\_\_

# **BIRTH CERTIFICATE--IDENTIFICATION REQUIREMENTS**

## **Registrant and Parent(s) on Record**

**Must have one of the following:**

- 1. State driver's license current or expired <1 year**
- 2. State ID card current or expired <1 year**
- 3. Unexpired U.S. Passport**
- 4. Unexpired Foreign Passport**
- 5. U.S. Military identification (dependent or veteran)**
- 6. Alternative documentation from Different Sources that Verify Name and Date of Birth**

**Photo ID requirement: MCL 333.2891(3)**

## **ALTERNATIVE DOCUMENTATION**

**One ID with supporting documents:**

- 1. Employment photo ID with pay stub or W-2 form**
- 2. School/College ID with proof of enrollment**
- 3. Expired MI driver's license with vehicle registration or title, Bridge card, MI-Health card, probation documents, DD-214, an original copy of an Affidavit of Parentage**
- 4. Department of Corrections ID card with probation documents or discharge papers**

**Two documents from listing below:**

- 1. Expired driver's license from another state**
- 2. Expired PID from another state**
- 3. Unexpired state learner's permit**
- 4. Citizenship documentation**
- 5. U.S. selective service card**
- 6. Voter's registration card**
- 7. Unexpired pilot's license**
- 8. Department of Corrections identification card**
- 9. Secondary documentation: correspondence, bills, etc.**

## **UNACCEPTABLE SOURCES OF IDENTIFICATION**

- 1. Social security card**
- 2. Documentation written in foreign language**
- 3. Picture id purchased online**
- 4. Pay check cashing id card**
- 5. Unconfirmed picture id**
- 6. Mexican matricula**
- 7. Personal affidavits**